



**MINUTES**  
**Preservation Commission**  
**Monday, January 13<sup>th</sup>, 2025**  
**City Hall/Civic Center– 5:30 p.m.**

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1. **Roll Call:** Ms. Gibson called the meeting to order.

a. **Members Present:** Rhodes, Brown, Bittle, Zurlinden, Young, Rye-Sanders (ex-officio)

b. **Members Absent:** Norris-Price, Ashby, Falcone, Grant

c. **Staff Present:** Gibson, Mueller

d. **Guests:** None

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2. **Approval of Minutes:**

Ms. Brown made a motion to approve the minutes from the November 18<sup>th</sup>, 2024 meeting, seconded by Mr. Bittle. The minutes were approved by unanimous voice vote.

3. **Communication and Reports:**

a. Educational and Technical Assistance Committee

a. No Report

b. Nomination and Hardship Committee

a. No Report

c. Work Plan Committee

a. No Report

d. Certificate of Appropriateness Committee

a. No Report

e. Preservation Month Subcommittee

a. No Report

4. **Old Business:**

There was none.

5. **New Business:**

a. Discussion of Funding for Carbondale FY26 – The Commission discussed possible expenditures for the upcoming Fiscal Year 26. The Commission discussed various plaques or badges they would like to have erected at historic locations. Ms. Gibson asked the Commissioners to email her information regarding local companies or websites that could be used to create these plaques so that a cost estimate could be made for the initiative. The Commission recommended that Ms. Gibson request \$1500 for Commission programming and projects in FY26. The Commission discussed their interest in using the City Seal on

future plaques if possible. Mr. Young proposed the idea of using a portion of funds to be used for an essay contest for local students or a contest of similar caliber. Ms. Gibson stated that would be a project for the Educational and Technical Assistance Committee to spearhead.

Mr. Young asked to be a member of the Educational and Technical Assistance Committee. Ms. Gibson asked for a motion on the matter.

Mr. Zurlinden made a motion for Mr. Young to join the Educational and Technical Assistance Committee, seconded by Ms. Brown. The motion passed by unanimous voice vote.

**6. Comments from the Public, Commission Members, or Staff:**

Ms. Gibson reminded the Commission of the next meeting date being February 10<sup>th</sup>.

Ms. Gibson asked that the Commissioners review the updated bylaws that were proposed at the November meeting and provide any input or questions they may have.

Mr. Zurlinden announced that enough signatures were received to proceed with the Northwest Historic Preservation District. Ms. Gibson stated that the next step would be a preliminary review by the Nomination and Hardship Committee. The Nomination and Hardship Committee decided to meet on January 23<sup>rd</sup> with Mr. Zurlinden (as the applicant) to proceed with the preliminary review of the proposed district and design standards.

**7. Adjournment:**

Mr. Zurlinden made a motion to adjourn the meeting, seconded by Mr. Young. The meeting was adjourned with unanimous voice vote.