

Tuesday, November 28, 2023
Regular City Council Meeting November 28, 2023

City Council Chambers, Room 108
200 South Illinois Avenue
Carbondale, Illinois 62901
6:00 p.m.

1. Preliminaries to the City Council Meeting

Subject :	1.1 Roll Call
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Procedural

Public Content

1. Preliminaries to the City Council Meeting

Subject :	1.2 Citizens' Comments and Questions
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Procedural

Public Content

Citizens may address the City Council for up to four minutes on any agenda item. Public comments will be accepted for a maximum of 30 minutes per item. Those wishing to address the City Council should raise their hand to be recognized by the Mayor prior to approaching the podium. Speakers should provide their names for the minutes and end their comments when the four-minute time limit is announced. The Council may suspend or waive the speaker time limit with the consent of a majority of Council members present and are not required to respond to public remarks during the meeting.

1. Preliminaries to the City Council Meeting

Subject :	1.3 Council Comments, General Announcements, and Proclamations
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Procedural

Public Content

General Comments from the City Council and City Manager. Proclamations, Special Recognition, and Oaths of Office will periodically be administered at this time.

3. Consent Agenda of the City Council

Subject : 3.1 City Council Meeting Minutes from November 14, 2023

Meeting : Nov 28, 2023 - Regular City Council Meeting
November 28, 2023

Type : Action (Consent)

Recommended Action : Approve the minutes from the City Council meeting of November 14, 2023

Public Content

Originating Department: City Clerk's Office

File Attachments

[Regular City Council Meeting Minutes 14 November 2023.pdf \(132 KB\)](#)

3. Consent Agenda of the City Council

Subject : 3.2 Approval of Wells Fargo Warrant for the Period Ending 09/30/2023 FY 2024 Warrant # WF 09/2023 in the amount of \$132,162.44

Meeting : Nov 28, 2023 - Regular City Council Meeting November 28, 2023

Type : Action (Consent)

Recommended Action : Accept the following report of payments made for the period ended: 09/30/2023 totaling \$132,162.44

Public Content

Originating Department: Finance

Background:

File Attachments

[Wells Fargo 09-2023 2023-11-28.pdf \(199 KB\)](#)

3. Consent Agenda of the City Council

Subject : 3.3 Approval of Warrant for the Period Ending: 11/09 /2023 for the FY 2024 Warrant 1472 in the Total Amount of \$2,064,182.56

Meeting : Nov 28, 2023 - Regular City Council Meeting November 28, 2023

Type : Action (Consent)

Recommended Action :

Accept the following report of payments made for the period ended: 11/09/2023 totaling \$2,064,182.56

Public Content

Originating Department: Finance

Background:

File Attachments

[Warrant 1472 2023-11-28.pdf \(320 KB\)](#)

3. Consent Agenda of the City Council

Subject :	3.4 Appointment to Boards and Commissions
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Action (Consent)
Recommended Action :	Council is requested to concur with Mayor Harvey's recommended appointment to Boards and Commissions

Public Content

Originating Department: Mayor's Office

Background: Mayor Harvey recommends the following appointment to Boards and Commissions:

Board of Fire and Police Commissioners: Appointment of John Michalesko, to fill an unexpired term ending May 1, 2025.

3. Consent Agenda of the City Council

Subject :	3.5 Approval of the Purchase of a Police Canine
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Action (Consent)
Recommended Action :	Authorize the retirement of Canine Paja by declaring Paja surplus property and transferring ownership of Paja to Officer Moorman and approve the purchase of a replacement canine as well as the expenses associated with selection and training of the canine to Vohne Liche Kennels, Incorporated of Denver, IN in the amount of \$20,280. Increase the Police Department budget in the amount of \$20,280.

Public Content

Originating Department: Police

Background:

The Police Department's Canine Unit consists of dual-purpose dogs capable of searching for people, articles, and narcotics and has been operable since 1994. Dual-purpose dog teams are trained to track lost or missing people, fugitives, and hidden narcotics. Since the inception of the modern program, the Police Department has utilized the services of Vohne Liche Kennels, Incorporated of Denver, Indiana. Since partnering with them, our canines have performed at some of the highest levels, not only in their duty-related assignments, but also in some of the most challenging police competitions against canine teams across the country. Additionally, due to the high quality of service and international reputation, almost every other canine team in the region has followed our model and utilizes Vohne Liche Kennels. These regional canine teams train together on a minimum of a monthly basis.

