



Tuesday, December 20, 2016
Local Liquor Control Commission and Regular City Council Meeting December 20, 2016

City Council Chambers, Room 108
200 South Illinois Avenue
Carbondale, Illinois 62901

1. Preliminaries to the Local Liquor Control Commission Meeting

Subject **1.1 Roll Call**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 1. Preliminaries to the Local Liquor Control Commission Meeting

Type Procedural

2. General Business of the Local Liquor Control Commission

Subject **2.1 Approval of the Local Liquor Control Commission Meeting Minutes from November 1, 2016**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 2. General Business of the Local Liquor Control Commission

Type Action

Recommended Action Approve the minutes from the Local Liquor Control Commission meeting on November 1, 2016.

Originating Department: City Clerk's Office

Background:

File Attachments
[2016-11-01 Local Liquor Control Commission Meeting Minutes.pdf \(57 KB\)](#)

Motion & Voting

Approve the minutes from the Local Liquor Control Commission meeting on November 1, 2016.

Motion by Tom Grant, second by Carolin Harvey.

Final Resolution: Motion Carries

Yea: Jessica Bradshaw, Lee Fronabarger, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry

Subject 2.2 Acceptance of Police, Fire, and Building and Neighborhood Services First Quarter Reports and Beer Garden Complaints for License Year 2016-2017

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 2. General Business of the Local Liquor Control Commission

Type Action

Recommended Accept the Police, Fire, and Building and Neighborhood Services First Quarter Reports
Action as well as the beer garden complaints for License Year 2016-2017.

Originating Department: City Clerk's Office

Background:

July 1, 2016 marked the beginning of license year 2016-2017. Attached are the first quarter reports from Building and Neighborhood Services, the Fire Department, and the Police Department. Also attached are beer garden complaints received during the first quarter including the Police Department's findings.

File Attachments

[BNS 1st Qtr 16-17.pdf \(160 KB\)](#)

[Fire Department 1st Quarter Liquor Reports for License Year 2016-2017.pdf \(18 KB\)](#)

[Police - 1st Quarter Alcohol Arrests \(2016-2017\).pdf \(19 KB\)](#)

[Police - July Aug Sept 2016 Beer Garden Complaints pdf-r.pdf \(1,981 KB\)](#)

[DRAFT - LAB Minutes 2016-12-01.pdf \(153 KB\)](#)

Motion & Voting

Accept the Police, Fire, and Building and Neighborhood Services First Quarter Reports as well as the beer garden complaints for License Year 2016-2017.

Motion by Lee Fronabarger, second by Tom Grant.

Final Resolution: Motion Carries

Yea: Jessica Bradshaw, Lee Fronabarger, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry

3. Citizens' Comments for the Local Liquor Control Commission**Subject 3.1 Public comments and questions relating to liquor matters**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 3. Citizens' Comments for the Local Liquor Control Commission

Type Discussion

4. Adjournment of the Local Liquor Control Commission**Subject 4.1 Time of Adjournment for Local Liquor Control Commission**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 4. Adjournment of the Local Liquor Control Commission

Type Procedural

5. Preliminaries to the City Council Meeting

Subject 5.1 Roll Call

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 5. Preliminaries to the City Council Meeting

Type Procedural

Subject 5.2 General Announcements and Proclamations

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 5. Preliminaries to the City Council Meeting

Type Procedural

General Comments from the City Council and City Manager. Proclamations, Special Recognition, and Oaths of Office will periodically administered at this time.

Subject 5.3 Citizens' Comments and Questions

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 5. Preliminaries to the City Council Meeting

Type Procedural

If you wish to address the Council on a matter not covered by the printed Agenda, please raise your hand during this portion of the Agenda and you may be recognized by the Mayor.

Subject 5.4 Public Hearings and Special Reports

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
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Category 5. Preliminaries to the City Council Meeting

Type Procedural, Reports

In January of 2016, the City Council held a retreat that included both Council and staff. The goal of the retreat was to develop a vision statement and to outline the key policy objectives that City Council wants to focus on over the next 3-4 years. The City Manager and staff attended and assisted Council with defining strategies and action steps to achieve the final adopted goals. At this time, the City Manager will present the goals and provide an update to the Council on the progress that has been achieved to date.

File Attachments

[FINAL - CARBONDALE VISION 2020.pdf \(79 KB\)](#)

6. Consent Agenda of the City Council

Subject **6.1 Approval of the Regular City Council Meeting Minutes from December 6, 2016**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 6. Consent Agenda of the City Council

Type Action (Consent)

Recommended Action Approve the meeting minutes from the December 6, 2016 City Council meeting.

