Minutes-Subcommittee, 11/20/19 (J Cogie)
Present: Commission Members-- J. Cogie, Nick Erwin, & Charlie Howe (Sarah Heyer had a conflict, as did City Council Member Tom Grant)

Noted Upcoming meetings: Full Commission Meeting with ARC presentation--11/21/19
City Council with ARC presentation--12/10/19

--Reviewed Sarah Heyer's and Jane Cogie's meeting with Barbara Buffuloe, Columbia Sustainability Manager

- City department feedback, monthly to get to baselines and goals
- Community meeting guides/format
- Joining USDN—need a staff member
- Columbia plan—similar to San Antonio's—good format for us to follow/aspire to?

--Consideration of what points we should make at the City Council meeting on 12/10/19?
Items discussed to be included: what we've done so far: 2 surveys, public forum with City Council, Department head meeting. & note on next steps (noted below)
(At Full Sustainability meeting, 11/21/19, it was decided that Sarah Heyer will provide brief summary on these items.

--Next steps for Sustainability Action Plan post results from survey & post-City Council meeting

- Baselines & Progress report: Aim for Draft by January 16, Full commission
- After progress report, community forum similar to Columbia's—to build on/ get further input from public

--Discussion of possible regular subcommittee meeting time—to decide on this possibility and date of next meeting at full Commission meeting on 11/21/19