Canine Paja is almost nine (9) years old and is suffering from multiple medical and health concerns causing her to no longer be fit for duty. Paja is diagnosed with immune mediated hemolytic anemia which is a disease that destroys the red blood cells. As result of this diagnosis, she will require lifelong immunosuppressive drugs. The condition has led to infections that she is still being treated for. She is expected to recover and have a good quality of life, however, her diagnosed condition and her age present risks that do not allow her to work any longer.

It is recommended Canine Paja be retired and a replacement canine be purchased from Vohne Liche Kennels. Officer Moorman performs admirably as a canine handler and he has requested to maintain his status in the unit. To accomplish this, Officer Moorman needs to be sent to Vohne Liche Kennels to assist in the training and selection of a canine replacement. Canine training is very intensive in order to recognize and establish bonds between the handler and the canine. This is important because the canine lives with their handler as well as accompanying them on shifts.

The Police Department's FY2024 contingency fund budget includes a sufficient amount of seized and forfeited funds which are available to cover the costs of the replacement canine and associated training. These funds are not part of the approved budget and are restricted for specific law enforcement purposes such as this. As the total cost for this recommendation exceeds \$10,000, formal contract procedures are required by Carbondale Revised Code. Section 1-6-13-E.7 of the Code provides for an exemption to the formal contract procedures when a contract for goods, services, or supplies is determined to be in the best interest of the City by a vote of two-thirds (2 /3) of the council members present, but at least four (4) votes are required. A budget adjustment to increase the Police Department FY2024 budget is attached.

Based on the long-standing quality of services provided to the City, and for consistency in training and operations associated with existing police canine teams, the Police Department recommends maintaining Vohne Liche Kennels as its preferred vendor. Furthermore, there are not any local vendors that provide these services.

File Attachments

[Canine Cost Estimate.pdf \(100 KB\)](#)

[Ordinance Authorizing a BA for the Purchase a Replacement Canine 2023-11-28.pdf \(265 KB\)](#)

[Budget Adjustment Police K9 2023-11-28.pdf \(121 KB\)](#)

3. Consent Agenda of the City Council

Subject :	3.6 Award of Purchase of Three (3) Police Vehicles from Morrow Brothers Ford Inc., Greenfield, IL in the Amount of \$151,890; Approve an Ordinance Authorizing a Budget Adjustment to Increase the Police Department's FY24 Budget in the Amount of \$151,890; and Declare City-Owned Property as Surplus
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Meeting : Nov 28, 2023 - Regular City Council Meeting November 28, 2023

Type : Action (Consent)

Recommended Action : Award the purchase of three (3) vehicles from Morrow Brothers Ford, Inc., Greenfield, IL in the amount of \$151,890, approve an Ordinance authorizing a budget adjustment increasing the Police Departments FY2024 budget in the amount of \$151,890.00 and declare replaced vehicles as surplus property.

Public Content

Originating Department: Police Department

Background:

The Police Department's FY2024 budget did not include funds for the purchase of police responder package vehicles. However, the Police Department restricted fund includes the \$151,890 needed to replace three (3) police vehicles that have high mileage and will require significant costly repairs to continue to be serviceable. The new vehicles are needed to maintain safe reliable police vehicles for responses in the City and to continue the take-home car program for officers that live within the City limits. These vehicles will be assigned to the (3) K9 officers that require special accommodations to transport their canines.

Non-local vendors were considered for this purchase because of the production delays that Ford is currently experiencing. Orders for police package vehicles are taking an excess of one (1) year to build. The specifications on the bid provided for a shorter delivery date so that the delivery would not be delayed like previous awarded bids have been. Local dealers were unable to meet the delivery requirement and couldn't provide an estimated delivery date.

