City Council of the City of Carbondale, Illinois
Regular Meeting of April 8, 2014

The City Council of the City of Carbondale, Illinois, held a regular meeting on Tuesday, April 8, 2014, in City Council Chambers, 200 South Illinois Avenue. Acting Mayor Donald Monty called the meeting to order at 7:01 p.m. with the following members of the Council present/absent:

1. Roll Call

Present: Councilman Lance Jack, Councilwoman Jane Adams, Councilman Lee Fronabarger, Councilwoman Corene McDaniel, Councilwoman Jessica Bradshaw, Councilwoman Carolin Harvey, and Acting Mayor Monty

Absent: None

Also present were City Manager Kevin Baity, City Clerk Jennifer Sorrell, and various members of the City's administrative staff.

2. General Announcements and Proclamations

City Manager Baity announced that City Hall offices would be closed on Friday, April 18, in observance of Good Friday. He then advised the presences of a power brokerage company sending solicitors door-to-door in Carbondale without a valid solicitor's permit.

Councilman Fronabarger announced the 40th annual World Hunger Sale would be held Friday and Saturday at Hopewell Missionary Baptist Church.

Councilwoman Adams announced the EPA will be holding an informational meeting providing updates on the Koppers Treatment Site at the Eurma C. Hayes Center on Wednesday at 6:00 p.m. She noted this would not count as one of the two mandated meetings for Brightfield's and Beazer.

Councilwoman Harvey announced the African American Museum would host a soul food dinner at University Mall's food court on Saturday, April 12.

Councilwoman Bradshaw announced Earth Week events including filmmaker Josh Fox's appearance at the Student Center on Monday, April 21, two separate viewings of his films on April 8 and April 10, and an all species parade to be held on Tuesday, April 22. She further announced a rally against debt to be held on Thursday, April 10, at the SIU campus and that Dr. Cornel West would speak at SIU on Thursday, April 17.

City Manager Baity announced Keep Carbondale Beautiful's Carbondale Cleanup will occur on Saturday, April 12 at Turley Park. He later announced the city-wide cleanup will begin on Friday, April 25 and details can be found in the new Carbondale Communiqué.

The Oath of Office was administered to Carbondale Police Officers Maurice Austin, Molly Reeves, and Seth Moorman.

3. Citizens' Comments and Questions

Margaret Nesbitt presented two children from the I Can Read program. Javon Scott read statements from Superintendent Michael Shimshak and Chancellor Rita Cheng. Third-grader Nasir Scott stated he had been in the I Can Read Program since the first grade.

4. Public Hearings and Special Reports

1. Public Hearing on the Proposed Sale of Lot 4B in the Bicentennial Industrial Park to RD Mgmt., LLC

The minutes of this public hearing are transcribed separately.

2. Public Hearing on Proposed FY 2015 City Budget

The minutes of this public hearing are transcribed separately.

