



Tuesday, September 26, 2023

Local Liquor Control Commission and Regular City Council Meeting September 26, 2023

**City Council Chambers, Room 108
200 South Illinois Avenue
Carbondale, Illinois 62901
6:00 p.m.**

1. Preliminaries to the Local Liquor Control Commission Meeting

Subject	1.1 Roll Call
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Procedural

2. Citizens' Comments for the Local Liquor Control Commission

Subject	2.1 Citizen Comments for the Liquor Commission
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Citizens comments for the Local Liquor Control Commission

3. General Business of the Local Liquor Control Commission

Subject	3.1 Local Liquor Control Commission Meeting Minutes from July 11, 2023
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action
Recommended Action	Approve the Local Liquor Control Commission Meeting Minutes from July 11, 2023.
Originating Department: City Clerk's Office	
Background:	

File Attachments

[Local Liquor Control Commission Meeting Minutes 2023-07-11.pdf \(149 KB\)](#)

3. General Business of the Local Liquor Control Commission

Subject	3.2 Change in Officers for Westroads Liquor Mart, Inc. d/b/a Westroads Liquor Mart, Located at 1701 West Main Street
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action
Recommended Action	Approve the Change in Officers for Westroads Liquor Mart, Inc. pursuant to Section 2-4-16 of the Carbondale Revised Code, or deny the change in officers pursuant to one or more sections of the Liquor Code
Originating Department: City Clerk's Office	

Background:

The City Clerk's office received an email from Budslick Management noting a change in corporate officers. The new officers are Lisa Budlick, President, Daniel Budslick, Vice-President, John P. Budslick, Secretary, and Elisabeth Budslick, Treasurer. A background check was performed and there is nothing that would preclude her from holding a liquor license. Section 2-4-16 of the Carbondale Revised Code requires the approval of the Local Liquor Control Commission for "Any changes in partners, officers, directors, persons holding directly or beneficially more than five percent (5%) of the stock or ownership interest, or managers of establishments". Lisa Budslick is a new shareholder in the corporation.

File Attachments

[2-4-4 and 2-4-5 of the Liquor Code - 2021.pdf \(16 KB\)](#)

3. General Business of the Local Liquor Control Commission

Subject	3.3 Application for an On-Premises Secondary Restaurant Liquor License by KTSL, LLC dba Pita Alley
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action
Recommended Action	Approve the issuance of an On-Premises Secondary Restaurant Liquor License to KTSL, LLC dba Pita Alley, contingent upon receipt of all outstanding items; or, deny the issuance of the license based on one or more provisions of the liquor code.
Originating Department: City Clerk's Office	

Background:

KTSL, LLC is applying for an On-Premises Secondary Restaurant liquor license to operate as Pita Alley at 1711 West Main Street. This license is currently held by Heartland Business Operations, LLC. Transfers of liquor licenses are not permitted, so a change in ownership requires the issuance of a new liquor license contingent upon receipt of outstanding items and surrender of the currently issued license to the City Clerk's Office.

The application for the license does not indicate that there will be any changes in operations.

The current license holder has a video gaming license rider, but it is not indicated in the application that they will operate with video gaming under the new ownership.

Outstanding Items:

Issuance of the license is contingent upon the surrender of the currently issued license and receipt of all outstanding items.

Staff Recommendation: Approve

License classification is appropriate for the operation
The location and parking are fitting for a restaurant
No substantial changes are anticipated from the current operation

Liquor Code Provisions:

On-Premises Secondary: Sales of alcohol and/or video gaming revenues are ancillary to the operation of the business. There is no minimum entry age.

2-4-5: PROCEDURE FOR CRITERIA FOR ISSUING A LICENSE:

A. Notice: Upon the filing of an application for a liquor license, the application shall be reviewed by City staff for completeness, accuracy, and recommendation to the Commission; the application will then be considered at the next available Liquor Commission meeting. The applicant shall be notified of the date of said meeting not less than three (3) business days in advance. Failure of the applicant to accept, read, or review the notice, whether provided by mail, email, or telephone, does not constitute improper notification by the Commission.

B. Hearing And Evidence: The Commission shall receive and may require such evidence deemed necessary to make findings based upon the standards and factual criteria set out below and elsewhere in this title.

C. Standards And Factual Criteria: After the hearing, the Commission may grant a liquor license, contingent upon receipt of outstanding items, if it is determined that the grant of the license would not be detrimental to the general welfare of the City. The Commission may deny an application if they find one or more of the following:

1. The application does not contain all the information, supporting documents, or fees required by this title.
2. The issuance of the license would be in violation of any part of this title.
3. The applicant does not have sufficient financial assets to maintain the proposed liquor establishment or has demonstrated insufficient financial responsibility.
4. The applicant is a convicted felon who has not been adequately rehabilitated.

5. The issuance of the license can reasonably be expected to create excessive noise, traffic, parking, or litter problems.
6. The applicant has a history of problems with regard to violations of health regulations, laws, and ordinances at prior establishments owned or managed by the applicant.
7. The building in which the applicant seeks to operate does not meet building and zoning code ordinances and regulations.
8. The issuance of the license can reasonably be expected to create a nuisance such as excessive and repeated breaches of the peace.
9. The applicant has previously had a liquor license revoked or suspended in this or any other state or jurisdiction.
10. The applicant is seeking a restaurant license and does not provide sufficient facilities or menu items to operate as a restaurant.

D. **Conditions On Issuance:** If the Commission finds that any change in the applicant's plans is/are needed to create grounds for the issuance of such license, the Commission may require such change(s). A condition on the granting of a license and the failure of the applicant at any time to adhere to or perform such condition shall be considered a violation of this title.

File Attachments

[KTSL, LLC - Liquor Application Redacted.pdf \(404 KB\)](#)

[Pita Alley Change in Ownership Notice 2023-09-08 Redacted.pdf \(57 KB\)](#)

4. Adjournment of the Local Liquor Control Commission

Subject	4.1 Time of Adjournment for Local Liquor Control Commission
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Procedural

5. Preliminaries to the City Council Meeting

Subject	5.1 Roll Call
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Procedural

5. Preliminaries to the City Council Meeting

Subject **5.2 Citizens' Comments and Questions**

Meeting Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023

Type Procedural

Citizens may address the City Council for up to four minutes on any agenda item. Public comments will be accepted for a maximum of 30 minutes per item. Those wishing to address the City Council should raise their hand to be recognized by the Mayor prior to approaching the podium. Speakers should provide their names for the minutes and end their comments when the four-minute time limit is announced. The Council may suspend or waive the speaker time limit with the consent of a majority of Council members present and are not required to respond to public remarks during the meeting.

5. Preliminaries to the City Council Meeting

Subject	5.3 Council Comments, General Announcements, and Proclamations
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Procedural
General Comments from the City Council and City Manager. Proclamations, Special Recognition, and Oaths of Office will periodically be administered at this time.	

7. Consent Agenda of the City Council

Subject	7.1 City Council Meeting Minutes from September 12, 2023 and Council Retreat Minutes from September 15, 2023
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Approve the minutes from the City Council Meeting of September 12, 2023, and the Council Retreat Minutes from September 15, 2023
Originating Department: City Clerk's Office	

File Attachments

[City Council Retreat Minutes 15 September 2023 .pdf \(188 KB\)](#)

[Regular City Council Meeting Minutes 12 September 2023.pdf \(313 KB\)](#)

7. Consent Agenda of the City Council

Subject	7.2 Approval of Warrant for the Period Ending: 09/15/2023 for the FY 2024 Warrant 1468 in the Total Amount of \$1,359,418.69
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Accept the following report of payments made for the period ended: 09/15/2023 totaling \$1,359,418.69
Goals	Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services
Originating Department:	Finance
Background:	

File Attachments
Warrant 1468 2023-09-26.pdf (346 KB)

7. Consent Agenda of the City Council

Subject	7.3 Approval of Wells Fargo Warrant for the Period Ending 07/31/2023 FY 2024 Warrant # WF 07/2023 in the amount of \$144,255.31
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Accept the following report of payments made for the period ended: 07/31/2023 totaling \$144,255.31
Goals	Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services
Originating Department:	Finance
Background:	

File Attachments
Wells Fargo 07-2023 2023-09-26.pdf (193 KB)

7. Consent Agenda of the City Council

Subject	7.4 Appointment and Reappointments to Boards and Commissions
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Council is requested to concur with Mayor Harvey's recommended appointment and reappointments to Boards and Commissions
Originating Department: Mayor's Office	
Background: Mayor Harvey recommends the following appointment and reappointments to Boards and Commissions:	
Preservation Commission: Appointment of Geoff Young to a fill an unexpired term ending October 31, 2024. Reappointment of Tony Bittle, Peg Falcone, and Justin Zurlinden to terms expiring October 31, 2026.	

7. Consent Agenda of the City Council

Subject	7.5 Award of Contract for Cedar Lake Sediment & Nutrient Load Reduction Project to American Shoreline, Inc. of Vienna, Illinois in the Amount of \$1,221,855.75
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Award a Contract for Cedar Lake Sediment & Nutrient Load Reduction Project to American Shoreline, Inc. of Vienna, Illinois in the Amount of \$1,221,855.75
Goals	Goal #5: Provide high-quality City infrastructure Goal #4: Encourage progressive economic development, tourism, arts, and entertainment Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services Goal #1: Provide a high quality-of-life and foster a sense of community for all residents

Originating Department: Public Works - Utilities

Background:

The City was awarded \$750,000 from the Illinois Environmental Protection Agency (IEPA) through its Nonpoint Source Water Pollution Control Program for Shoreline and Gully Stabilization Best Management Practices (BMP). Funds are provided in the FY2024 CIP budget for the improvements (WS 1503). In addition to construction, the project includes educational materials such as a project sign placed at the lake, and an informational website (see attachments) which explain the purpose of the project and subsequent improvements.

