



CARBONDALE

All Ways Open

CITY OF CARBONDALE FIRE FIGHTER'S PENSION BOARD

MEETING MINUTES 9:00 A.M., JANUARY 21, 2020 FIRE STATION 2

Mike Hertz called the meeting to order at 9:00 a.m. with the following members of the Board present/absent:

PRESENT: Mike Hertz, President; Jay Crippen, Secretary; Jeff Davis, Trustee; Jennifer Sorrell, Trustee

ABSENT: Harry Threlkeld, Fire Fighter Retiree Representative

GUESTS: Patrick Donnelly, Graystone Consulting

Also present was Fire Department Administrative Secretary/Recorder Kathy Haldeman

Patrick Donnelly presented the Investment Review for period ending December 31, 2019. Mr. Donnelly recommended moving monies from all iShares. Motion made by Jeff Davis to move all current investments in iShares Core S&P 500, S&P Midcap, S&P Smallcap, and MSCI EAFE to Vanguard Admiral Index Fund Class as well as iShares Real Estate to Cohen & Steers Realty. Motion seconded by Jennifer Sorrell. **ROLL CALL VOTE:** Mike Hertz – AYE, Jay Crippen – AYE, Jeff Davis – AYE, Jennifer Sorrell – AYE. **AYES:** Four, **NAYS:** None. Motion declared carried. Mr. Donnelly recommended raising cash to cover upcoming fund expenses. Motion made by Jay Crippen to raise \$400,000 from S&P 500 into cash. Motion seconded by Jeff Davis. **ROLL CALL VOTE:** Mike Hertz – AYE, Jay Crippen – AYE, Jeff Davis – AYE, Jennifer Sorrell – AYE. **AYES:** Four, **NAYS:** None. Motion declared carried.

Patrick Donnelly exited the meeting at 9:36 a.m.

MINUTES OF PREVIOUS MEETING

Motion made by Jennifer Sorrell to approve minutes of the October 15, 2019 meeting. Motion seconded by Jeff Davis. **VOICE VOTE:** **AYES:** Mike Hertz, Jay Crippen, Jeff Davis and Jennifer Sorrell. **NAYS:** None. Motion declared carried.

TREASURER'S REPORT

Jeff Davis presented the Treasurer's Report and Market Value Comparison for the period ending December 31, 2019. Investments showed an increase of \$702,595 since September's statement. Motion made by Jay Crippen to accept the Treasurer's Report as presented and approve expenses totaling \$533,191.66, of which \$513,677.93 was payroll. Motion seconded by Jennifer Sorrell. **VOICE VOTE:** **AYES:** Mike Hertz, Jay Crippen, Jeff Davis and Jennifer Sorrell. **NAYS:** None. Motion declared carried. See attached Expense Report for details. Jeff Davis stated that he will check on missing figures for Payroll Contributions in October, November, and December in the Treasurer's Report and have that updated for the next meeting.

UNFINISHED BUSINESS

Mike Hertz presented Public Act 101-0610 – Short Summary regarding the Consolidation of Fund's Investment Assets. Mr. Hertz stated the following highlights: the transfer of pension assets is required no later than 30 months after effective date of law, new consolidated investment boards for both police and fire, required training hours are reduced to 16 hours for new board members, 8 annual renewal hours, and 4 hours special training for current trustees regarding the new law, Tier 2 corrections include the calculation of final average salary and survivor benefits, and local boards keep authority for disability, retirement, and survivor benefits.

NEW BUSINESS

Jeff Davis presented figures for CY 2020 Pay Increases. Motion made by Jennifer Sorrell to approve the annual pension benefit COLA 3% increase. Motion seconded by Jay Crippen. ROLL CALL VOTE: Mike Hertz – AYE, Jay Crippen – AYE, Jeff Davis – AYE, Jennifer Sorrell – AYE. AYES: Four, NAYS: None. Motion declared carried.

Annual affidavits are due January 31, 2020. There are six affidavits that have not yet been returned.

Jay Crippen presented the Illinois Department of Insurance Notification of Intent to Receive Benefits (Employee Creditable Service/Benefit – Reciprocity) for Firefighter Zachary Miller. He resigned November 5, 2019 and began employment with the City of Belleville Fire Department. Jeff Davis will verify that the final monthly salary information submitted is correct.

Jay Crippen presented an Application for Membership for Probationary Firefighter Steven Abbott who began his employment on January 6, 2020. Motion made by Jeff Davis to accept the Application for Membership for Probationary Firefighter Steven Abbott. Motion seconded by Jay Crippen. VOICE VOTE: AYES: Mike Hertz, Jay Crippen, Jeff Davis and Jennifer Sorrell. NAYS: None. Motion declared carried.

Jeff Davis stated that the fiduciary liability insurance for board members expired January 1, 2020. Mr. Davis is working on getting a quote from IML, the City's current insurance carrier. Motion made by Jay Crippen to obtain fiduciary insurance for board members as long as it is within 10% of the amount previously paid of \$3,106 with similar coverage. Motion seconded by Jennifer Sorrell. ROLL CALL VOTE: Mike Hertz – AYE, Jay Crippen – AYE, Jeff Davis – AYE, Jennifer Sorrell – AYE. AYES: Four, NAYS: None. Motion declared carried. Mr. Davis will bring back figures and coverage at the next meeting.

Jay Crippen presented the annual membership invoice from NCPERS. Motion made by Jay Crippen to pay NCPERS annual membership renewal in the amount of \$260. Motion seconded by Jeff Davis. ROLL CALL VOTE: Mike Hertz – AYE, Jay Crippen – AYE, Jeff Davis – AYE, Jennifer Sorrell – AYE. AYES: Four, NAYS: None. Motion declared carried.

Kathy Haldeman presented the Revised 2020 meeting schedule correcting meeting dates to the third Tuesday of every third month. Motion made by Jay Crippen to accept the Revised 2020 Meeting Schedule. Motion seconded by Jennifer Sorrell. VOICE VOTE: AYES: Mike Hertz, Jay Crippen, Jeff Davis and Jennifer Sorrell. NAYS: None. Motion declared carried.

Mike Hertz stated that elections will be held in April for the Retiree Representative seat. Nominations will be mailed to pension recipients in March.

Training will be sought for the City Senior Accountant to attend.

There is no new pension legislation at this time.

There are no closed meeting minutes to review.

ANNOUNCEMENTS AND ADJOURNMENT

Motion made by Jeff Davis to adjourn at 10:02 a.m. Motion seconded by Jennifer Sorrell. VOICE
VOTE: AYES: Mike Hertz, Jay Crippen, Jeff Davis and Jennifer Sorrell. NAYS: None. Motion
declared carried.

The next meeting is scheduled for April 21, 2020 at 9:00 a.m.

Jay Crippen, Secretary