5. Consent Agenda

1. Approval of Minutes of the Public Hearing and Regular City Council Meeting Held on March 25, 2014. Recommendation: Approve.
2. Approval of Warrant for Period Ending: 03/17/2014 FY 2014 Warrant # 1207 in the Amount of $1,319,900.75. Recommendation: Approve Warrant #1207 for Period Ending 03/17/2014 FY 2014 in the amount of $1,319,900.75. (Exhibit A-04-08-2014)
3. Approval of Warrant for Period Ending: 02/28/2014 FY 2014 Warrant # WF02/2014 in the Amount of $254,447.30. Recommendation: Approve Warrant #WF02/2014 for Period Ending 02/28/2014 in the amount of $254,447.30. (Exhibit B-04-08-2014)
4. Acceptance of Minutes of Boards, Commissions, and Committees. Recommendation: Accept and place on file the approved meeting minutes from the Carbondale Human Relations Commission of February 4, 2014, Preservation Commission of February 10, 2014, and Carbondale Library Board of Trustees of February 12, 2014.
5. Appointment to Boards and Commissions. Recommendation: Concur with the Mayor’s recommended appointment of Karriem Shariati to the Human Relations Commission to a term ending April 15, 2017.
6. Resolution approving the final BPL Development Plan for the Subway, Cory Mohr Kitchen Design, and Dunkin’ Donuts located at 1181 Rendleman Road. Recommendation: Adopt the Resolution approving the final BPL Development Plan for the Subway, Cory Mohr Kitchen Design, and Dunkin’ Donuts located at 1181 Rendleman Road. (Resolution 2014-R-15; Exhibit C-04-08-2014)
7. Ordinance Authorizing Acceptance of a Grant for Child Passenger Safety Seats in the Amount of $1,000.00 from the Illinois Department of Transportation and Approving a Budget Adjustment to Increase the Police Department’s FY 2014 Budget. Recommendation: Approve an Ordinance accepting the IDOT grant, authorizing the Budget Adjustment, and authorizing the City Manager or his designee to execute such assurances, certifications and other documents as may be necessary to accept and administer the grant. (Ordinance 2014-12; Exhibit D-04-08-2014)
8. Ordinance Authorizing the City Manager to Execute a Contract for the Sale of Land and the Acting Mayor to Execute a Deed to RD Mgmt., LLC, for Lot 4B in the Bicentennial Industrial Park in the amount of $27,630.00. Recommendation: Approve the Ordinance authorizing the City Manager to execute a Contract for the Sale of Land to RD Mgmt., LLC and authorizing the Mayor to execute a Quit Claim Deed for conveyance of Lot 4B in the Bicentennial Industrial Park. (Ordinance 2014-13; Exhibit E-04-08-2014)
9. Resolution Authorizing the City Manager to Concur with the Illinois Department of Transportation in the Award of the Construction Contract for the Superblock Sidewalk Improvements Project (CIP SW1302) to Pinoy Construction in the amount of $214,040.80. Recommendation: Approve a Resolution Authorizing the City Manager to concur in the award of the low bid for the Superblock Sidewalk Improvements (CIP SW1302) to Pinoy Construction of Harrisburg, Illinois in the amount of $214,040.80 and

notify the Illinois Department of Transportation of said concurrence. (Resolution 2014-R-16; Exhibit F-04-08-2014)

L. Jack moved, L. Fronabarger seconded, to approve Consent Agenda Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8 and 5.9. VOTE: Ayes: L. Jack, J. Adams, L. Fronabarger, C. McDaniel, J. Bradshaw, C. Harvey, and D. Monty. Nays: None. Motion declared carried.

6. General Business

1. Ordinance Requiring Fees for Fish-Offs and Fishing Tournaments at Cedar Lake and a Resolution Establishing User and Permit Fees for Cedar Lake

L. Jack moved, J. Bradshaw seconded, to adopt an Ordinance requiring fees for Fish-Offs and Fishing Tournaments on Cedar Lake and adopt a Resolution establishing user and permit fees for Cedar Lake. DISCUSSION: C. McDaniel expressed concern about what effect the proposed fee increases and the new splash park might have on the lake attendance. D. Monty suggested conducting a survey of the lake users over the course of the year to determine the residence of said users. L. Jack asked what work is performed by Staff during tournaments, if the tournament holders receive some financial benefit, making a donation box available, and encouraged reviewing the user fee again in the future with additional information provided by Staff conducting a survey. John Wallace, Lake Management Supervisor, provided explanation and responded to questions. VOTE: Ayes: L. Jack, J. Adams, L. Fronabarger, C. McDaniel, J. Bradshaw, C. Harvey and D. Monty. Nays: None. Motion declared carried. (Ordinance 2014-14 and Resolution 2014-R-17; Exhibits G-04-08-2014 and H-04-08-2014)

2. Resolution Establishing a Solid Waste and Recycling Fee Schedule for FY 2015 - 2017

L. Jack moved, C. Harvey seconded, to adopt a Resolution establishing a Solid Waste and Recycling Fee Schedule. DISCUSSION: Council comments and questions included income generation by recycling in other municipalities, the need for this fund to be self-funding, requesting competitive bids for recyclable materials, whether the City holds a contract with Southern Recycling, the design of new vehicles, the possibility of having to completely overhaul current processes in relation to waste and recycling, a question regarding the totes which will be made available in the near future, expansion of recycling to increase allowable materials, and whether the proposed increase should be higher to match the expected budget figure of 2.5%. VOTE: Ayes: L. Jack, J. Adams, L. Fronabarger, C. McDaniel, J. Bradshaw, C. Harvey, and D. Monty. Nays: None. Motion declared carried. (Resolution 2014-R-18; Exhibit I-04-08-2014)

