



MINUTES
Preservation Commission
Monday, October 23rd, 2023
City Hall/Civic Center – 5:30 p.m.

1. **Roll Call:** Ms. Gibson called the meeting to order at 5:30 p.m.

Members Present: Rhodes, Brown, Bittle, Zurlinden, Falcone

Members Absent: Norris-Price, Ashby, Grant, Young, Rye-Sanders (ex-officio)

Staff Present: Gibson

Guests: None

2. **Approval of Minutes:**

Ms. Brown moved to approve the minutes of September 18th, 2023, seconded by Mr. Bittle.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

- a. Educational and Technical Assistance Committee
 - a. No Report
- b. Nomination and Hardship Committee
 - a. No Report
- c. Work Plan Committee
 - a. No Report
- d. Certificate of Appropriateness Committee
 - a. No Report
- e. Preservation Month Subcommittee
 - a. No Report

4. **Old Business:**

There was none.

5. **New Business:**

- a. 400 (Block) W. Oak Brick Sidewalk Restoration Proposal and Discussion – Ms. Gibson detailed the current state of the sidewalk as observed during a site visit last

week. Ms. Gibson explained that due to the sidewalk being completely covered with dirt and grass, it is impossible to know the complete scope of work needed until uncovering has begun. Out of concern for ADA compliance and liability issues in regards to missing bricks and an uneven surface, Ms. Gibson partnered with other City departments to create a solution that restores the historic sidewalk while maintaining safety standards. Ms. Gibson proposed the new restoration plan; which would include City staff uncovering the historic brick, removing the brick, placing a layer of concrete and sand, and then replacing the historic brick on the new, level layer of concrete and sand. The idea behind this particular method is that there will be less leveling of the brick once it is replaced if the concrete and sand are there to provide support, extending the historic brick sidewalk's life further. Ms. Gibson stated that at the completion of restoration, she would like for a Historic Marker to be erected at the site. Mr. Zurlinden asked if it would be possible to designate the sidewalk as historic. Ms. Gibson replied that she would look into this as an option. Mr. Rhodes asked to clarify the Commission's role in the project if the City were to take over restoration. Ms. Gibson stated that the Commission would have no responsibility for the restoration effort once it became a City project and would only need to be involved if they saw fit. Ms. Gibson stated she would gather more information from City staff about the project and bring the item back for discussion at a later date.

b. Historic Plaque Placement Discussion and Activity – Ms. Gibson asked the Commissioners to write up to 10 locations they would like to for Historic Plaques or Markers to be placed. Ms. Gibson tallied the Commissioners submissions and grouped alike locations together. The Commissioners had a thorough discussion on locations throughout Carbondale that they deem as deserving of a Historic Plaque Placement.

6. Comments from the Public, Commission Members, or Staff:

There were none.

7. Adjournment:

The meeting was adjourned at 6:35 p.m.