Specifications for the police package responder vehicles were prepared and the bid was advertised in the *Southern Illinoisan* on Saturday, October 28, 2023, made available on the City website, and sent to nine (9) dealerships, as shown on the attached bid certificate. Three (3) bids were submitted on November 16, 2023, but only one (1) bid was received that met the minimum specifications and delivery time, as shown on the attached Bid Tabulation. The sole bid meeting the specifications is from Morrow Brothers Ford, Inc., Greenfield, IL, in the amount of \$159,390, minus the trade-in values of \$7,500, making a total bid of \$151,890, and it's recommended that Morrow Brothers Ford, Inc., Greenfield, IL be awarded the bid.

It will be necessary to declare the trade-in vehicles as surplus prior to the purchase.

1. 2014 Ford Police Utility Vehicle (1FM5K8AR7EGC49532)
2. 2016 Ford Police Utility Vehicle (1FM5K8AR3GGB53982)
3. 2016 Ford Police Utility Vehicle (1FM5K8AR6GGA77626)

File Attachments

[24-25 Three \(3\) 2023-24 4 WD Supercrew Pickups Bid Tab 2023-11-28.pdf \(288 KB\)](#)

[24-25 Three \(3\) 2023-24 4 WD Supercrew Pickups Certificate 2023-11-28.pdf \(213 KB\)](#)

[Police Vehicles FY2024 Budget Adjustment 2023-11-23.pdf \(16 KB\)](#)

[Ordinance Authorizing a BA for the Purchase a Replacement of Three Patrol Vehicles 2023-11-28.pdf \(266 KB\)](#)

3. Consent Agenda of the City Council

Subject : 3.7 Award of Contract for CIP Project ST2002 - East College Street rehabilitation and overlay from Wall St to Piles Fork Creek to Samron Midwest Contracting Inc., of Murphysboro, Illinois in the Amount of \$206,206

Meeting : Nov 28, 2023 - Regular City Council Meeting November 28, 2023

Type : Action (Consent)

Recommended Action : Award of Contract for CIP Project ST2002 - East College Street rehabilitation and overlay from Wall St to Piles Fork

Public Content

Originating Department: Public Works Engineering

Background:

This project will rehabilitate and resurface East College Street from Wall Street to Piles Fork Creek. The pavement surface on this section of East College Street is in poor condition and is in need of rehabilitation. The rehabilitation will consist of full-depth patching and an asphalt overlay.

Bid Documents were prepared for East College Street (CIP No. ST2002) and the bid was advertised in the *Southern Illinoisan* on Saturday, October 21, 2023. Bid invitations were sent to nine (9) contractors and five (5) plan houses as shown on the attached Certificate. Two (2) bids were received on November 16, 2023, as shown on the attached Bid Tabulation. The low bid was submitted by Samron Midwest Contracting Inc., of Murphysboro, Illinois in the Amount of \$206,206, which is under the planned FY 2025 Construction budget of \$500,000. This project was let to line up with the IDOT let Project (ST1303) to replace the Box Culvert under College St at Piles Fork Creek. Both projects are expected to start construction in late Spring of 2024; no funds are expected to expended until fiscal year 2025. Staff recommends awarding the contract for East College Street CIP Project ST2002 to Samron Midwest Contracting Inc., of Murphysboro in the Amount of \$206,206

File Attachments

[24-24 E College Street Reconstruction Bid Tab 2023-11-28.pdf \(37 KB\)](#)

[24-24 E College Street Reconstruction Certificate 2023-11-28.pdf \(19 KB\)](#)

3. Consent Agenda of the City Council

Subject :	3.8 Approval of Consent Agenda Items
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Action (Consent)
Recommended Action :	Approve all Consent Agenda items not pulled for separate consideration

Public Content

4. General Business of the City Council

Subject :	4.1 Approve Amendments to the Board of Fire and Police Commissioners Governing Rules Chapter IV - Review of Citizen Complaints
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Action (Consent)
Recommended Action :	Approve the Amendments to the Board of Fire and Police Commissioners Governing Rules Chapter IV, Review of Citizen Complaints.

Public Content

Originating Department: City Clerk's Office / Human Resources

Background:

The Carbondale City Council, through Vision 2025, has a goal of identifying a better way to handle citizen complaints against public safety personnel. Following research on how complaints for sworn officers are reviewed, it was found that the Board of Fire and Police Commissioners (BFPC) already have the authority of reviewing citizen complaint appeals. According to City of Carbondale Revised Code 1-14B-5C one of the duties of the BFPC is "hearing appeals as a result of complaints brought against a member of the police or fire departments by a member of the public".

