



MINUTES
Preservation Commission
Monday, June 18, 2018
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Wren called the meeting to order at 7:01 p.m.

Members Present: Clark, Van Awken, Brown, Ittner, McCreary, Wren and Zurlinden

Members Absent: Sigler and Benedict

Staff Present: Brightharp

Guests: Bruce Ashby and Eric Delvae

2. **Approval of Minutes:** Ms. Brown moved to, and was seconded by Mr. Clark, to approve the minutes of May 21, 2018.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

a) Educational and Technical Assistance Committee

1. Update on the University School Reunion-Ms. Ittner stated that they ended up with over three hundred attendees for the reunion. Ms. Ittner shared what all took place at the reunion and that it went over very well with everyone that attended. She also stated that there was discussion about a possible future scholarship program that she would discuss at a later date.

b) Nomination and Hardship Committee

1. Met on May 31, 2018 to go over the list of potential sites to be designated in order to create a new, updated list-Mr. Wren went over the information that was discussed in the committee meeting, stating that they went over the list of potential sites and eliminated ones that were no longer around or that they felt might not apply to a future designation. He stated that moving forward they would try to keep the list more current and that they would reach out to those on this list to see if they are currently interested in a designation.

c) Work Plan Committee- No Report

d) Annual Work Plan Monthly Review

1. June:

- i. FY 2018 CLG Report Review (Included in Packet)-Mr. Wren asked for the Commissioner to look over the report and asked for a motion of approval. Ms. Brown moved to approve the FY 2018 CLG Report, seconded by Mr. Zurlinden.

The motion to approve passed with a unanimous voice vote.

2. July: No Plans
3. August: No Plans
4. September:
 - i. Preservation News - Communique Article – Quarterly-Mr. Wren stated that it might be a good idea for Mr. Van Awken to provide another article with updates on the Founder's Park and what the committee has been working on. Mr. Van Awken asked what the deadline would be for the article. Ms. Brightharp stated that it would need to be turned in to her by August 22nd.
 - ii. Preservation Recognition Program (more outreach)
 - iii. Promote Preservation Recognition Program through Communique
- e) Certificate of Appropriateness Committee- No Report
- f) Founders' Park Subcommittee- Report of meeting held on June 13th-Mr. Clark stated that they had a combined event at the June 13th meeting with a public viewing at the Civic Center from 3-7 of the 32 drawings from SIU students, with 25 people in attendance. Mr. Clark stated that the attendees were allowed to make written comments on the drawings and he went on to discuss some of the comments. After the viewing a meeting was held, he stated that it was decided to wait to discuss the possibility of becoming a non-profit organization, until all of the committee members could be present.

Mr. Clark stated that they want to discuss the pros and cons of becoming a non-profit, there was then discussion about the subcommittee becoming a non-profit versus being a subcommittee of the City. Ms. Brown asked who was in charge of the maintenance at Founder's Park, which is the City of Carbondale, and she expressed concern if the subcommittee because non-profit they will have to find someone else to do the upkeep on the park. There was then more discussion about becoming a non-profit organization and what that means for the park moving forward, in regards to taking care of the property. Mr. Wren asked if the subcommittee will be meeting in July and if they could have a pros/cons list ready to present to the Preservation Commission at the August 20th meeting. Mr. Van Awken expressed concern with doing a non-profit and stated that certain members of the subcommittee were pushing for it more than others.

Ms. Brightharp asked that the subcommittee put it on their next agenda for discussion and then bring it back to the Commission in August. Mr. Van Awken presented the Commission with information of plans for fundraising for the park that they want to turn into a booklet moving forward. Mr. Clark stated that Mr. Grant had contacted a lawyer to handle the non-profit and there would be a filing fee that would need to be discussed if they decide to move forward. Mr. Clark then went over the possibility of placing a flag pole at the park and installing temporary staging for events at the park within the next year. Also planting shade trees along Marion Street and putting in kiosk that are brick faced with the information placed in some casing to keep it from being vandalized. There was also talk about installing pavers for walkways. Mr. Wren asked for the minutes from the subcommittee to be submitted to the Commission so they could each have a copy moving forward. Ms. Brightharp stated that they would be included in the next packet for the August 20th Commission meeting. Mr. Clark stated that in year three they hope to finish a permanent stage and start on a pavilion. Then in year five they hope to have the pavilion complete. Mr. Clark stated that Tom Grant would be in charge of maintaining the Facebook page for the Founder's Park.

Mr. Clark stated that Mr. Van Awken would be in charge of the public and private partnership for the park and would be working with Carbondale Main Street. Mr. Van Awken also stated that he had been discussing doing a dry run of the park with Jessica Bradshaw,

possibly in March. He then discussed what would go into the dry run, such as a parade or event. Mr. Wren asked about doing the dry run in May and having the event be for Preservation month. There was then discussion when would be a good time to do the dry run to make sure there is enough time to plan the event and where the flag pole would be located. Ms. Brightharp also spoke about where the flag pole might go in relation to the landscaping and other things located at the park, including the future stage. Ms. Brightharp also asked how many more times the subcommittee will ask for input from the community. There was then discussion about asking for citizen input and what moving forward with the drawings for the park. Mr. Clark stated that they would provide minutes for the last meeting and the meeting in July, as well as discussed the pros/cons of becoming non-profit and present it at the meeting in August. He stated that they would be displaying the drawing one more time so that more citizens could view them and then report results back at the August meeting as well. Ms. Brightharp stated that the PDF's of all of the drawings are available to be viewed in the Planning office.

g) Founders' Day Subcommittee- No Report

4. **Discuss the cancelation the July 2018 meeting-**Mr. Wren stated that there would not be a meeting in July but it would be on August 20th.

5. **Comments by the Public, Commission Members or Staff:**

Mr. Wren asked for the guest, Eric Delvae to introduce himself.

Mr. Clark also asked about Mr. Ashby becoming a Commissioner. Ms. Brightharp stated that he was an associate member but at this time there were no Commissioner spots vacant because it is unclear if Mr. Sigler is still wanting to serve as a Commissioner.

Ms. Ittner spoke about the looking more into the history of the Founder's Park site and focusing more on the history not just trying to decide where to place different things on the site. She would like to make sure the Commissioner's do not lose track of what the site really means. Ms. Ittner also asked about incorporating more of the history in the drawings provided by the students.

Mr. Wren also thanked Ms. Brown for her work on the Memorial Day celebration and the play that was performed at the event. Ms. Brown spoke about writing more plays in the future and performing them at other events. She also spoke about the amount that it cost to put on the play at the high school and the budget for the Memorial Day event. There was then discussion about funding for other plays in the future to perform for students and youth to learn the history of Carbondale and the Preservation Commission helping to put the plays on.

Mr. Zurlinden stated that the Wreath House, 411 South Poplar, was on the market and they keep having open house, so if anyone wants to view the property.

6. **Adjournment:**

Mr. Wren adjourned the meeting at 7:52 p.m.