Originating Department: City Clerk's Office

Background:

File Attachments

[2016-12-06 Regular City Council Meeting Minutes.pdf \(234 KB\)](#)

Subject **6.2 Approval of Warrant for the Period Ending: 11/21/2016 FY 2017 Warrant 1288 in the amount of \$5,134,728.67**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 6. Consent Agenda of the City Council

Type Action (Consent)

Recommended Action Accept the following report of payments made for the period ended: 11/21/2016
totaling \$5,134,728.67

Goals Goal #3: Demonstrate fiscal responsibility and transparency

Originating Department: Finance

Background:

File Attachments

[Warrant 1288 2016.12.20.pdf \(61 KB\)](#)

Subject **6.3 Acceptance of Approved Meeting Minutes from Boards, Commissions, and Committees**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 6. Consent Agenda of the City Council

Type Action (Consent)

Recommended Action Accept and place on file the approved meeting minutes from Boards, Commissions, and Committees.

Originating Department: City Clerk's Office

Background:

Attached for City Council review and acceptance are the approved minutes from the following Boards, Commissions, and Committees:

- Planning Commission - September 7, September 28, and October 12, 2016
- Library Board of Trustees - September 14, October 12, and November 9, 2016
- Liquor Advisory Board - October 6, 2016

File Attachments

[Planning Commission Minutes 2016.09.07.pdf \(118 KB\)](#)

[Planning Commission Minutes 2016.09.28.pdf \(136 KB\)](#)

[Planning Commission minutes 2016.10.12.pdf \(123 KB\)](#)

[Library Board of Trustees Meeting Minutes 2016.09.14.pdf \(148 KB\)](#)

[Library Board of Trustees Meeting Minutes 2016.10.12.pdf \(145 KB\)](#)

[Library Board of Trustees Meeting Minutes 2016.11.09.pdf \(143 KB\)](#)

[LAB Minutes 2016-10-06.pdf \(162 KB\)](#)

Subject 6.4 Award of Contract for NWWWTP Plant Blower and Pipe Replacement Project (WW1001) to Samron Midwest Contracting, Inc., of Murphysboro, IL in the Amount of \$1,123,456

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 6. Consent Agenda of the City Council

Type Action (Consent)

Recommended Action Award the Contract for the NWWWTP Plant Blower and Pipe Replacement Project (WW1001) to Samron Midwest Contracting, Inc., of Murphysboro, IL in the amount of \$1,123,456

Originating Department:

Background:

The purpose of this project is to enhance the nutrient removal and treatment capabilities of the Northwest Wastewater Treatment Plant (NWWWTP) to continue to meet the Illinois Environmental Protection Agency (IEPA) and United States Environment Protection Agency (USEPA) effluent requirements. This phase of the project includes replacement of the original equipment air blowers with new higher efficiency blowers and control systems.

Bid Documents were prepared for the NWWWTP Plant Blower and Pipe Replacement Project (WW1001) and the bid was advertised in the *Southern Illinoisan* on Sunday, November 13, 2016. Bid invitations were sent to five (5) contractors and two (2) plan house as shown on the attached Certificate; six (6) contractors purchased Bid Documents.

Four (4) bids were received on December 13, 2016, as shown on the attached Bid Tabulation. Bids ranged from \$1,123,456 to \$1,260,812. Samron Midwest Contracting, Inc., of Murphysboro, IL was the low bid in the amount of \$1,123,456, which is \$163,456 over the available construction and contingency budget of \$960,000. Funds are available within the current FY2017 Community Investment Program (CIP) to cover the entire contract value. However

it is currently anticipated that this project will extend thirty to forth-five days into FY2018; as such some of the costs for this project will be budgeted in FY2018.

Staff has reviewed the bids and recommends that the Bid be awarded to the low bidder ,Samron Midwest Contracting, Inc., of Murphysboro, IL in the amount of \$1,123,456.

File Attachments

[17-25 NWWWTP Blower Replacement Certificate 2017-12-20.pdf \(16 KB\)](#)

[17-25 NWWWTP Plant Blowing and Pipe Replacement Bid Tab 2016-12-20.pdf \(23 KB\)](#)

Subject 6.5 A Resolution approving a final PUD plan for Damian Estates located at 300 West Charles Road.

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 6. Consent Agenda of the City Council

Type Action (Consent)

Recommended Action It is recommended that the Council move "To adopt the resolution approving the final PUD plan for Damian Estates."

Originating Department:

Background:

John H. Crawford and Associates has recently submitted a final PUD plan for Damian Estates, located at 300 West Charles Road, which would allow for the construction of 15 new duplex buildings and their associated parking areas. The proposed plan is in accordance with all criteria as required for a Planned Unit Development. The applicant has developed a full site plan for the project and is in the final administrative approval process before construction.

Attached for Council review are the following:

1. A location map.
2. A copy of the final PUD plan for Damian Estates.
3. A Resolution approving the final PUD plan for Damian Estates.

