MINUTES
Preservation Commission
Monday, October 15, 2018
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Wren called the meeting to order at 7:00 p.m.

   Members Present: Van Awken, Brown, Benedict, Ittner, and McCreary

   Members Absent: Sigler, Clark, Wren and Zurlinden

   Staff Present: Brightharp

   Guests: Ann Brice and Bruce Ashby

2. **Approval of Minutes:** Ms. Brown moved to, and was seconded by Ms. Ittner to approve the minutes of September 17, 2018.

   The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

   a) Educational and Technical Assistance Committee
      1. Photo Documentation underway for the *Carbondale Remembered* Oral History Project. Ms. Ittner stated that they're going start with photos of the older district of Walnut, Poplar and Main and tie into the oral history at SIU. Ms. Brice stated that the oral history will be important to the students who do history fair's for school and to have all ages, especially children there for them to learn about the history of Carbondale.

   b) Nomination and Hardship Committee- Meeting was canceled.

   c) Work Plan Committee- No Report

   d) Annual Work Plan Monthly Review
      1. October:
         i. Mid-Year Review of Work Plan- Due to Mr. Wren's and Mr. Clark's absent, the Mid-Year review is postponed till next meeting.
      2. November -No Plans
      3. December-No Plans
      4. January
         i. Preservation News - Communique Article – Quarterly- Ms. Brightharp stated that the Communique articles have to be submitted in time to be added to the agendas and voted on in the Commission meetings to make sure everyone is in agreement.

ii. Preservation Awards Program: Issue Request For Nominations
iii. Notification for Convening Work Plan Committee- Going over last year's work plan and reworking to fit this year.
iv. Ms. Ittner asked if there was an updated meeting list for 2019. Ms. Brightharp stated that there was and she can email it to Ms. Ittner.

e) Certificate of Appropriateness Committee
   1. No Report
f) Founders' Park Subcommittee
   1. Recap of the September 10th meeting- Tom Grant brought the three drawings out explained the different elements of each drawing. Mr. Grant suggested removing the asphalt and making everything into green space or to resurface the asphalt to keep costs lower. There was then a discussion of what to put on the kiosks. Mr. Wren asked if there can be just one final drawing to present to the Commission. Mr. Grant stated that there was a rough draft present. Mr. Wren suggested that there should be separate phases to help complete the project. There was then a discussion on what the different phases would be. Mr. Wren also suggested to make a final drawing to be submitted into the pamphlet for Founders Park.
   2. Discuss heritage tourism as it relates to Founders' Park and the City of Carbondale- Mr. Van Awken brought in two books to help bring ideas for tourism to the City. Mr. Van Awken stated that he talked Michelle Silver of the State of Illinois Department of Commerce and Economic Opportunity about the history and tourism of the State of Illinois along with different grants the city could get. Mr. Wren asked if Ms. Silver wanted any plans before getting any grants. Mr. Van Awken responded yes. Mr. Wren staid that when the final drawing and the pamphlet is done, then the Commission can help with getting grants for the Park. Mr. Wren asked if by the January meeting that there would be a final conceptual drawing of the Park. Mr. Van Awken agreed.

g) Founders' Day Subcommittee-No Report

4. **Comments by the Public, Commission Members, or Staff**
   None

5. **Adjournment:**

Ms. Ittner moved to adjourn the meeting and was seconded by Ms. Brown at 7:52 p.m.