



Non-Bargaining Unit Employees Personnel Board Meeting
September 26, 2019

The City of Carbondale's Non-Bargaining Unit Employees (NBUE) Personnel Board held a regular meeting on Thursday, September 26, 2019, in Conference Room 103 of the Civic Center, 200 S. Illinois Avenue.

1. Call to Order

The meeting was called to order at 2:00 pm by Chair Jarin Dunnigan

2. Roll Call

Present: Jarin Dunnigan, Dave Chamness, Chuck Vaught, Arnold Taylor, Corey Cawthon and Christina Kuhns

Also Present: Tara Brown and Brandon Woudenberg

3. Approval of Minutes

Jarin Dunnigan noted that the Dave Chamness made the comment in reference to pay grades 8 and 9 under longevity. Dave Chamness noted that New Business was not New Business, Old Business should be number 4 and New Business on, should be renumbered.

Motion was made to approve the minutes with corrections by Dave Chamness and second by Jarin Dunnigan. VOTE: All approved; Motion passed.

3. Old Business

A. Employee Handbook

The Board members reviewed each page of the handbook and made corrections up to page 19. The Board agreed to meet next month to review the remaining pages of the handbook.

B. Longevity

The Board members would like the information that Jeff Davis gathered in reference to longevity for employees at 5, 15 and 20 years.

4. New Business

5. Public Comments & Questions

Christina Kuhns wanted to know how can she present requests or comments from non-bargaining employees. The board members noted that Christina Kuhns could put the items on the agenda for discussion or have the employees to attend the meetings.

6. Announcements

Next meeting will be held October 24, 2019 at 2:00 pm

7. Adjournment

Motion was made to adjourn the meeting by Dave Chamness and seconded by Chuck Vaught.

Meeting adjourned at 3:52pm

Submitted by:
Tara Brown, HR Manager

Approved by the Board: _____