



**MINUTES**  
**Preservation Commission**  
**Monday, January 13, 2019**  
**City Hall/Civic Center – 7:00 p.m.**

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1. **Roll Call:** Mr. Wren called the meeting to order at 7:06 p.m.

**Members Present:** Wren, Norris-Price, Brown, Zurlinden and Ittner

**Members Absent:** Benedict, Clark, McCreary

**Staff Present:** Brightharp

**Guests:** Bruce Ashby

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2. **Approval of Minutes:** Ms. Ittner moved to, and was seconded by Mr. Zurlinden to approve the minutes of November 18, 2019.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

a) Educational and Technical Assistance Committee- No Report

b) Nomination and Hardship Committee- No Report

c) Work Plan Committee

1. Meet on January 7<sup>th</sup> to review and edit the current work plan- Mr. Wren stated that the committee was not able to meet on the 7<sup>th</sup> but has reschedule the meeting for the 17<sup>th</sup>.

d) Annual Work Plan Monthly Review

1. January

- i. Preservation News- Mr. Wren stated that the communique is coming back and will be online. Ms. Brightharp stated that the communique will be monthly and suggested that different committees and committee members make contributions to the communique.

- ii. Preservation Awards Program: Issue Request For Nominations- Ms. Brightharp stated that the announcement and application will be on the website and in the digital communique. Ms. Ittner asked if the Committee could designate Woody Hall at SIU as it has been revitalized. Mr. Zurlinden stated that the committee could not designate as it is state property but the committee could highlight/ acknowledge the building. There was further discussion on getting Woody Hall into the Communique. Mr. Zurlinden asked if the Communique articles should be change to Monthly now instead of quarterly. Mr. Wren stated that the work plan committee will edit it to reflect the change.

- iii. Notification for Convening Work Plan Committee

2. February

- i. Preservation Awards Program : Promote In Advance
  - ii. Develop Work Plan - 2020/2021
- 3. March
  - i. Preservation News
  - ii. Preservation Awards Program: Mr. Wren stated that the nominations are due in March and then will select the award recipients and to have one nomination per commission member. Mr. Wren stated that he was going to nominate the Darling house, on Sunset Dr.
  - iii. Commissioners Review Work Plan Draft
- 4. April
  - i. Conduct Annual Meeting and Election of Officers
  - ii. Approve Work Plan for Next Year- Ms. Brightharp suggested that the committees should come up with their own work plan and calendar meetings.
- e) Certificate of Appropriateness Committee- No Report
- f) Founders' Park Subcommittee- No Report- Mr. Ashby stated that there was a meeting in November and Mark McDaniel was there to make plans to add more trees to the park.
- g) Preservation Month Subcommittee
  - a. Mr. Wren stated that the subcommittee met on January 7<sup>th</sup> and discussed three events for preservation month which would be a preservation month picnic with a flag raising ceremony on Saturday May 2nd, Preservation Gala on May 8<sup>th</sup>, and a historic bike ride on Saturday May 16<sup>th</sup> which will be a collaboration with Molly Maxwell for Bike Month. Mr. Wren stated that there is a bike rider and history enthusiast that is willing to lead the tour. Mr. Wren is going to pick stops along the route and asked Ms. Ittner if she could write short historic facts about the stops on the bike tour. Ms. Ittner agreed. Mr. Wren stated that he would like to make a publication for an updated walking tour as well. Mr. Wren stated that there will be 8 stops at a maximum and Molly Maxwell has already made a route for the bike ride.

4. **Comments by the Public, Commission Members, or Staff**

Ms. Ittner stated that the boardwalk in Makanda has local historical recognition and is looking for national historical recognition as it will help with grants. Ms. Ittner stated that the village needs to raise \$5000.00 for professional pictures, filling out forms and other necessities to get national historical recognition. There was a discussion on what needs to be on the work plan for the upcoming fiscal year and if there needs to be separate work plans for the subcommittees.

5. **Adjournment:**

Ms. Brown moved to adjourn the meeting and was seconded by Mr. Zulinden at 7:30 p.m.