



MINUTES
Preservation Commission
Monday, September 16th, 2024
City Hall/Civic Center– 5:30 p.m.

1. **Roll Call:** Ms. Gibson called the meeting to order.

a. **Members Present:** Rhodes, Ashby, Brown, Bittle, Zurlinden, Falcone, Grant, Young, Rye-Sanders (ex-officio)

b. **Members Absent:** Norris-Price,

c. **Staff Present:** Gibson

d. **Guests:** Jairus Harvey

2. **Approval of Minutes:**

Ms. Brown made a motion to approve the minutes from the July 15th, 2024 meeting, seconded by Ms. Falcone. The minutes were approved by unanimous voice vote.

3. **Communication and Reports:**

a. Educational and Technical Assistance Committee

a. No Report

b. Nomination and Hardship Committee

a. No Report

c. Work Plan Committee

a. No Report

d. Certificate of Appropriateness Committee

a. No Report

e. Preservation Month Subcommittee

a. No Report

4. **Old Business:**

There was none.

5. **New Business:**

a. Discuss Sample District Design Standards – Ms. Gibson opened the discussion on design standards for Preservation Districts and referred the Commissioners to the sample design standards created by the Educational and Technical Assistance Committee. Ms. Gibson discussed the need for the Commission to update district design standards. Mr. Rhodes noted that the design standards provided are a *sample* of design guidelines until voted on

by the City Council. Mr. Rhodes stated that every neighborhood district can have its own guidelines that fit the character of the neighborhood. Mr. Rhodes stated that having a document that gives neighbors an idea of what standards can be written for their neighborhood district will make them more likely to agree to their homes being included in a district. Ms. Falcone suggested that if the sample standards document is intended to be provided to residents that the language be made more inviting and slightly less formal. Ms. Gibson asked the Commissioners to examine the sample standards provided and think of any additions or corrections they would like to see.

- b. Volunteer Opportunity – Lights Fantastic Parade on Dec. 7th – Mr. Zurlinden informed the Commission of volunteer opportunities available on the date of the Lights Fantastic Parade.

6. Comments from the Public, Commission Members, or Staff:

Ms. Gibson provided an update on the hiring of a new member of Planning staff.

Mr. Harvey asked for a hiatus on pressure washing of historic buildings.

7. Adjournment:

Mr. Grant made a motion to adjourn the meeting, seconded by Ms. Brown. The meeting was adjourned with unanimous voice vote.