



# CARBONDALE

All Ways Open

## CITY OF CARBONDALE FIREFIGHTER'S PENSION FUND BOARD OF TRUSTEES

### MEETING MINUTES 9:00 A.M., APRIL 15, 2025 FIRE STATION 2 – 401 N. GLENVIEW DRIVE

Jay Crippen called the meeting to order at 9:00 a.m. with the following members of the Board present/absent: PRESENT: Jay Crippen, President; Steve Myers, Secretary; Ted Lomax, Firefighter Retiree Representative; Jeff Davis, Trustee; Jennifer Sorrell, Trustee. ABSENTEES: None. GUESTS: None. Also present was Fire Department Administrative Assistant/Recorder Kathy Haldeman.

#### MINUTES OF PREVIOUS MEETING

A motion was made by Jennifer Sorrell to approve the minutes of the January 21, 2025, meeting. The motion was seconded by Ted Lomax. VOICE VOTE: AYES: Jay Crippen, Steve Myers, Ted Lomax, Jeff Davis, and Jennifer Sorrell. NAYS: None. The motion was declared carried.

#### TREASURER'S REPORT

Jeff Davis presented the Treasurer's Report for the period ending March 2025 and the IFPIF Statement of Results for the period ending February 2025. Investments showed a decrease of \$353,834 since November's statement. Real estate taxes of \$26,317.97 were received in March. A motion was made by Ted Lomax to accept the Treasurer's Report and approve expenses totaling \$576,804.53, of which \$555,629.38 was payroll. The motion was seconded by Steve Myers. VOICE VOTE: AYES: Jay Crippen, Steve Myers, Ted Lomax, Jeff Davis, and Jennifer Sorrell. NAYS: None. The motion was declared carried.

Jay Crippen presented an FPIF Northern Trust GCM/Passport Maintenance Form. Board members discussed the current account representatives. The Board approved adding Steve Myers as an FPIF account representative.

#### UNFINISHED BUSINESS

Jeff Davis stated that all annual affidavits have been submitted.

Jay Crippen presented a letter to Ullico Casualty Group stating that no claims have been made on or after January 1, 2025, against the Pension Fund or any of the present Officers as part of the fiduciary liability insurance requirements.

#### NEW BUSINESS

Elections were held for one active member for a 3-year term to expire in April 2028, currently held by Jay Crippen. Nomination memos were posted on March 10, 2025, for all active members with a due date of March 17, 2025. One nomination was received for Jay Crippen. Election ballots were made available at both stations on April 1, 2025, for all active members with a due date of April 8, 2025. Ballots were counted on April 10, 2025, by Steve Myers and Kathy

Haldeman. The results were twenty-two votes for Jay Crippen. A motion was made by Jennifer Sorrell to canvass the election for one active member for a 3-year term to expire in April 2028 and to destroy the ballots. The motion was seconded by Jeff Davis. VOICE VOTE: AYES: Jay Crippen, Steve Myers, Ted Lomax, Jeff Davis, and Jennifer Sorrell. NAYS: None. The motion was declared carried.

A motion was made by Steve Myers to nominate Jay Crippen as President. The motion was seconded by Jeff Davis. VOICE VOTE: AYES: Jay Crippen, Steve Myers, Ted Lomax, Jeff Davis, and Jennifer Sorrell. NAYS: None. The motion was declared carried. A motion was made by Jay Crippen to nominate Steve Myers as Secretary. The motion was seconded by Jeff Davis. VOICE VOTE: AYES: Jay Crippen, Steve Myers, Ted Lomax, Jeff Davis, and Jennifer Sorrell. NAYS: None. The motion was declared carried.

Steve Myers presented an Application for Benefits from Firefighter Dallas Mayer for a Tier I benefit effective July 8, 2025. Mr. Mayer has twenty-two years, six months, and one day of creditable service. Salary and monthly benefit information will be presented at the July meeting. A motion was made by Steve Myers to accept the Application for Benefits from Firefighter Dallas Mayer. The motion was seconded by Jeff Davis. VOICE VOTE: AYES: Jay Crippen, Steve Myers, Ted Lomax, Jeff Davis, and Jennifer Sorrell. NAYS: None.

Steve Myers presented an Application for Benefits from Assistant Fire Chief Michael T. Rishel for a Tier I benefit effective May 16, 2025. Mr. Rishel has twenty-seven years, five months, and thirty days of creditable service. Salary and monthly benefit information will be presented at the July meeting. A motion was made by Steve Myers to accept the Application for Benefits from Assistant Fire Chief Mike Rishel. The motion was seconded by Jennifer Sorrell. VOICE VOTE: AYES: Jay Crippen, Steve Myers, Ted Lomax, Jeff Davis, and Jennifer Sorrell. NAYS: None.

Jay Crippen stated that notice has been given to the pension fund that it has been scheduled for an examination in accordance with 40 ILCS 5/1A-104, Illinois Pension Code. The examination will be performed remotely by RSM US, LLP. Kaprice Whittington, the City of Carbondale's Senior Accountant, has prepared all requested documents and will upload them once she receives the electronic link.

Jeff Davis stated that the engagement letter is due for audit services performed by Kerber, Eck & Braeckel LLP. The 2024 audit cost was \$7,100. A motion was made by Ted Lomax to engage in the 2025 audit with Kerber, Eck & Braeckel LLP at the amount not to exceed a 5% increase. The motion was seconded by Jeff Davis. ROLL CALL VOTE: Jay Crippen – AYE, Steve Myers – AYE, Ted Lomax - AYE, Jeff Davis – AYE, Jennifer Sorrell - AYE. AYES: Four, NAYS: None. The motion was declared carried.

Jeff Davis stated that the actuarial proposal from MWM Consulting Group for actuarial services is for \$6800. He stated that the cost would be \$3,400, as this expense is split 50/50 between the fire and police pensions. A motion was made by Ted Lomax to approve MWM Consulting to provide pension actuarial services at \$3,400. The motion was seconded by Steve Myers. ROLL CALL VOTE: Jay Crippen – AYE, Steve Myers – AYE, Ted Lomax - AYE, Jeff Davis – AYE, Jennifer Sorrell - AYE. AYES: Four, NAYS: None. The motion was declared carried.

Kathy Haldeman stated that she completed the required annual OMA and FOIA training.

There is no new pension legislation to review.

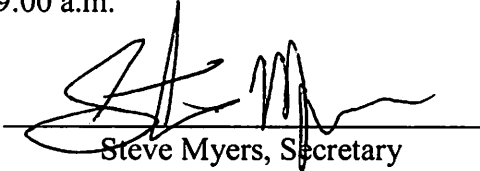
There are no closed meeting minutes to review.

There are no public comments.

**ANNOUNCEMENTS AND ADJOURNMENT**

A motion was made by Jennifer Sorrell to adjourn at 9:17 a.m. The motion was seconded by Steve Myers. VOICE VOTE: AYES: Jay Crippen, Steve Myers, Ted Lomax, Jeff Davis, and Jennifer Sorrell. NAYS: None. The motion was declared carried.

The next meeting is scheduled for July 15, 2025, at 9:00 a.m.



Steve Myers, Secretary