3. Discussion of Possible Changes to Title Five (5) of the Carbondale Revised Code as it Relates to Safety Equipment on Tow Trucks

DISCUSSION:
D. Monty summarized the matter to be discussed. Barry Spehn, 500 Charles Road #31, noted he has been pursuing this matter for some time, recommended reviewing sample Ordinances from other cities, commented on the standard equipment for various towing trucks, shared the response from a representative of Miller Industries during his discussion with them, requested that the tow truck operators provide proof that tow straps are unnecessary, and explained that additional lights attached to the towed vehicle do not cause damage to the finish. L. Fronabarger asked Mr. Spehn about how the tow lights were attached and if there were industry standards for the lights. D. Monty shared his personal experience/observation of the visibility of tow truck lights and asked the City Attorney whether the City can regulate tows of those vehicles just passing through the City. City Attorney Kimmel responded. C. Harvey asked about the notification of towing

companies regarding this agenda item. Council's consensus was to bring an Ordinance regarding these regulations for the next agenda. It was further recommended that the two subject matters be addressed separately, either in two Ordinances or in two sections. The scheduling of the Ordinance was discussed as well as checking the Illinois Professional Towing Association for sample ordinances.

4. Discussion of the Creation of a Downtown Master Plan Within the Illinois-University Corridor Tax Increment Financing District #2

DISCUSSION:
Questions and Comments from Council included: Questions regarding the boundaries included within the Master Plan and whether those boundaries could be expanded to include TIF 1 district; whether funds could be allocated from the TIF district or other sources to include the corridors to and from the downtown and areas nearby the boundaries in the development of the plan; conducting a second plan focused on the Main Street area outside of the downtown area; the need for community input and community buy-in; concerns about blighted properties; questions regarding who was conducting the Quality of Life survey, who was being approached to take the survey, what questions were being asked, and what information could be gleaned from the survey for the purposes of the development of a downtown master plan; questions regarding the composition of the advisory group, how they would be appointed, ensuring an even representation by the public and from all areas within the City on the advisory board; a recommendation that the advisory group closely review Chapters 2 and 5 in the Comprehensive Plan; the inclusion of a recent downtown hotel feasibility study in materials to be reviewed by the advisory board; the role that City Staff should play in the process; the expected impact of converting University Avenue to two-way traffic; the RFP including varying levels of involvement by the consultant; inclusion of SIH in the plan development; the City Council's authority in adopting such a plan, the modification of the proposed timeline; and including facilitation of the community meetings by the consultant in the RFP.

A short recess was observed at 9:27 until 9:34 p.m.

5. Review and Discussion of the Proposed FY 2015 Budget and Five Year Community Investment Program

By Council consensus, the proposed FY 2015 Budget and Five-Year CIP were reviewed division by division. The divisions eliciting questions or comments are listed below.

<u>Summaries:</u>

For the summaries, it was recommended that the summaries provide goals, objectives to reach such goals, and strategies for how those goals will be attained. These should be measurable goals and strategies and such measurements should demonstrably relate to the goals and strategies.

General Fund:

<u>Mayor and Council</u>

D. Monty noted the reasons behind higher budget figures in memberships and travel, but noted there were reductions in other items to provide for those increases.

<u>Economic Development Division</u>

It was noted that Objectives/Strategies under Goal B were all local objectives and recommended that an objective be added that deals with engagement in the region and with measurable strategy. A budget discrepancy for Jackson Growth Alliance between the proposed budget, the prior year's budgeted figure, and previous years' budgeted amounts was also discussed.

City Hall/Civic Center

There was discussion as to Building Costs, which expenses were previously included in this budget, whether the rental of the facility was generating sufficient income to pay for itself, additional comments noting that rental space was originally envisioned in part as a City service and that it will never be self-supporting, and requests for additional calculations to determine the cost-effectiveness of the service.

Information Systems

A comment was made regarding the end of year budget adjustments to be provided for City Council's consideration.

Police Protection

It was noted that the item 'total calls for service' has increased dramatically, but public assistance call responses has remained fairly consistent. The Police Chief was asked for clarification regarding what services are included in the "total calls for service" descriptor and "index crimes" descriptor.