The bids were advertised in the *Southern Illinoisan* on Saturday, September 2, 2023, and the bid specifications were provided to (17) seventeen firms and (6) plan houses as shown on the attached Certificate. Bid documents were purchased by seven (7) firms and bids were received from (1) one firm listed on the Bid Tabulation.

The City Council is requested to Award a Contract for Cedar Lake Sediment & Nutrient Load Reduction Project to American Shoreline, Inc. of Vienna, Illinois in the amount of \$1,221,855.75. The City will be reimbursed for \$750,000 upon completion.

File Attachments

[BMP Sign 6-29-23 IEPA approved.pdf \(954 KB\)](#)

[BMP WEBSITE data 09-26-23.pdf \(317 KB\)](#)

[24-14 Cedar Lake Sediment & Nutrient Load Reduction Bid Tab 2024-09-26.pdf \(14 KB\)](#)

[24-14 Cedar Lake Sediment & Nutrient Load Reduction Certificate 2024-09-26.pdf \(24 KB\)](#)

[DE&I Bid Report Cedar Lake Sediment and Nutrient Load Reduction Project.pdf \(524 KB\)](#)

7. Consent Agenda of the City Council

Subject	7.6 Award of Contract for Industrial Primary Effluent Pipe Replacement to Haier Plumbing & Heating, Inc. of Okawville, Illinois in the Amount of \$45,000
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Award a Contract for Industrial Primary Effluent Pipe Replacement to Haier Plumbing & Heating, Inc. of Okawville, Illinois in the Amount of \$45,000
Goals	Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services

Originating Department: Public Works - Utilities

Background:

The City's Northwest Wastewater Treatment Plant operates an industrial primary clarification tank. Primary clarification, also known as sedimentation, is the first step in the treatment process for removing suspended solids, oil, and grease. The effluent pipe in this tank has deteriorated beyond repair and is in need of replacement. The FY 2024 budget includes funding to complete this repair.

This bid was advertised in the *Southern Illinoisan* on Saturday, August 19, 2023, and the bid specifications were provided to (13) thirteen firms and (5) plan houses as shown on the attached Certificate. Bids were received from (1) one firm listed on the Bid Tabulation.

The City Council is requested to award a contract for industrial primary effluent pipe replacement to Haier Plumbing & Heating, Inc. of Okawville, Illinois in the Amount of \$45,000.

File Attachments
24-12 Industrial Primary Effluent Pip Bid Tab 2023-09-26.pdf (19 KB)
24-12 Industrial Primary Effluent Pipe Certificate 2023-09-26.pdf (22 KB)
DE&I Bid Report NEWWTP Effluent Pipe Replacement.pdf (522 KB)

7. Consent Agenda of the City Council

Subject	7.7 Award of Purchase and Installation of a Hoist/Trolley to Illinois Electric Works of Granite City, IL in the amount of \$94,000
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Award the Purchase and Installation of a Hoist/Trolley to Illinois Electric Works of Granite City, IL in the amount of \$94,000
Goals	Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services

Originating Department: Public Works - Utilities

Background:

The City's Southeast Wastewater Treatment Plant operates a grit chamber hoist and crane. Grit chambers are designed to slow down the wastewater flow so that solids will settle out of the water. Grit causes excessive wear and tear on pumps and other plant equipment. The trolley is showing wear and the unit is malfunctioning and slipping on the beam. Removal of the existing hoist/trolley from the monorail and installation of a new one is needed. The existing electrification system and clamshell will remain in service. The FY 2024 budget includes funding to complete this repair.

Since this is a partial replacement, only one vendor can provide the necessary parts to work with the remaining components of the existing clamshell hoist and crane system. CRC 1-6-13-E-4 allows an exception to the formal bidding process. "Contracts for the maintenance, servicing, or provision of repair parts for equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance or servicing can be best performed by the manufacturer or authorized service agent or when such contract would otherwise be advantageous to the city."

The City Council is requested to Award the Purchase and Installation of a Hoist/Trolley to Illinois Electric Works of Granite City, IL in the amount of \$94,000.

File Attachments

[CSQ4897 Rev 2 Clamshell Hoist 2023-09-26.pdf \(100 KB\)](#)

7. Consent Agenda of the City Council

Subject	7.8 Award of Purchase of a Trailer Mounted Hydro-Vacuum Excavator to Vermeer Midwest of Collinsville, IL in the amount of \$65,275
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Award the Purchase of a Trailer-Mounted Hydro-Vacuum Excavator to Vermeer Midwest of Collinsville, IL in the amount of \$65,275
Goals	Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services

Originating Department: Public Works - Utilities

Background:

The FY 2024 budget includes funding to purchase a Trailer-Mounted Hydro-Vacuum Excavator for the Water Distribution division.

This equipment is necessary for unearthing underground utilities, including electric, gas, telecommunications, water, and sewer. With the increased amount of fiber optic lines, it is increasingly difficult to dig and repair water and sewer lines using a backhoe. This equipment uses pressurized water and vacuum equipment for "soft" excavation without damage to utilities. The City's Sewer Collection division has a Vactor sewer jet which includes hydro-vacuum equipment which has been used for hydro-excavation. However, this equipment is oversized for many jobs and its intended use is actually for cleaning out backed up sanitary sewer manholes. This more specialized equipment will help preserve the life of the sewer jet, which is the most expensive piece of equipment in the W&S fleet. This will save in costly repairs and on the amount of hours the jet is in use, which is only intended for limited hydro-excavation purposes.

Specifications for the Trailer Mounted Hydro-Vacuum Excavator were prepared and the bid was advertised in the *Southern Illinoisan* on Saturday, September 2, 2023. The bid was made available in the newspaper, on the City's website, and was provided to (7) seven dealerships and (5) five plan house as shown on the attached Bid Certificate.

Five (5) completed bids were received on September 19, 2023, as shown on the Bid Tabulation. Vermeer Midwest of Collinsville, IL was the lowest qualified bidder on the Trailer Mounted Hydro-Vacuum Excavator and it is recommended that they be awarded the bid in the amount of \$65,275.

The City Council is requested to Award the Purchase of a Trailer Mounted Hydro-Vacuum Excavator to Vermeer Midwest of Collinsville, IL in the amount of \$65,275.

File Attachments
24-12 Industrial Primary Effluent Pipe Bid Tab 2023-09-26.pdf (283 KB)
24-12 Industrial Primary Effluent Pipe Certificate 2023-09-26.pdf (22 KB)

7. Consent Agenda of the City Council

Subject	7.9 Award of Purchase of a Mini-Excavator to Vermeer Midwest of Collinsville, IL in the amount of \$68,130
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Award the Purchase of a Mini-Excavator to Vermeer Midwest of Collinsville, IL in the amount of \$68,130
Goals	Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services

Originating Department: Public Works - Utilities

Background:

The FY 2024 budget includes funding to purchase a mini-excavator in the Water Distribution division.

This equipment is necessary for water and sewer repairs that require a smaller excavator due to space constraints. With the increased amount of fiber optic lines, it is increasingly difficult to dig and repair water and sewer lines using a backhoe. Mini-excavators are rented frequently for repairs in alleys and small yards and to work around privately fenced areas. Owning this equipment will save time and rental costs.

Specifications for the mini-excavator were prepared and the bid was advertised in the *Southern Illinoisan* on Saturday, September 2, 2023. Bid information was made available in the newspaper, on the City's website, and was provided to nine (9) dealerships and four (4) plan house.

Three (3) completed bids were received on Tuesday, September 19, 2023, as shown on the Bid Tabulation. Vermeer Midwest of Collinsville, IL was the lowest qualified bidder on the Mini-Excavator and it is recommended that they be awarded the bid in the amount of \$68,130.

The City Council is requested to Award the Purchase of a Mini-Excavator to Vermeer Midwest of Collinsville, IL in the amount of \$68,130.

File Attachments
24-15 Mini-Excavator bid tab 2023-09-26.pdf (19 KB)
24-15 Mini-Excavator Certificate 2023-09-26.pdf (18 KB)

7. Consent Agenda of the City Council

Subject	7.10 Approve the Purchase of One (1) 2023 Ford Transit from Vogler Ford of Carbondale, Illinois in the Amount of \$37,990; Declare a 2007 Dodge Caravan as Surplus Property; and, Approve a Budget Transfer in the Same Amount
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	1. Award the purchase of one (1) 2023 Ford Transit to Vogler Ford, of Carbondale, Illinois, in the amount of \$37,990 (after \$500 trade-in allowance). 2. Approve an Ordinance authorizing a budget transfer in the amount of \$37,990 from the Police Department's restricted accounts for the purchase. 3. Declare a 2007 Dodge Caravan (VIN#1D4GP24E97B251791) as surplus property.
Originating Department:	Police Department

Background:

Council approved the replacement of the crime services van in the FY 2024 annual budget. The van that is currently used is a 2007 model with 55,000 miles. The costs of the ongoing required repairs and maintenance exceed the value of the vehicle (current value \$500). Furthermore, the vehicle is no longer suitable for the intended use and does not accommodate the required equipment for crime scene investigations.

The Police Department's budget does not include funds for the purchase of a crime scene services vehicle (2023 Ford Transit), however, the Police Department's restricted use accounts includes \$37,990 which is the total cost after the trade of the van.

Specifications for the crime scene services vehicle were prepared and the bid was advertised on September 2, 2023, made available on the City's website, and was provided to ten (10) dealerships and two (2) plan houses as shown on the attached bid certificate.

One (1) complete bid was received from one (1) dealership on September 19, 2023, as shown on the Bid Tabulation, and the bid meets the minimum specifications. The sole and therefore low bid is from Vogler Ford of Carbondale, Illinois in the amount of \$38,490 with a trade in amount of \$500, making the total bid \$37,990, and it is recommended that Vogler Ford be awarded the bid.

The supervisor of the central garage for the City indicates the 2007 Dodge Van (VIN 1D4GP24E97B251791) is no longer a serviceable vehicle and should be declared surplus property. Vogler Ford is allowing \$500 for trade-in.

File Attachments
Crime Scene Vehicle FY2024 Budget Adjustment 2023-09-26.pdf (14 KB)
24-18 C.S.I. Vehicle Bid Tab 2023-09-26.pdf (18 KB)
24-18 C.S.I. Vehicle Certificate 2023-09-26.pdf (19 KB)
Ordinance Authorizing a BA for the Purchase a Replacement CSI Vehicle 2023-09-26.pdf (264 KB)

7. Consent Agenda of the City Council

Subject	7.11 Award of Purchase of One (1) 2024 GMC Sierra 3500HD One-Ton Crew Cab 4WD Pickup Truck to Auffenberg of Carbondale, Illinois in the Amount of \$61,250, and a Resolution to Declare a 2008 Ford F350SD as Surplus to be Used for Trade-In
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Award the Purchase of One (1) GMC Sierra 3500HD 2024 One Ton Crew Cab 4WD Pickup Truck to Auffenberg of Carbondale, Illinois in the Amount of \$61,250, and a Resolution to Declare a 2008 Ford F350SD as Surplus to be Used for Trade-In
Goals	Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services

Originating Department: Public Works - Utilities

Background:

The FY 2024 budget includes funding to purchase a one-ton crew cab 4WD pickup truck for the Water Distribution division.

The existing crew truck is at the end of its useful service life and is the only truck in the division. This is a critical piece of equipment used to restore water service during emergencies for main break repair as well as individual services. The Central Garage Supervisor has recommended replacement.

Specifications for the vehicle were prepared and the bid was advertised in the *Southern Illinoisan* on Saturday, September 2, 2023. The bid was made available on the City’s website and provided to eight (8) dealerships and two (2) plan houses as shown on the bid certificate.

Two (2) completed bids were received on September 19, 2023, as shown on the Bid Tabulation and the bid meets the minimum specifications. Auffenberg of Carbondale was the low bidder and it is recommended that they be awarded the bid in the amount of \$61,250 which includes \$4,500 for a 2008 Ford F350SD trade-in.

It is recommended that City Council approve the bid to be awarded to Auffenberg of Carbondale in the amount of \$61,250 which includes \$4,500 for a 2008 Ford F350SD trade-in and adopt a Resolution declaring a 2008 Ford F350SD as surplus (VIN #1FDSW34568EE30589).

File Attachments
A Resolution Declaring a 2008 Ford F350SD as Surplus 2023.09.26.pdf (8 KB)
24-17 One Ton Crew Cab 4WD Pickup Truck bid tab 2023-09-26.pdf (18 KB)
24-17 One Ton Crew Cab 4WD Pickup Truck Certificate 2023-09-26.pdf (212 KB)

7. Consent Agenda of the City Council

Subject	7.12 Approve the Purchase of an Aries Voyager High-Definition (HD) Video Inspection System Retrofit to Coe Equipment, Inc. of Rochester, Illinois in the Amount of \$123,787.57, and Adopt a Resolution to Declare the 2010 Aries Pathfinder Components as Surplus to be Used for Trade-In; and, Approve an Ordinance Authorizing a Budget Adjustment to the FY 2024 Budget in the Amount of \$123,787.57
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Approve an Ordinance Authorizing a Budget Adjustment to the FY 2024 Budget in the Amount of \$123,787.57, Approve the Purchase of Aries Voyager HD Video Inspection System Retrofit to Coe Equipment, Inc. of Rochester, Illinois in the Amount of \$123,787.57, and Adopt a Resolution to Declare 2010 Aries Pathfinder Components as Surplus to be Used for Trade-In
Goals	Goal #5: Provide high-quality City infrastructure Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services

Originating Department: Public Works - Utilities

Background:

The City's Sewer Collection Division operates a sewer camera truck. The existing sewer camera tractor system is at the end of its useful service life and cannot be repaired. This is a critical piece of equipment used to identify defects in sanitary sewer mains so they can be repaired, and is vital for public health and safety.

This purchase is in the 5-year capital outlay in FY 2026, but the FY 2024 budget does not include funding for this purchase.

Since this is a partial replacement, only one vendor can provide the necessary parts to work with the remaining components of the existing sewer camera truck. A complete sewer camera system including vehicle purchase was competitively bid in FY 2011. The vehicle and all other components are still viable and will be kept, and only the tractor camera system needs to be replaced.

The City Council is requested to award the purchase of an Aries Voyager HD Video Inspection System Retrofit to Coe Equipment, Inc. of Rochester, Illinois in the Amount of \$123,787.57 which includes \$10,000 for 2010 Aries Pathfinder Components as trade-in and adopt a Resolution declaring 2010 Aries Pathfinder Components as surplus.

CRC 1-6-13-E-4 allows an exception to the formal bidding process. "Contracts for the maintenance, servicing, or provision of repair parts for equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance or servicing can be best performed by the manufacturer or authorized service agent or when such contract would otherwise be advantageous to the city."

File Attachments
A Resolution Declaring 2010 Aries Pathfinder Components as Surplus 2023.09.26.pdf (8 KB)
New Aries Voyager HD Retrofit Carbondale, IL Rev0.pdf (1,517 KB)
Ordinance Authorizing a Budget Adjustment for the Waterworks and Sewerage Fund for FY2024 2023-09-26.pdf (16 KB)

7. Consent Agenda of the City Council

Subject	7.13 Approve the Purchase of One (1) 2023 Chevrolet Malibu Sedan from Vic Koenig Chevrolet of Carbondale, Illinois in the Amount of \$24,305, and approve a Resolution Declaring a 2004 Mercury Monterey as Surplus Property
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	1. Award the purchase of one (1) 2023 Chevrolet Malibu Sedan from Vic Koenig Chevrolet, of Carbondale, Illinois, in the amount of \$24,305 (after \$2,000 trade-in allowance). 2. Adopt a Resolution to Declare a 2004 Mercury Monterey (VIN#2MRZA20294BJ07065) as surplus property.
Goals	Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services
Originating Department:	Support Services

Background:

Included in the FY 2024 Support Services (40010) approved budget is the purchase of a compact SUV or small sedan to replace the 2004 Mercury Monterey Van that was received from Carbondale Tourism in 2012. The vehicle is used by City staff for travel within the State and region. The current van is a 2004 model with 95,341 miles. The replacement vehicle will enable the department to reduce ongoing expenses for fuel, repairs, and maintenance while providing for a vehicle more suitable for use as a "travel" vehicle with more modern safety and convenience features.

Specifications for the vehicle were prepared and the bid was advertised on Saturday, September 2, 2023, made available on the City's website, and was provided to eight (8) dealerships and two (2) plan houses as shown on the attached bid certificate.

One (1) complete bid was received from one (1) dealership as shown on the Bid Tabulation, and the bid meets the minimum specifications. The sole and therefore low bid is from Vic Koenig Chevrolet of Carbondale, Illinois in the amount of \$26,305 with a trade in amount of \$2,000, making the total bid of \$24,305 and it is recommended that Vic Koenig Chevrolet be awarded the bid.

The supervisor of the central garage for the City indicates the 2004 Mercury Monterey (VIN 2MRZA20294BJ07065) is no longer a serviceable vehicle and should be declared surplus property. Vic Koenig is allowing \$2,000 for trade-in.

File Attachments

[24-19 2023 Sedan Vehicle bid tab 2023-09-26.pdf \(18 KB\)](#)

[24-19 2023 Sedan Vehicle Certificate 2023-09-26.pdf \(18 KB\)](#)

[A Resolution Declaring a 2004 Mercury Monterey as Surplus 2023.09.26.pdf \(90 KB\)](#)

7. Consent Agenda of the City Council

Subject	7.14 Resolution Authorizing the City Manager to Submit an Application for the 2023 U.S. Department of Transportation Neighborhood Access and Equity Grant Program for the Oak Street Extension Project
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Approve a resolution authorizing the City Manager to submit an application for the 2023 U.S. Department of Transportation Neighborhood Access and Equity Grant Program for the Oak Street Extension Project
Goals	Goal #1: Provide a high quality-of-life and foster a sense of community for all residents Goal #3: Demonstrate fiscal responsibility and transparency while providing high-quality City services Goal #4: Encourage progressive economic development, tourism, arts, and entertainment Goal #5: Provide high-quality City infrastructure

Originating Department: Economic Development

Background:

The City of Carbondale is pursuing grant funding through the US Department of Transportation's Neighborhood Access and Equity (NAE) Program for the Oak Street Extension Project. There is no match requirement for this grant.

This project would extend East Oak Street to Rendleman Road, providing a roadway across the natural barrier of Piles Fork Creek. The new roadway will be a "complete street" that includes a 5' sidewalk on the south side and a 10' shared-use path on the north side. The project will also include a parking area for a future trailhead to Green Earth's Pyles Fork Nature Preserve. This project will provide a connection between the northeast neighborhoods and the retail district on the east side of town. This will allow residents of NE Carbondale to avoid having to navigate the higher-speed roads with additional traffic signals that make up IL Route 13, thus improving safety and reducing travel time. The multi-use path will also provide better connectivity for those walking, biking, rolling, etc. The project is estimated to cost approximately \$5.8 million. The project, if awarded, would be fully funded by the grant. This project has been listed as a project in the City's Capital Improvement Plan since 1985.

A public hearing was held on September 12th, 2023 to solicit input from citizens. The City also invited comments via social media and the City's website. Street lighting was added to the scope of work and budget as a result of public input received.

The grant application is due on September 28th.

Recommended Action: It is recommended that the City Council approve a resolution authorizing the city manager to submit a grant application for the U.S. Department of Transportation Neighborhood Access and Equity Program for the Oak Street Extension project.

File Attachments

[Resolution Authorizing the City Manager to Submit a Grant Application for the US DOT NAE Program 2023-09-26 .pdf \(92 KB\)](#)
[Budget for Oak Street Extension 2023-09-26.pdf \(106 KB\)](#)
[Oak Street Extension Project Map 2023-09-26.pdf \(383 KB\)](#)

7. Consent Agenda of the City Council

Subject	7.15 Approval of Consent Agenda Items
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action (Consent)
Recommended Action	Approve all Consent Agenda items not pulled for separate consideration

8. General Business of the City Council

Subject	8.1 Resolution Extending the Hours of Public Possession and Consumption of Alcohol During 2023 SIU Homecoming
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action
Recommended Action	Staff recommends that Council approves a Resolution Extending the Hours of Public Possession and Consumption of Alcohol During 2023 SIU Homecoming
Goals	Goal #7: Build on, expand, and develop new relationships with SIU and other regional entities Goal #4: Encourage progressive economic development, tourism, arts, and entertainment Goal #1: Provide a high quality-of-life and foster a sense of community for all residents

Originating Department: Economic Development

Background:

On August 24, 2021, the City Council approved an ordinance amending Titles Two, Five, Fourteen, and Seventeen, creating an Entertainment District in Carbondale's downtown. In CRC 2-5-5, an exception was made to allow the possession or consumption of alcoholic beverages on public property or control premises Monday through Thursday, 5:00 p.m. to 12:00 a.m. the following day, and Friday through Sunday, 12:00 p.m. to 2:00 a.m. the following day.

Attached is a letter from SIU requesting to extend those hours to begin at 9:00 a.m. rather than 12:00 p.m. on October 21, 2023. This would correspond more closely with SIU's homecoming parade which will begin at 10:00 a.m.

Recommendation: Staff recommends that the Council approves a Resolution Extending the Hours of Public Possession and Consumption of Alcohol During the 2023 SIU Homecoming.

File Attachments

[SIU 2023 Homecoming Open Container Memo 2023-09-26.pdf \(55 KB\)](#)

[Carbondale Entertainment District Map 2023-09-26.pdf \(1,291 KB\)](#)

[Resolution Extending the Hours of Public Possession and Consumption of Alcohol During 2023 SIU Homecoming 2023-09-26.pdf \(89 KB\)](#)

8. General Business of the City Council

Subject **8.2 Council Discussion Regarding Status of Former Carbondale Community High School Property on North Springer Street to Determine if the City Should Continue to Seek Title**

Meeting Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023

Type Discussion

Originating Department: Legal

Background:

During the June 28, 2022, Council meeting, the Carbondale City Council approved a grant to the Boys and Girls Club of Southern Illinois (BGCSI) in the amount of \$518,000.00 using ARPA funds. The BGCSI had requested the grant to pursue demolition of the old CCHS property adjacent to their Springer Street site to enhance safety and to create additional space to expand their facilities. However, the City Manager and City Attorney were notified in December 2022 that the BGCSI board had decided to decline the offer as there wasn't a clear consensus on future facility plans. During the period from the grant award to the BGCSI declination, the City Council approved the City Attorney's office to seek a deed for the property as an abandoned property. The property is currently owned by Expressions of Faith, a dissolved not-for-profit organization whose owner resides in Bolivia. The City Attorney was able to locate the owner and receive her consent to the issuance of a judicial deed. However, City staff has been reluctant to pursue the deed because there is uncertainty about what the future plans for the BGCSI are and given the condition of the property the City's insurance provider will not insure it.

The City Council is asked to determine if the City should pursue the action of taking the deed for the old CCHS building or to dismiss the case and allow the property to be turned over to the County Trustee after the property taxes have become delinquent for three years. The previous tax buyer has filed a sale in error and the previous two years of taxes are held by the County Trustee. The Taxes for 2022 payable in 2023 have not been paid and will be up for sale at the next tax sale. It is not likely that another tax buyer will buy the back taxes due to the condition of the building. If the City takes possession of the property, the City will have the duty to either secure or demolish the property.

In November 2022, several City Staff inspected the CCHS property with staff from a local architectural firm. The building is in very bad condition with numerous roof leaks that have allowed severe water penetration throughout the building. The lack of maintenance and repair has caused obvious structural damage, however, the extent of the damage is unknown because an extensive cleanup of debris would have to be completed before being able to fully inspect the structure. In addition, this property has created safety issues including the structural issues mentioned as well as by temporary squatters who have resided in the building at various times over the years. Combined, these issues present challenges to operating youth programs in such close proximity to the property.

An additional consideration for the Council to consider is the current status of the BGCSI. In August the the board announced that all locations would be closing. Although the intent of the BGCSI board is to reopen in early 2024, there are no assurances that this will happen. Further, if BGCSI does reopen there are no assurances that they will utilize the most recent location on N. Springer Street as there have been ongoing challenges with maintaining that property due to the costly nature of operating an aging structure. This is an important consideration as it is possible that in the near future, there will be another vacant building in this neighborhood.

Staff requests that the Council consider options and provide direction to Staff as to whether the City should take possession of the property.

File Attachments

[DJI_0781.JPG \(6,355 KB\)](#)

[DJI_0783.JPG \(6,805 KB\)](#)

[20221208_105024.jpg \(7,977 KB\)](#)

[20221208_105043.jpg \(8,039 KB\)](#)

[20221208_105057.jpg \(6,983 KB\)](#)

[20221208_105155.jpg \(3,936 KB\)](#)

[20221208_110254.jpg \(8,331 KB\)](#)

[20221208_111538.jpg \(5,220 KB\)](#)

[20221208_111549.jpg_\(8,441 KB\)](#)
[20221208_111929.jpg_\(5,026 KB\)](#)
[20221208_111945.jpg_\(7,793 KB\)](#)
[20221208_112120.jpg_\(5,495 KB\)](#)
[20221208_113307.jpg_\(7,457 KB\)](#)
[20221208_113403.jpg_\(7,356 KB\)](#)
[20221208_105659.jpg_\(7,998 KB\)](#)

9. Executive Session

Subject	9.1 Executive Session to Conduct the Semi-Annual Closed Meeting Minute Review
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action
Recommended Action	Enter into Executive Session to conduct the semi-annual Executive Session Meeting Minute review pursuant to ILCS 120/2(c)(21) of the Illinois Open Meetings Act
Originating Department: City Clerk's Office	

Background:

Discussion by the public body in Executive Session of the below-listed exception is permitted by the Illinois Open Meetings Act. There will be action on the Executive Session Meeting Minutes, as indicated by Agenda Item 9.3. In the event that any additional action is to be taken as a result of the discussions held in the Executive Session, final action will be taken only upon return to open session and will be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted.

5 ILCS 120/2(c)

(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

9. Executive Session

Subject	9.2 Return to Open Session
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action
Recommended Action	Return to Open Session

Council will move to reenter Open Session and then take action on the Semi-annual Executive Session Meeting Minute Review.

9. Executive Session

Subject	9.3 Approve Executive Session Meeting Minutes, Declare the Need for Confidentiality Still Exists in Whole or in Part for Executive Session Meeting Minutes, Authorize the Destruction of Audio Recordings for Meetings Conducted More Than 18 Months Ago
Meeting	Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023
Type	Action
Recommended Action	Approve the Executive Session Meeting Minutes from April 25, May 23, June 6, June 9, and July 25, 2023; Declare whether the need for confidentiality exists, in whole or in part, for Closed Meeting Minutes from March 17, 1998, through July 25, 2023, and authorize the destruction of audio recordings of all Closed Meetings that were conducted more than 18 months ago for which minutes have been approved and no appeals have been filed with the Public Access Counselor or Circuit Court.
Originating Department:	City Clerk's Office
Background:	Once the City Council has returned from Executive Session into Open Session, the City Council should act either in one motion or separate motions to approve the Executive Session meeting minutes from April 25 through July 25, 2023; declare the need for confidentiality still exists, in whole or in part, for Closed Meeting Minutes from the City Council meetings; and to authorize the destruction of audio recordings of all Closed Meetings that were conducted more than 18 months ago (on or before March 26, 2022) for which minutes have been approved and no appeals are pending.

10. Adjournment of the City Council Meeting

Subject **10.1 Adjourn meeting**

Meeting Sep 26, 2023 - Local Liquor Control Commission and Regular City Council Meeting September 26, 2023

Type Procedural

The Mayor will declare the meeting adjourned.