



MINUTES
Preservation Commission
Monday, November 19, 2018
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Wren called the meeting to order at 7:01 p.m.

Members Present: Van Awken, Clark, Wren, Brown, Benedict, Ittner, McCreary and Zurlinden

Members Absent: Sigler

Staff Present: Brightharp

Guests: Ann Norris-Price

2. **Approval of Minutes:** Ms. Ittner moved to, and was seconded by Ms. Brown to approve the minutes of October 15, 2018.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

a) Educational and Technical Assistance Committee

1. Update on the photo documentation that is underway for the *Carbondale Remembered* Oral History Project- Ms. Ittner gave some historical background of the Dunaway House on Walnut Street, which was destroyed by a fire on November 13, 2018. Ms. Ittner stated that Jan Thompson from SIUC is collecting information on the history of Carbondale for the records which haven't been updated at the University since the 1980's and asked if anyone would be willing to help collect information for the 150th anniversary of the university.

b) Nomination and Hardship Committee- No Report, Meeting canceled

c) Work Plan Committee-No Report

d) Annual Work Plan Monthly Review

1. November:

- i. No Plans

2. December

- i. No Plans

3. January

- i. Preservation News - Communique Article – Quarterly

- ii. Preservation Awards Program: Preservation awards announcement will be in the December/ January Issue of the Communique and the deadline for the February issue will be discussed at the next meeting. Ms. Brightharp stated that the preservation award was put in the Communique but doesn't want that to be the only way to advertise and requested suggestions of other ways to advertise the award and encouraged the Commission on finding new homes for this award. Ms. Brown asked if the award was sent to the Carbondale Times. Mr. Wren stated that he will ask Jeff Ritter at the Carbondale Times and see if it's possible to add the article in the paper and Ms. Brightharp said she would contact the homeowner who received last year's award to see if they're okay with a picture of the home being submitted as well to the newspaper.
 - iii. Notification for Convening Work Plan Committee- Get together to decide on a meeting day.
- 4. February
 - i. Develop Work Plan (2019-2020)-Committee needs to go over the work plan again.
- e) Certificate of Appropriateness Committee- Ms. Brightharp stated that the Committee will have to meet within the next 60 days or so to discuss the house on Walnut that was destroyed in the fire. Mr. Zurlinden asked what that meeting would be about. Ms. Brightharp stated it would most likely mean the house being torn down. Ms. Ittner stated that it doesn't hurt to ask if there is a plan to salvage anything from the house. Mr. Zurlinden asked if the Committee asks permission to salvage items from the house or what is that process. Ms. Ittner stated to just ask questions. Mr. Zurlinden asked if items were salvaged, where would they go. Ms. Ittner stated she's not sure right now, City Hall or Morris library could be a possibility.
- f) Founders' Park Subcommittee-No Report
- g) Founders' Day Subcommittee
 - a. Mr. Wren, Ms. Brown and Ms. Brightharp met to go over preliminary plans for Founders Day, tentatively set for May 25, 2019 and have Ms. Brown conduct the play from last year at Memorial Day about the founding of Carbondale. Mr. Wren also suggested doing a retirement flag ceremony to incorporate Founders Park. Mr. Wren also suggested doing a Founders Day Gala at possibly CCA and to use historic buildings during this month.

4. **Comments by the Public, Commission Members, or Staff**

Mr. Wren requested that the meetings for the Historical Park Subcommittee be rescheduled so that agenda could be added to the agenda for the Preservation Commission. There was further discussion on how to get the minutes and the agenda to Ms. Brightharp in time to put on the Preservation Commission agenda. Mr. Van Awken presented a preliminary drawing for Founders Park. Mr. Wren asked if the image is going into the booklet for the Park. Mr. Van Awken stated that Mr. Ashby is still working on the booklet and could put the drawing in it. Ms. Brightharp asked if there is going to be more done to the drawing or is the one present the final drawing. Mr. Van Awken stated that there will be more added to the drawing. Mr. Wren asked

when the booklet or the drawing will be done. Ms. Brightharp stated that if the drawing was completed, then it could go into the Communique. Ms. McCreary asked what the deadline would be to get the drawing into the Communique. Mr. Wren stated that it would be mid- January. Ms. McCreary stated that she could get a drawing done in December to have the Subcommittee and Preservation Commission look it over to see if there needs to be any revisions done before the deadline in January. Ms. Brightharp asked if the Subcommittee has considered changing the sign to incorporate the new drawing of the Park. Ms. McCreary stated they have not considered it, but it's a good idea. Mr. Zurlinden stated adding an additional sign of the drawing to the existing one. Mr. Van Awken that there are grants that the park could get from DNR. Mr. Wren stated that all the information will have to be gathered first, the booklet needs to be completed and the drawing finished before the grants can be filled out and sent in.

5. Adjournment:

Ms. Brown moved to adjourn the meeting and was seconded by Mr. Zurlinden at 7:47 p.m.