

Tuesday, March 26, 2024

Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
City Council Chambers, Room 108
200 South Illinois Avenue
Carbondale, Illinois 62901
6:00 p.m.

1. Preliminaries to the Local Liquor Control Commission Meeting

Subject :	1.1 Roll Call
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Procedural

Public Content

2. Public Comments for the Local Liquor Control Commission

Subject :	2.1 Public Comments for the Liquor Commission
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	

Public Content

Citizens comments for the Local Liquor Control Commission

3. General Business of the Local Liquor Control Commission

Subject :	3.1 Local Liquor Control Commission Meeting Minutes from February 27, 2024
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action
Recommended Action :	Approve the minutes from the Local Liquor Control Commission meeting of February 27, 2024

Public Content

Originating Department: City Clerk's Office

File Attachments

[Local Liquor Control Commission Meeting Minutes 27 February 2024.pdf \(186 KB\)](#)

3. General Business of the Local Liquor Control Commission

Subject :	3.2 Application for a Temporary Liquor License from Carbondale Main Street for the CarbondALE Brew Fest on May 3, 2024
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action
Recommended Action :	Approve the issuance of a not-for-profit Special Event Retailer's license to Carbondale Main Street contingent upon receipt of outstanding items; or deny the issuance of the license based on one or more provisions of the Carbondale Revised Code

Public Content

Originating Department: City Clerk's Office

Background:

Carbondale Main Street submitted an application for a Not-For-Profit Special Event Retailer's License for the sale of alcohol during the CarbondALE Brew Fest on May 3, 2024, at the Downtown Pavilion. The application and event layout are attached to this agenda item.

Criteria for issuing or denying a liquor license per the Carbondale Revised Code:

The Commission may grant a liquor license, contingent upon receipt of outstanding items, if it is determined that the grant of the license would not be detrimental to the general welfare of the City. The Commission may deny an application if it finds one or more of the following:

1. The application does not contain all the information, supporting documents, or fees required by this title.
2. The issuance of the license would be in violation of any part of this title.
3. The applicant does not have sufficient financial assets to maintain the proposed liquor establishment or has demonstrated insufficient financial responsibility.
4. The applicant is a convicted felon who has not been adequately rehabilitated.
5. The issuance of the license can reasonably be expected to create excessive noise, traffic, parking, or litter problems.
6. The applicant has a history of problems with regard to violations of health regulations, laws, and ordinances at prior establishments owned or managed by the applicant.
7. The building in which the applicant seeks to operate does not meet building and zoning code ordinances and regulations.
8. The issuance of the license can reasonably be expected to create a nuisance such as excessive and repeated breaches of the peace.
9. The applicant has previously had a liquor license revoked or suspended in this or any other state or jurisdiction.
10. The applicant is seeking a restaurant license and does not provide sufficient facilities or menu items to operate as a restaurant.

Conditions On Issuance: If the Commission finds that any change in the applicant's plans is/are needed to create grounds for the issuance of such license, the Commission may require such change(s). A condition on the granting of a license and the failure of the applicant at any time to adhere to or perform such condition shall be considered a violation of this title.

Outstanding Items: Updated Certificate of Insurance

File Attachments

- [Carbondale Main Street \(Brew Fest\) - Temp. Liquor Lic. App_Redacted.pdf \(1.508 KB\)](#)
- [2-4-5 CRC Procedure for Criteria for Issuing a License.pdf \(20 KB\)](#)
- [2-4-4 Ineligibilty for License - State Liquor Code Section 235 ILCS 5.6.2 - Issuance of licenses to certain persons prohibited.pdf \(91 KB\)](#)

3. General Business of the Local Liquor Control Commission

Subject :	3.3 Application for a Temporary Liquor License from Route 51 Brewing Company for the Southern Illinois Irish Festival on April 27, 2024
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action
Recommended Action :	Approve the issuance of a temporary liquor license to Route 51 Brewing Company, contingent upon receipt of all outstanding items; or deny the issuance of a temporary liquor license to Route 51 Brewing Company based on one or more provisions of the liquor code.

Public Content

Originating Department: City Clerk's Office

Background:

Route 51 Brewing Company submitted an application for a temporary liquor license for the sale of alcohol at the Southern Illinois Irish Festival between the hours of 10:00 a.m. to 6:00 p.m. at Turley Park on April 27. The license fee and certificate of insurance have been submitted.

Criteria for issuing or denying a liquor license per the Carbondale Revised Code:

The Commission may grant a liquor license, contingent upon receipt of outstanding items, if it is determined that the grant of the license would not be detrimental to the general welfare of the City. The Commission may deny an application if it finds one or more of the following:

- 1.The application does not contain all the information, supporting documents, or fees required by this title.
- 2.The issuance of the license would be in violation of any part of this title.
- 3.The applicant does not have sufficient financial assets to maintain the proposed liquor establishment or has demonstrated insufficient financial responsibility.
- 4.The applicant is a convicted felon who has not been adequately rehabilitated.
- 5.The issuance of the license can reasonably be expected to create excessive noise, traffic, parking, or litter problems.
- 6.The applicant has a history of problems with regard to violations of health regulations, laws, and ordinances at prior establishments owned or managed by the applicant.

- 7.The building in which the applicant seeks to operate does not meet building and zoning code ordinances and regulations.
- 8.The issuance of the license can reasonably be expected to create a nuisance such as excessive and repeated breaches of the peace.
- 9.The applicant has previously had a liquor license revoked or suspended in this or any other state or jurisdiction.
- 10.The applicant is seeking a restaurant license and does not provide sufficient facilities or menu items to operate as a restaurant.

Conditions On Issuance: If the Commission finds that any change in the applicant's plans is/are needed to create grounds for the issuance of such license, the Commission may require such change(s). A condition on the granting of a license and the failure of the applicant at any time to adhere to or perform such condition shall be considered a violation of this title.

File Attachments

[Route 51 Brewing Company - Temp. Liquor License App. for 2024 SI Irish Festival_Redacted.pdf \(250 KB\)](#)
[Route 51 Brewing Company - COI for 2024 Southern Illinois Irish Fest.pdf \(355 KB\)](#)
[Route 51 Brewing Company - State of IL Liquor License.pdf \(25 KB\)](#)
[2-4-4 Ineligibility for License - State Liquor Code Section 235 ILCS 5.6.2 - Issuance of licenses to certain persons prohibited.pdf \(91 KB\)](#)
[2-4-5 CRC Procedure for Criteria for Issuing a License.pdf \(20 KB\)](#)

3. General Business of the Local Liquor Control Commission

Subject :	3.4 Application for a Temporary Liquor License from St. Nicholas Brewing Company for the Carbondale Spring FEST on April 6 and 7, 2024
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action
Recommended Action :	Approve the issuance of a temporary liquor license to St. Nicholas Brewing Company, contingent upon receipt of all outstanding items; or deny the issuance of a temporary liquor license to St. Nicholas Brewing Company based on one or more provisions of the liquor code.

Public Content

Originating Department: City Clerk's Office

Background:

St. Nicholas Brewing Company submitted an application for a temporary liquor license for the sale of alcohol at Carbondale Spring FEST to be held at the Washington Street Venue on Saturday and Sunday, April 6 -7, 2024. The license would allow St. Nicholas to conduct sales from 11:00 a.m. to 5:00 p.m. on Saturday and from 1:00 p.m. to 9:00 p.m. on Sunday. The license fee and certificate of insurance have been submitted.

Criteria for issuing or denying a liquor license per the Carbondale Revised Code:

The Commission may grant a liquor license, contingent upon receipt of outstanding items, if it is determined that the grant of the license would not be detrimental to the general welfare of the City. The Commission may deny an application if it finds one or more of the following:

- 1.The application does not contain all the information, supporting documents, or fees required by this title.
 - 2.The issuance of the license would be in violation of any part of this title.
 - 3.The applicant does not have sufficient financial assets to maintain the proposed liquor establishment or has demonstrated insufficient financial responsibility.
 - 4.The applicant is a convicted felon who has not been adequately rehabilitated.
 - 5.The issuance of the license can reasonably be expected to create excessive noise, traffic, parking, or litter problems.
 - 6.The applicant has a history of problems with regard to violations of health regulations, laws, and ordinances at prior establishments or managed by the applicant.
 - 7.The building in which the applicant seeks to operate does not meet building and zoning code ordinances and regulations.
 - 8.The issuance of the license can reasonably be expected to create a nuisance such as excessive and repeated breaches of the peace.
 - 9.The applicant has previously had a liquor license revoked or suspended in this or any other state or jurisdiction.
 - 10.The applicant is seeking a restaurant license and does not provide sufficient facilities or menu items to operate as a restaurant.
- Conditions On Issuance: If the Commission finds that any change in the applicant's plans is/are needed to create grounds for the issuance of such license, the Commission may require such change(s). A condition on the granting of a license and the failure of the applicant at any time to adhere to or perform such condition shall be considered a violation of this title.

