

**Minutes: SAP Subcommittee Meeting, Sept 13, 2019:**

**Subcommittee members present:** J. Cogie, C. Howe, Nick Erwin, Saxon Metzger

**City Council Liaison:** Tom Grant

---News of SIU EPA Grant

---City's RFP for Solar Project

---Notes on Meeting: Applied Research Consultants (ARC) Director Kristin Pankey & Grad Students Mary York, and Emily Galeza's meeting with Aur Beck and Jane Cogie (9/12/19)

- Assistance on survey pro bono and survey recipients: totally online submission,
  - Revision of Survey: a few choices in each of 5 SAP areas respondents will rate and other ideas and then open-ended
  - Use of mailing lists of campus constituents--and possibly also for community
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- **Applied Research Consultants (ARC).**a hands-on training experience that is unique to SIU's Applied Psychology program & a student-staffed consulting program, affording students opportunities to gain valuable experience in needs assessment, survey design, data analysis, and report writing. Visit the [ARC website](#) for more information.

---Date of Dept. Head meeting: Oct 2

---Date of Gary Williams meeting with subcommittee (9/27/19 tentative)—and focus, such as RFP, Bleye and baseline measures needed)

---Date of Justin Schoof and SAP visit City Council (Oct 8 or 22<sup>nd</sup>

---Continue discussion of baselines for SAP in general and questions—what information is already available/who would be the contact person on those and how obtain others

Letter on Groups inviting SAP reps to meetings –Needs approval by full Commission.