



**CITY OF CARBONDALE, ILLINOIS  
LIQUOR ADVISORY BOARD  
Minutes of the Regular Meeting  
Thursday, September 5, 2019**

The City of Carbondale’s Liquor Advisory Board held a meeting on Thursday, September 5, 2019, in Room 103 of Carbondale City Hall, 200 South Illinois Avenue. Chair Donald Monty called the meeting to order at 5:34 p.m. with the following-named members of the Board present/absent:

**1. Roll Call**

Present: John Mills, Tasis Karayiannis, David Cisco, and Don Monty

Absent: Mark Robinson, Steve Payne, Colton Newlin

A quorum was available to take action on the agenda items. City Staff present for the meeting included City Clerk Jennifer Sorrell, City Attorney Jamie Snyder, and Building & Neighborhood Services Supervisor John Lenzini.

**2. Approval of Minutes from the L.A.B. Meeting of August 1, 2019**

D. Cisco moved, T. Karayiannis seconded, to approve the minutes of the L.A.B. meeting of August 1, 2019.  
VOTE: All voted aye; motion declared carried.

**3. Consensus on Bylaws Amendments**

The Board reviewed each section which had been discussed at the prior meeting and offered their opinions as to whether changes were needed or if the text should remain the same.

There was a consensus to amend Article II, Section 2 in a manner consistent with the Carbondale Revised Code; Article III, Section 2; Article V, Sections 1 and 3; to delete Article VI “Subcommittees”; and to renumber Article VII.

**4. Continued Discussion for the Proposed Liquor Code Rewrite Sections 2-4-11 through 2-4-14 (Catering, Special Use Licenses, Duration, and Transfers)**

**Catering:**

In keeping with the recommended reclassification plan, it is recommended to make catering a special condition for a license holder, as opposed to requiring a separate application. The requirement for dramshop insurance will remain in place.

References to SIU catering options will be removed as the university holds a State liquor license, without a license from the City, and are not under our licensing authority. Additionally, they have their own internal review process.

Sales by the glass at privately catered event – there was Board consensus to recommend allowing sales by the glass at private events but requiring 10 days notification by the license holder to the City and police per event. Catering where the alcohol is paid as part of the catering package and there are not sales by the glass will remain the same.

Outside Caterer Permit – there was discussion regarding whether to allow non-Carbondale caterers to cater with alcohol in city limits with a “per event” license. There was unanimous agreement to allow those individuals to cater with alcohol so long as they hold a liquor license with the State. There was not a clear decision with relation to the appropriate fee for such permit. Suggestions raised included \$50.00 to \$75.00, a “modest fee”; and a substantial enough of a fee, not to exceed \$100.00, so as to not undercut a Carbondale licensee’s payment of liquor license fees. It was also noted that if we want to bring people to Carbondale, it would be important not to overprice the license. Further discussion suggested in lieu of a higher permit fee, requiring the caterer to remit food and beverage tax based on the event receipts, assuming the F&B tax for caterers isn’t rescinded.

**2-4-12: Special Use:**

The recommendation from Staff was to modify the City’s Special Use requirements so that it operates in the same way as the State’s Special Use license. Additionally, as the licensee would already hold a Carbondale liquor license, it was suggested that the approval of this individual special use event be handled at the Staff and Local Liquor Control Chair level, similar to that of a Class L “Extended Premises” permit, or the event approval for Carbondale Main Street’s individual Class F1/F2 licenses.

It was noted that this would take away pressure on not-for-profits who are approached about applying for a Class F1 or F2 license for special events so that alcohol could be sold to attendees; if the language were modified where for-profit businesses could apply for the Special Use permit, they could also perhaps sponsor some of the events. Further, if a for-profit liquor license holder were to receive a Special Use permit for sales of alcohol at an event, all of their servers are required to be trained.

There was Board consensus to modify the City’s current Special Use language to mirror that of the State’ Special Use language.

**2-4-14: Transfer of License:**

The City Attorney referred to inconsistencies in the language regarding transfers, which are prohibited at the State level. The transfer language, in effect, suggests a legal right to it which is not permitted. The Board indicated that it would be beneficial to retain the ability to transfer locations, however. It was also suggested that language be added to the effect of “new applicants applying for a currently issued liquor license must provide a notarized letter from the current license holder which indicates their agreement with the applicant’s request.”

There was Board consensus to retain the ability to transfer location, but otherwise recommend elimination of the transfer of licenses. Following the consensus, there followed a brief discussion regarding upcoming agenda items.

**5. Citizens’ Comments**

Clerk: Next meeting is scheduled for October 3.

None

**6. Adjournment**

Meeting adjourned at 6:37 p.m.

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Jennifer R. Sorrell, City Clerk

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Date Approved