File Attachments

- [St. Nicholas Brewing Co. - Temp. Liquor Lic. App_Redacted.pdf \(314 KB\)](#)
- [St. Nicholas Brewing Co. - COI.pdf \(51 KB\)](#)
- [St. Nicholas Brewing Co. - State Lic. Information.pdf \(32 KB\)](#)
- [2-4-5 CRC Procedure for Criteria for Issuing a License.pdf \(20 KB\)](#)
- [2-4-4 Ineligibility for License - State Liquor Code Section 235 ILCS 5.6.2 - Issuance of licenses to certain persons prohibited.pdf \(91 KB\)](#)

4. Adjournment of the Local Liquor Control Commission

Subject :	4.1 Time of Adjournment for Local Liquor Control Commission
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Procedural

Public Content

5. Preliminaries to the City Council Meeting

Subject :	5.1 Roll Call
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Procedural

Public Content

5. Preliminaries to the City Council Meeting

Subject :	5.2 Citizens' Comments and Questions
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024

Type :

Procedural

Public Content

Citizens may address the City Council for up to four minutes on any agenda item. Public comments will be accepted for a maximum of 30 minutes per item. Those wishing to address the City Council should raise their hand to be recognized by the Mayor prior to approaching the podium. Speakers should provide their names for the minutes and end their comments when the four-minute time limit is announced. The Council may suspend or waive the speaker time limit with the consent of a majority of Council members present and are not required to respond to public remarks during the meeting.

5. Preliminaries to the City Council Meeting

Subject :	5.3 Council Comments, General Announcements, and Proclamations
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Procedural

Public Content

General Comments from the City Council and City Manager. Proclamations, Special Recognition, and Oaths of Office will periodically be administered at this time.

5. Preliminaries to the City Council Meeting

Subject :	5.4 Proclamation for Week of the Young Child
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Procedural

Public Content

Originating Department: Mayor's Office

Background: A Proclamation declaring the week of April 6 - 12, 2024 as Week of the Young Child

File Attachments

[A Proclamation for Week of the Child, 2024-03-26.pdf \(70 KB\)](#)

7. Consent Agenda of the City Council

Subject :	7.1 Minutes of the Regular City Council Meeting of March 12, 2024
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and

Regular City Council Meeting March 26, 2024

Type :

Action (Consent)

Recommended Action :

Approve the meeting minutes from the regular City Council meeting of March 12, 2024

Public Content

Originating Department: City Clerk's Office

File Attachments

[Regular City Council Meeting Minutes 12 March 2024.pdf \(340 KB\)](#)

7. Consent Agenda of the City Council

Subject :	7.2 Approval of Warrant for the Period Ending: 03/15 /2024 for the FY 2024 Warrant 1481 in the Total Amount of \$1,727,724.42
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action (Consent)
Recommended Action :	Accept the following report of payments made for the period ended: 03/15/2024 totaling \$1,727,724.42
Goals :	Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services

Public Content

Originating Department: Finance

Background:

File Attachments

[Warrant 1481 2024-03-26.pdf \(365 KB\)](#)

7. Consent Agenda of the City Council

Subject :	7.3 Acceptance of Approved Meeting Minutes from Boards, Commissions, and Committees
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action (Consent)
Recommended Action :	Accept the approved meeting minutes from Boards, Commissions, and Committees and place them on file.

Public Content

Originating Department: City Clerk's Office

Background:

Attached for City Council review and acceptance are approved meeting minutes from the following Boards, Commissions, and Committees:

Planning Commission: June 7, August 2, November 15, and December 13, 2023

Firefighters Pension Board: October 17, 2023

Sustainability Commission: December 21, 2023 and January 18, 2024

File Attachments

- [Planning Commission Meeting Minutes 2023-06-07.pdf \(155 KB\)](#)
- [Planning Commission Meeting Minutes 2023-08-02.pdf \(155 KB\)](#)
- [Planning Commission Meeting Minutes 2023-11-15.pdf \(156 KB\)](#)
- [Planning Commission Meeting Minutes 2023-12-13.pdf \(161 KB\)](#)
- [Firefighters Pension Board Meeting Minutes 2023-10-17.pdf \(503 KB\)](#)
- [Sustainability Commission Meeting Minutes 2023-12-21.pdf \(326 KB\)](#)
- [Sustainability Commission Meeting Minutes 2024-01-18.pdf \(340 KB\)](#)

7. Consent Agenda of the City Council

Subject :	7.4 Approve the Purchase of Rock Salt through the State of Illinois Joint Purchasing Program for FY2025
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action (Consent)
Recommended Action :	Approve the purchase of Rock Salt through the State of Illinois Joint Purchasing Program for FY2025.