It was suggested that a unit or individual be designated, perhaps with the Police Department or with Public Works Division, for evaluating traffic control.

Planning Services

A question was raised regarding the absence of a senior Planner position and a concern was raised about receiving complaints from businesses that additional requirements were being added on after plans were approved. Additionally, a request was made to track plans that requirement revising following the approval of said plans. It was suggested that those modifications may have been required due to builders not constructing in conformance with the approved site plan.

Forestry Management

A question was raised regarding the maintenance and beautification of Town Square and the location of the budget figures regarding the maintenance.

Agencies and Organizations

A generalized breakdown of the City's funding of various services and programs was provided. The funding for Spirit of Attucks was discussed and determined that the funding would be provided by Carbondale Tourism in the amount of $1,000, with the option to apply for either assistance or an additional $1,000.

Comments were made regarding the Council's intent to reduce expenditures and the amount actually budgeted.

C. Harvey moved, C. McDaniel seconded, to include funding for Family Advocacy Services in the agencies and organizations funding. The amount requested was initially at $15,000, but Ms. Harvey later amended her request to $10,000. L. Jack indicated he would be more comfortable funding

Family Advocacy Services if cuts were made to other organizations' funding to retain the bottom line for funding. J. Bradshaw suggested funding at $10,000 if the organization matched $10,000. The mover, C. Harvey, re-stated her motion to fund Family Advocacy Services at $10,000, but not as a matching grant. VOTE: Ayes: C. McDaniel, J. Bradshaw, and C. Harvey. Nays: L. Jack, J. Adams, L. Fronabarger, and D. Monty. Motion does not carry.

C. McDaniel moved to allocate $10,000 matching funds to Family Advocacy Services. J. Bradshaw seconded the motion. VOTE: Ayes: C. McDaniel, J. Bradshaw, C. Harvey, and D. Monty. Nays: L. Jack, J. Adams, and L. Fronabarger. Motion declared carried.

Margaret Nesbitt, I Can Read Program, noted discrepancies in the funding for programs and stated that I Can Read deserves an increase.

<u>Motor Fuel Tax Fund</u>

It was noted that more fuel-efficient vehicles are leading to a decrease in the tax received and the cost of maintaining roads has not likewise decreased. Street Resurfacing Bond repayment has also affected the budget for maintenance of the roads. The pay-off date was requested and the pay-off will occur early in the 2018 Fiscal Year. There was a question regarding the difference between the authorized budgeted amount versus actual amount for the line code 252 (repairs and maintenance). The Public Works department head noted that the pavement preservation project's bids came in excessively high, so the project has been delayed. Discussion took place as to how the MFT balances carry over from fiscal year to fiscal year.

<u>Water Distribution</u>

It was recommended that a strategy be formulated for addressing faltering infrastructure and that the plan for the replacement of water mains be included in the next year's fiscal budget. Further, it was suggested that a table similar to the street replacement table within the CIP book could be created to show such prioritization. Additionally, it was requested that the strategic plan for water main replacement be included under the division's goals.

<u>Public Parking Services</u>

A question was raised as to the responsibility for the landscaping in the parking lots.

<u>Municipal Rental Properties</u>

It was noted that the revenues for this fund (rents collected) have drastically decreased. This fund will have to be looked at in the near future.

A printed copy of the Council budget questions and responses was asked to be provided in the weekly packets.

7. Council Comments

Councilman Jack requested the payoff date for the high school bonds. City Manager Baity indicated that Council action to rescind the sales tax increase would have to occur in August of 2017. City Manager Baity asked that the date be added to the Futures Calendar.

Councilman Fronabarger noted a news story that some local communities were receiving State funds to make road repairs. Public Works Director Henry indicated that the extra funds are received as an extra allotment in the MFT fund.

Councilwoman McDaniel asked if the existing bricks on Jackson Street could be saved during the repair of the sidewalks. Public Works Director Henry indicated that the new sidewalk would be closer to the street and the bricks would remain.

Acting Mayor expressed his thanks to the Council and public for their forbearance in working through the budget review.

8. Adjournment

There being no further business to come before the Council, the meeting was declared adjourned at 11:32 p.m.

Jennifer R. Sorrell, City Clerk

Approved by the City Council on: