



MINUTES
Preservation Commission
Monday, September 17, 2018
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Wren called the meeting to order at 7:00 p.m.

Members Present: Van Awken, Clark, Brown, Benedict, Ittner, McCreary, and Zurlinden

Members Absent: Sigler and Wren

Staff Present: Brightharp

Guests: Eric Novack and Ann Brice

2. **Approval of Minutes:** Ms. Brown moved to, and was seconded by Ms. Ittner to approve the minutes of August 20, 2018.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

a) Educational and Technical Assistance Committee

1. SIU's Alumni Magazine, from 1943 to the present, will be digitally scanned and archived.

- i. Ms. Ittner stated that there will be an informal Educational and Technical Assistance Committee meeting and to come an half hour early to the next meeting to discuss the Alumni Magazine and photography project. Ms. Ittner introduced Ms. Brice stating that she will help with the photography project.

b) Nomination and Hardship Committee

1. Met on September 5th to go over list of properties that can be potentially designated. Created a plan for a letter to be sent to property owners to encourage local designation and explain the process.

- i. Mr. Zurlinden stated that the Committee has narrowed the list down from the last survey. Ms. Brightharp said that they want to do a list of properties that are ready and properties that need assistance to be ready. Ms. Ittner stated that if they could get a list together then she could get pictures of the properties. Mr. Zurlinden stated that he should have a list done by the next meeting. Ms. Brightharp said that she talked to Chris Wallace to wave the fees for the designation

hearing. Mr. Clark asked what the overall cost of the fee were. Ms. Brightharp said that the initial cost depends on where the property is. There was further discussion about the fees and if they can be waved.

c) Work Plan Committee

1. No Report

d) Annual Work Plan Monthly Review

1. September:

i. Preservation News - Communique Article – Quarterly

1. Mr. Zurlinden suggested that there be a small historical article for the Communique, that it would be separate from the Founders Park article.

ii. Preservation Recognition Program

1. Ms. Brightharp stated that preservation award, the park and people willing to designate property will help bring more attention to recognition program.

iii. Promote Preservation Recognition Program through Communique

2. October:

- i. Mid-Year Review of Work Plan (to be included in agenda and reviewed at commission meeting)

3. November- No Plans

4. December- No Plans

e) Certificate of Appropriateness Committee

1. No Report

f) Founders' Park Subcommittee

1. Ms. Brown asked if there was a drawing for the Founders Park. Ms. Brightharp responded that there was not. Mr. Van Awken stated that he would like to make a comprehensive booklet for Founders Park and not a pamphlet to hand out for more information. Mr. Clark said that they are planning to have a draft of the booklet ready by the next Commission meeting. There was further discussion on who would do the drawings for the booklet. Mr. Van Awken asked the Commissions opinion whether to use stamped bricks from the donators to the park around the kiosks or to have more greenery. Ms. Brown stated that it's hard to make a decision without a seeing a drawing of the Park. Ms. Ittner said to take into consideration the maintenance of the Park. Mr. Zurlinden stated that it would be easier to raise money of people would be able to put their name on a brick. There was further discussion on where the bricks would go and where to buy the brick. Ms. Ittner asked who is helping guide the handicap accessibly for the Park. Mr. Clark said the City will provide someone when the Committee comes up with a final rendition of the Park.

g) Founders' Day Subcommittee

1. Mr. Van Awken stated that he would like to try to get more of the community involved with the next Founders Day and the Heritage Tourism.

4. **Comments by the Public, Commission Members, or Staff**

Ms. Brown stated that she is working with the General John A Logan Museum that is hosting an event called “A Woman’s Work is Never Done” on October 6th. Ms. Brown explained what the event was about and what will happen on that day. Mr. Zurlinden stated that the Dixon House, oldest house in Carbondale, is now on the real estate market. There was further discussion about the house for sale.

5. **Adjournment:**

Mr. Zurlinden moved to adjourn the meeting at 7:43 p.m.