Public Content

Originating Department: Public Works- Street Department

Background:

The Procurement Services Division of the State of Illinois Department of Central Management Services (CMS) has notified the City that it will be soliciting bids for the purchase of rock salt sometime during May /June 2024. The State of Illinois is now using an online registration/response system for joint purchasing. The City was notified via email on March 7, 2024, of the solicitation. In order to participate in the joint purchase of bulk rock salt this year, the City is required to submit an electronic requisition to CMS by April 7, 2024.

In an effort to meet the demands of small and large communities, CMS is offering two options for committing to the purchase of rock salt for FY2024:

Option 1 - The City is required to purchase not less than 80% of the requested amount, with the vendor agreeing to supply a maximum of 120% of the requested amount (if needed) by March 1, 2024.

Option 2 - The City is required to purchase 100% of the requested amount, with the vendor agreeing to supply a maximum of 120% of the requested amount (if needed) by March 1, 2024.

Either option allows the City to purchase up to 50% of the requested amount by November 30, 2024. The State strongly encourages governmental units to order early and store as much salt as possible in order to prevent potential salt shortages during the winter. Staff responded to the solicitation by selecting purchasing commitment Option 2 for 350 Tons of rock salt which is consistent with the proposed FY2025 Budget.

Carbondale Revised Code Section 1-6-16 allows cooperative purchasing with other government units when the best interests of the City would thereby be served. The purchase of rock salt through the State of Illinois' bid is in the City's best interests. The State secures a contract bond from the vendor to guarantee delivery of the requisitioned amount and the price remains firm up to the 120% guaranteed limit for the duration of the contract. Historically, the purchase of this commodity through Joint Purchasing has benefited the City with below open market prices and guaranteed availability and delivery.

The proposed requisition is for 350 tons (minimum purchase of 280 tons) with an estimated cost through the State Bid of \$35,000. Sufficient funds have been included in the FY 2025 Budget for the purchase of rock salt for highway snow and ice control from Motor Fuel Tax Funds. Carbondale Revised Code Section 1-6-13.E.7 allows exceptions to the formal contract procedure when it is determined to be in the best interests of the City. This would require an affirmative vote of two-thirds (2/3) of those Council members present, but at least four (4) votes are required. (If all Council members are present, five (5) votes are required for approval.)

Further the state is now requiring Certificate of Authority by vote to be turned in with the Rock Salt solicitation. All city purchasing rules will be followed with all purchases.

File Attachments

[CY2024-2025 Rock salt survey for State of Illinois 2024-03-26.pdf \(113 KB\)](#)
[Certificate of Aurtority 2024-03-26.pdf \(68 KB\)](#)
[CY2024-2025 Rock Salt Solicitation 2024-03-26.pdf \(123 KB\)](#)

7. Consent Agenda of the City Council

Subject :	7.5 Award of Contract for Sanitary Sewer Lining Program to Skuta Construction of Marion, Illinois in the Amount of \$435,425
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action (Consent)
Recommended Action :	Award a Contract for Sanitary Sewer Lining Program to Skuta Construction of Marion, Illinois in the Amount of \$435,425
Goals :	Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services Goal #1: Provide a high quality-of-life and foster a sense of community for all residents

Public Content

Originating Department: Public Works - Utilities

Background:

Infiltration and inflow of storm water is a broad point of concern for all sanitary sewer systems. Excessive storm water entering sanitary sewers causes surcharging, which leads to customer service issues and forces wastewater treatment plants to process unnecessary volumes of water. Over the past 10 - 15 years, the City conducted sanitary sewersmoke testing, dye testing, and manhole inspections through its CIP program. The findings of these field studies were used to guide thesanitary sewer manhole lining program, which saw hundreds of manholes lined to seal out storm water and reduce treatment costs and customer service issues.

The next step in the City's stewardship of its sanitary sewersystem is to begin lining the mains in targeted areas. Unlike water mains, which are typically 3 - 5 feet deep and replaced by open cut trenching, sanitary sewer mains are not replaced but lined using trenchless methods. Due to average depths of 5 - 15 feet, ranging as deep as 30 feet or more, the best practice forsanitary sewer mains is lining the existing main with a cured-in-place-pipe (CIPP). Instead of requiring excavation, this method of construction lines the pipe manhole to manhole, reinstating sewer service laterals from inside the pipe. This low-impact construction technique not only seals out storm water and root intrusion, but also saves on pavement and lawn restoration costs.

Sewer mains were bid for lining this year in the area bounded by Vercliff Dr., Glopen St., Larsue Ln., and Giant City Rd. This project came in within budget, and sufficient funds are available in CIP SA 2001 to cover the cost.

This bid was advertised in the*Southern Illinoisan*on Saturday, February 17, 2024. An Invitation to Bid was sent to ten (10) companies and six (6) plan houses, as shown on the attached certificate. Seven (7) sets of bid documents were purchased and two (2) bids were received and

opened on Tuesday, March 19, 2024. The lowest bid meeting the minimum required specification was submitted by Skuta Construction of Marion, Illinois in the Amount of \$435,425. The City Council is requested to award a contract for Sanitary Sewer Lining (CIPP) Program to Skuta Construction of Marion, Illinois in the Amount of \$435,425.

File Attachments

- [24-32 Sainitary Sewer Lining Program Bid Tab 2024-03-26.pdf \(35 KB\)](#)
- [24-32 Sanitary Sewer Lining Program Certificate 2024-03-26.pdf \(20 KB\)](#)
- [DE&I Bid Report Sanitary Sewer Lining.pdf \(528 KB\)](#)

7. Consent Agenda of the City Council

Subject :	7.6 Award of Contract for the Replacement of Metal Roofing at the City of Carbondales Cedar Lake Office to Clover Roofing of Murphysboro, Illinois in the Amount of \$26,845
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action (Consent)
Recommended Action :	Award a Contract for the Replacement of Metal Roofing at the City of Carbondales Cedar Lake Office to Clover Roofing of Murphysboro, Illinois in the Amount of \$26,845
Goals :	Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services

Public Content

Originating Department: Public Works - Utilities

Background:

The City of Carbondales Cedar Lake Office building is in need of replacement of a large portion of the roofing system.

The bid was advertised in the *Southern Illinoisan* on Saturday, February 17, 2024, and the bid specifications were provided to six (6) firms as shown on the attached Certificate. Bids were received from one (1) firm in the amount of \$34,872, however the bid was rejected due to incompleteness and did not meet minimum specifications. However, the City has a competitive quote from Clover Roofing in the amount of \$26,845, who did not bid.

Section 1-6-13-E-7 of the Carbondale Revised Code permits the City Council to forego the normal contract procedure for goods, services, or supplies when it is determined to be in the best interests of the city by a vote of two-thirds ($\frac{2}{3}$) of the council members present, but at least four (4) votes are required. (Ord. 2012-20). As such, Staff recommends that the City Council award a contract for the replacement of metal roofing at the City of Carbondales Cedar Lake Office to Clover Roofing of Murphysboro, Illinois in the Amount of \$26,845.

File Attachments

- [1705 Cedar Creek Road - Proposal.pdf \(908 KB\)](#)

[24-35 Cedar Lake Office Roofing Bid Tab 2024-03-26.pdf \(21 KB\)](#)
[24-35 Cedar Lake Office Roofing Certificate 2024-03-26.pdf \(16 KB\)](#)
[DE&I Bid Report Cedar Lake Office Roofing.pdf \(522 KB\)](#)

7. Consent Agenda of the City Council

Subject : 7.7 Resolution Permitting the Mayor to Enter into a Severance Agreement with Gary Williams

Meeting : Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024

Type : Action

Recommended Action : Adopt the Resolutions permitting the Mayor to Enter into a severance agreement with Gary Williams and enter into an agreement with Stan Reno to serve as the Interim City Manager.

Public Content

Originating Department: Legal

Background:

Gary Williams announced his resignation as City Manager of the City of Carbondale on February 28, 2024. Mr. Williams has served as the City Manager since June 2016 after being appointed Interim City Manager in October 2015. Mr. Williams has served the City and the Residents of Carbondale faithfully during his tenure as City Manager. He possesses a vast knowledge of the city's internal workings and the programs established during his tenure. Mr. Williams has indicated that he would be willing to help the City during the next year to assist the Interim City Manager and a newly appointed permanent City Manager in easing the transition into those positions.

File Attachments

[Resolution Authorizing Mayor to enter into a Severance Agreement with Gary Williams 2024-03-26.pdf \(193 KB\)](#)

7. Consent Agenda of the City Council

Subject : 7.8 Resolution Authorizing the Mayor to Enter into an Agreement with Stan Reno to Serve as Interim City Manager

Meeting : Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024

Type : Action (Consent)

Recommended Action : Approve a resolution authorizing the Mayor to enter into an agreement with Stan Reno to serve as Interim City Manager.

Goals : [Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services](#)

Public Content

Originating Department: Legal

Background:

Following the resignation of the current City Manager, the Mayor solicited interest from department heads to serve as Interim City Manager. The Mayor received two letters of interest and the potential appointments were discussed in executive session at the March 12 Council meeting. Although no final action was taken, the consensus was that Stan Reno be appointed to the Interim City Manager position. Attached is a contract formalizing the agreement.

File Attachments

[Resolution Authorizing the Mayor to Enter into a Contract for Interim City Manager - 2024-03-26.pdf \(189 KB\)](#)
[Stan Reno Interim City Manager Agreement -2024-03-26.pdf \(305 KB\)](#)

7. Consent Agenda of the City Council

Subject :	7.9 Approval of Consent Agenda Items
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action (Consent)
Recommended Action :	Approve all Consent Agenda items not pulled for separate consideration

Public Content

8. General Business of the City Council

Subject :	8.1 Ordinance Adopting a Labor Agreement Between the City of Carbondale, Illinois and Local No. 160 United Association of Journeymen and Apprentices of the Plumbing and Pipefitting Industry of the Unites States and Canada, AFL-CIO for Fiscal Years 2025, 2026, 2027. 2028, and 2029
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action (Consent)
Recommended Action :	Approve an Ordinance Adopting a Labor Agreement Between the City of Carbondale, Illinois and Local No. 160 United Association of Journeymen and Apprentices of the Plumbing and Pipefitting Industry of the Unites States and Canada, AFL-CIO for fiscal years 2025, 2026, 2027, 2028, and 2029.

Public Content

Originating Department: City Manager

Background:

Local No. 160 of the United Association of Journeymen and Apprentices of the Plumbing and Pipefitting Industry of the United States and Canada, AFL-CIO is the recognized bargaining agent for City employees working in the Water and Sewer Division of Public Works which includes Central Lab, Water Treatment, Meter Services, Water Distribution, Sewer Collection, and the Sewer Treatment Plants. The current contract with Plumbers Local 160 expires on April 30, 2024. City staff have been engaged in negotiations with the Union and an agreement concerning standards of wages, hours and working conditions has been reached. A copy of this contract is attached as Exhibit A to the proposed ordinance.

Items of interest that have been changed from the previous agreement include:

- Annual pay increases of 5.0%, 4.0%, 4.0%, 4.0%, and 3.0% over the 5-year agreement
- Article VI and VIII - increased the amount of permitted emergency leave from 18 to 27 hours
- Article VII - added Juneteenth holiday
- Article IX - increased minimum call-out time from 2 to 3 hours
- Article XIV - Increases annual clothing allowance from \$950 to \$1,050

File Attachments

[2025-2029 Plumbing and Pipefitting Industry Contract - FINAL - 2024-03-26.pdf \(417 KB\)](#)

8. General Business of the City Council

Subject :	8.2 Resolution Adopting a Sanitary Sewer Backflow Device Reimbursement Program
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action
Recommended Action :	Approve a Resolution Adopting a Sanitary Sewer Backflow Device Reimbursement Program
Goals :	Goal #6: Enhance residential development/rehabilitation Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services Goal #1: Provide a high quality-of-life and foster a sense of community for all residents

Public Content

Originating Department: Public Works - Utilities

Background:

During heavy rainfall events, storm water enters the sanitary sewer system as inflow and infiltration. This surcharging may cause basement backups in homes. The City of Carbondale would like to offer relief to residents who have experienced a sanitary sewer backup caused by an intense rainfall event which surcharged the sanitary sewer system.

The City is proposing to offer assistance only to those residents who are approved for a reimbursement. Qualifications for reimbursement include the following:

-City of Carbondale sanitary sewer customer

-Owner-occupied residence

- Documented evidence that a residence has experienced a sanitary sewer backup in the basement during or following serious rain events due to storm water surcharge

-Reported backup on file with the Utilities Dept. that was determined to be a sanitary sewer main issue and not an issue on private property by City staff

-Discuss the problem with the Water & Sewer Supervisor to confirm the backup is being caused by a sanitary sewer main issue

-Obtain Utilities Dept. approval and a plumbing permit from the City's Building & Neighborhood Services Dept. prior to notifying the plumber to proceed with the work in order to ensure reimbursement

The above constitutes the basic program criteria. Additional details for the Sanitary Sewer Backflow Prevention Reimbursement Program are attached.

The cost of the program is difficult to quantify due to the unknown number of potential applicants, and the unknown cost of the backflow devices which will be unique to each home. However, staff is aware of only a few dozen homes throughout the community that may qualify. The program expenses are expected to be minimal, but would help solve a big problem for a small portion of Carbondale residents.

The City Council is recommended to approve a resolution adopting a Sanitary Sewer Backflow Device Reimbursement Program.

File Attachments

[Sanitary Sewer Backflow Device Reimbursement Program 2024-3-26.pdf \(261 KB\)](#)

[Resolution Adopting a Sanitary Sewer Backflow Device Reimbursement Program 2024-3-26.pdf \(9 KB\)](#)

8. General Business of the City Council

Subject :	8.3 Resolution Establishing a Working Committee to Draft and Present Various Ordinances Involving Residential Rental Properties
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action
Recommended Action :	Adopt a Resolution establishing a working committee to draft and present various ordinances involving residential rental housing.

Public Content

Originating Department: Legal

Background:

The City has been working towards updating the current rental housing ordinances that would provide for the licensing of residential rental property and residential rental housing agents and looking at providing for more comprehensive housing rights and landlord-tenant ordinances. To more efficiently handle these updates the Council has requested that a working committee be established to be comprised of City Staff, landlord representatives, tenant representatives, and a City Council member.

File Attachments

8. General Business of the City Council

Subject :	8.4 City Council Discussion Regarding the Process to Search for a Permanent City Manager
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Discussion

Public Content

Originating Department: Mayor

Background:

The current City Manager's tenure will end on March 31, 2024; an Interim City Manager contract has been approved for Stan Reno to serve in that role. In response to these changes, Councilmember Doherty prepared the attached memo at the request of Mayor Harvey. Included in the memo are the processes that were utilized during previous searches. The Mayor requests that the City Council discuss a potential process so the next steps to hire a permanent City Manager can be initiated.

File Attachments

[Memo RE City Manager Search Process - 2024-03-26.pdf \(217 KB\)](#)

9. Executive Session

Subject :	9.1 Executive Session to Discuss the Purchase or Lease of Real Property for Use by the Public Body and to Discuss the Setting of a Price for the Sale or Lease of Property Owned by the Public Body
Meeting :	Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024
Type :	Action
Recommended Action :	Enter into Executive Session to discuss the purchase or lease of property for the public body's use and the setting of a price for the sale or lease of property owned by the public body as permitted by the Illinois Open Meetings Act 5 ILCS 120/2(c)(5) and (c)(6)

Public Content

Originating Department:

City Clerk's Office

Background:

The City Council will enter into an Executive Session to discuss the purchase or lease of real property and the setting of a price for the sale or lease of property as permitted by the Illinois Open Meetings Act [5 ILCS 120/2 (c)(5) and(c)(6)]. No action is expected upon returning to Open Session, but if any action is to be taken as a result of the discussion held in the Executive Session, final action will be taken only upon return to open session and will be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted.

5 ILCS 120/2(c)

(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

(6) The setting of a price for the sale or lease of property owned by the public body.

9. Executive Session

Subject : 9.2 Return to Open Session

Meeting : Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024

Type : Action

Recommended Action : Return to Open Session

Public Content

Background:

No action is anticipated, but in the event that any action is to be taken as a result of the discussions held in the Executive Session, final action will be taken only in open session and will be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted.

10. Adjournment of the City Council Meeting

Subject : 10.1 Adjourn meeting

Meeting : Mar 26, 2024 - Local Liquor Control Commission and Regular City Council Meeting March 26, 2024

Type : Procedural

Public Content

The Mayor will declare the meeting adjourned.