



MINUTES
Preservation Commission
Monday, March 18th, 2024
City Hall/Civic Center, Room 103 – 5:30 p.m.

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1. **Roll Call:** Ms. Gibson called the meeting to order at 5:34 p.m.

Members Present: Rhodes, Ashby, Brown, Bittle, Zurlinden, Falcone, Grant, Young

Members Absent: Norris-Price, Rye-Sanders

Staff Present: Gibson

Guests: None

2. **Approval of Minutes:**

Ms. Brown made a motion to approve the minutes from the February 12th 2024 meeting, seconded by Mr. Zurlinden. The minutes were approved by unanimous voice vote.

3. **Communication and Reports:**

- a. Educational and Technical Assistance Committee
 - a. No Report
- b. Nomination and Hardship Committee
 - a. No Report
- c. Work Plan Committee
 - a. No Report
- d. Certificate of Appropriateness Committee
 - a. No Report
- e. Preservation Month Subcommittee
 - a. No Report

4. **Old Business:**

- a. Discuss Potential NW Preservation District Neighborhood Meeting held on 02/12/2024
 - Ms. Gibson started discussion on the Neighborhood Meeting held to discuss the potential Northwest Preservation District on February 12th, 2024.

Mr. Zurlinden discussed the large turnout of community members at the meeting. Mr. Zurlinden stated that there currently are 10 out of 21 signatures needed for the district designation.

Ms. Gibson discussed the concerns brought up by those present at the neighborhood meeting, such as if the district designation would prevent homeowners from altering

their homes aesthetically. Ms. Gibson stated that currently the scope of regulation is not clear as those decisions would come after the designation of the district. Ms. Gibson stated she did not believe it was the goal of the Commission to regulate aesthetic features such as siding color through the district designation.

Ms. Gibson brought up Mr. Reinhardt, a commercial property owner in the Northwest who was present at the meeting and who wrote a letter in dissent of his properties being included in the district. Mr. Reinhardt requested his properties not be included in the historic district at the neighborhood discussion.

Ms. Falcone made a motion to remove Mr. Reinhardt's properties; 600, 602, and 606 West Main Street, from the proposed district boundary, seconded by Mr. Zurlinden. The motion was carried through unanimous voice vote, Mr. Reinhardt's properties will be removed from the proposed district boundary.

Mr. Rhodes asked if Ms. Gibson had received any other feedback about the district. Ms. Gibson stated that she had not. Ms. Gibson stated that she gave her contact information to community members present at the neighborhood discussion, but has not received any questions or concerns to date.

Mr. Zurlinden discussed explaining the process of creating design standards to the property owners of the proposed district as a next step in the designation process. Mr. Zurlinden stated that this should ease some property owners' concerns of being restricted, as the property owners will get to decide what regulations are put in place for the district.

Mr. Zurlinden made a motion to keep the boundary of the other homes included in the proposed district the same, seconded by Mr. Grant. The motion was passed with unanimous voice vote.

5. New Business:

- a. Approve FY 25 Meeting Calendar – The Commissioners moved the March 2025 meeting date from March 17th to March 24th. Mr. Grant made a motion to approve the proposed meeting schedule with changes for the 2025 Fiscal Year, seconded by Ms. Brown. The calendar was approved with unanimous voice vote.
- b. Discuss Preservation Awards – Ms. Gibson stated that she has not received any nominations as of the meeting. Ms. Gibson stated that anyone can nominate any property, even their own. Ms. Gibson discussed the categories of awards to be given out.

Ms. Gibson stated that the award nominations will be announced on the City Website and City Facebook page. Ms. Gibson stated that the Commission will vote on nominations at the next meeting. Mr. Zurlinden asked who the winners were last year, and the Commissioners discussed the winners of previous years. The Commissioners discussed homes that might be good nominations for an award. Ms. Gibson dispersed nomination forms to the Commissioners. The Commissioners further discussed properties in Carbondale that had done restoration or preservation work and might be possible nominations.

6. Comments from the Public, Commission Members, or Staff:

7. Adjournment:

The meeting was adjourned.