



## **Non-Bargaining Unit Employees Personnel Board Meeting December 1, 2020**

The City of Carbondale's Non-Bargaining Unit Employees (NBUE) Personnel Board held a regular meeting on Tuesday, December 1, 2020, on Zoom

### **1. Call to Order**

The meeting was called to order at 2:02 pm by Jarin Dunnigan.

### **2. Roll Call**

Present: Jarin Dunnigan, Dave Chamness, Christina Kuhns, Chuck Vaught and Corey Cawthon

Also Present: Tara Brown

### **3. Approval of Minutes**

Board agreed to approve the November 19, 2020 minutes at the next meeting.

### **4. Old Business**

#### **A. Vote on Longevity Pay Policy**

Jarin Dunnigan reference an email conversation with the City Manager on November 20,2020 to discussion the final changes to the Longevity policy. Jarin noted that the Board realizes that a number of employees will not receive longevity if they plan to retire before their next five-year anniversary date. The Board discussed and various scenarios of situations that might occur within their departments and within the City. Jarin stated that the City Manager is aware that due to implementing the longevity policy, there will be some case by case situations that will have to be reviewed but we have to start somewhere. The Board discussed taking action on the longevity proposal with suggested corrections.

Corey Cawthon made the motion to submit the Longevity Pay policy with corrections to the City Manager to present to the City Council. Christina Kuhns second the motion. VOTE: All approved; Motion passed.

### **5. New Business**

None

### **6. Public Comments & Questions**

None

### **7. Announcements**

Next meeting – January 21, 2021

## **8. Adjournment**

Motion was made by Dave Chamness and seconded by Chuck Vaught adjourn. Meeting adjourned at 2:56 p.m.

Submitted by:  
Tara Brown, HR Manager

Approved by the Board: \_\_\_\_\_

NON-BARGAINING UNIT EMPLOYEES PERSONNEL BOARD  
REQUEST FOR ACTION

DATE:  
ITEM NO.

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Attached are the minutes of the Non-Bargaining Unit Employees Personnel Board's Regular Meeting held on December 1, 2020. Board approval is requested.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

To \_\_\_\_\_ Pending \_\_\_\_\_