The original discussion of citizen complaint appeals occurred at the meetings held on September 21 and October 29, 2007, January 28, 2008, and was finally approved on April 18, 2008. However, as it is currently written, this chapter of the governing rules is very vague and lacks detail on the steps needed for a citizen to file an appeal based on the outcome of their original complaint. City Staff proposed updates to Chapter IV of the BFPC rules at the meeting held on October 19, 2023, where they were approved by the Board.

Attached for your reference are:

- Board meeting minutes from September 21 and October 29, 2007, and January 28 and April 18, 2008.
- Chapter IV of the Board of Fire and Police Commissioners governing rules as it is currently written.
- The proposed amendments of Chapter IV of the governing that were approved by the Board on October 19, 2023.

Pursuant to Title 1-14A-7 of the Carbondale Revised Code, the Board of Fire and Police Commissioners is submitting to the City Council the proposed amendments to Chapter IV of its governing rules regarding citizen complaint appeals for approval.

File Attachments

- [2007-09-21 BFPC Minutes.pdf \(707 KB\)](#)
- [2007-10-29 BFPC Minutes.pdf \(1,008 KB\)](#)
- [2008-01-28 BFPC Minutes.pdf \(808 KB\)](#)
- [2008-04-18 BFPC Minutes.pdf \(498 KB\)](#)
- [BFPC Governing Rules - Chapter IV \(CURRENT\).pdf \(58 KB\)](#)
- [BFPC Governing Rules - Proposed Amendment to Chapter IV.pdf \(592 KB\)](#)

4. General Business of the City Council

Subject :	4.2 Approve a Resolution to Permit Camping During the 2024 Solar Eclipse
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Action
Recommended Action :	Approve a resolution to permit camping during the 2024 solar eclipse.

Public Content

Originating Department: City Manager

Background:

On April 8, 2024 the City of Carbondale will again be at the epicenter of a total solar eclipse that is expected to attract a considerable amount of visitors to Carbondale. The City's Tourism office and SIU are planning events throughout the weekend to entertain visitors that will likely result in much larger crowds than we are normally accustomed to. Staff has surveyed local hotels and found that there are very few rooms available at this point. The City and SIU have received inquiries from potential visitors in regards to camping options.

Based on the experience of the 2017 eclipse, we expect that many tourists will be seeking out locations where they can camp as well as view the eclipse. Staff has looked at various City-owned properties and would like to offer camping at Evergreen Park. This location provides a good viewing area for the eclipse and is easily accessible. Staff proposes that tent camping be permitted from Friday through Monday of eclipse weekend. Staff has worked with our GIS program to lay out campsites that could then be reserved and paid for through the City's new CivicRec platform that is managed by the Parks Division. Evergreen Park has four shelters that could also be utilized for programming and entertainment and has utilities available to offer restrooms and portable showers. Staff believes that allowing camping at this location will provide a unique experience to visitors.

The City of Carbondale permits campgrounds as a Special Use Permit in areas zoned AG. However, since this request is to only provide temporary camping, it is Staff's opinion that a special use permit isn't required and if Council is agreeable to allowing temporary camping, then Council can approve a resolution limiting the permitted time. Approving this resolution will allow camping city-wide so if there is enough interest, the City could potentially permit camping at other City-owned properties during the eclipse weekend.

Recommended Action:

It's recommended that the City Council discuss permitting camping at registered and approved camping locations within the City of Carbondale during the eclipse weekend starting April 5, 2024, through April 8, 2024, and pass the attached resolution approve camping during the eclipse weekend.

File Attachments

[Resolution Permitting Camping During the 2024 Eclipse - 2023-11-28.pdf \(116 KB\)](#)

5. Adjournment of the City Council Meeting

Subject :	5.1 Adjourn meeting
Meeting :	Nov 28, 2023 - Regular City Council Meeting November 28, 2023
Type :	Procedural

Public Content

The Mayor will declare the meeting adjourned.