File Attachments

[PUD Final PUD Plan for Damian Estates located at 300 West Charles Road PUD 17-01 2016-12-20.pdf \(390 KB\)](#)

[PUD Location Map for Damian Estates located at 300 West Charles Road PUD 17-01 2016-12-20.pdf \(19 KB\)](#)

[PUD resolution exhibit A for Damian Estates located at 300 West Charles Road PUD 17-01 2016-12-20.pdf \(86 KB\)](#)

[PUD resolution for Damian Estates located at 300 West Charles Road PUD 17-01 2016-12-20.pdf \(20 KB\)](#)

Subject 6.6 An Ordinance annexing property located at 4613 West Pleasant Hill Road

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 6. Consent Agenda of the City Council

Type Action (Consent)

Recommended Action It is recommended that the Council "move to adopt the Ordinance annexing the property located at 4613 West Pleasant Hill Road."

Goals Goal #7: Beautify streetscapes and enhance residential development/rehabilitation

Originating Department:

Background: Patricia and John Lewis have submitted a petition requesting the annexation of a parcel of land being 16.66 acres in size that is located at 4613 West Pleasant Hill Road. There is an existing single family home located on the property.

Attached for City Council review are the following:

1. Location Map
2. An Ordinance annexing the subject property to the City.

File Attachments

[ANNEX Ordinance 4613 West Pleasant Hill Road Annex 17-02 2016-12-20.pdf \(28 KB\)](#)
[ANNEX Location Map 4613 West Pleasant Hill Road Annex 17-02 2016-12-20.pdf \(27 KB\)](#)
[ANNEX Ordinance Exhibit A Annex 17-02 2016-12-20.pdf \(123 KB\)](#)

Subject 6.7 Ordinance Amending Title Fifteen of the Carbondale Revised Code Updating the Approved Tree Species List

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 6. Consent Agenda of the City Council

Type Action (Consent)

Recommended Action It is recommended that the City Council "move to adopt an Ordinance amending Title Fifteen to update the approved tree species list."

Originating Department: Planning Services

Background:

During the September 28, 2016, Carbondale Planning Commission meeting, the Commission initiated a text amendment relative to the Approved Tree List within Title 15 of the Carbondale Revised Code. This text amendment was initiated in order to update the current approved tree species list, by eliminating some invasive species while expanding the list of popular and recommended trees for the southern Illinois area.

File Attachments

[Planning Commission Minutes Excerpts Text Amendment to Title 15 Regarding the Approved Tree Species List, PC 17-08, 2016-12-20.pdf \(102 KB\)](#)
[Staff Report for Approved Tree Species List, PC 17-08, 2016-12-20.pdf \(307 KB\)](#)
[Ordinance to Approve a Text Amendment to Title 15 Regarding the Approved Tree Species List, PC 17-08, 2016-12-20.pdf \(195 KB\)](#)

Subject 6.8 Approval of Consent Agenda Items

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
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Category 6. Consent Agenda of the City Council

Type Action (Consent)

Recommended Action Approve items 6.2 -

7. General Business of the City Council

Subject **7.1 Resolution authorizing the City Manager to enter into a Municipal Sponsorship Agreement with Danny Zelisco Presents, LLC to provide festival programming for the 2017 Solar Eclipse**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
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Category 7. General Business of the City Council

Type Action

Recommended Action It's recommended that the City Council approve a resolution authorizing the City Manager to enter into a municipal sponsorship agreement with Danny Zelisco, LLC to provide festival programming for the 2017 solar eclipse

Goals Goal #2: Encourage progressive economic development, tourism, arts, and entertainment

Originating Department: City Manager

Background:

On August 21, 2017 the southern Illinois region will experience a total solar eclipse. Carbondale provides a location that will experience the longest period of darkness and as such, presents a unique opportunity to attract tourists and visitors to the community. Initial estimates predict that as many as 50,000 people may converge on the community to experience the eclipse. The eclipse occurs on Monday, August 21 at 1:20 PM and will last approximately 2 minutes, 38 seconds. Since the event occurs on Monday, visitors are expected to begin arriving in Carbondale and the surrounding area on the preceding weekend. In order to take advantage of this unique opportunity to potentially host tens of thousands of visitors, Carbondale Tourism has been working over the past year to identify opportunities to provide entertainment over the weekend preceding the eclipse.

Over the past several months, Tourism has been working with a concert and events promoter, Danny Zelisco Presents, LLC, to potentially provide programming and production for a 2-day music festival featuring national music acts that would be scheduled on Saturday and Sunday of the weekend preceding the 2017 eclipse. The event location would be on Washington Street, between Walnut and Main Streets, at the location of the 2016 Carbondale Rocks Revival. In exchange for promotion of the festival, the City is being asked to provide a sponsorship of \$50,000 to help facilitate the development of the event. Danny Zelisco Presents has presented a resume of events and musical acts that this company has produced and is attached to this agenda item.

One of the Council goals discussed earlier in the agenda is to "encourage progressive economic development, tourism, arts, and entertainment". Hosting a successful event for the 2017 eclipse could contribute significantly to this goal. During the FY 17 budget process, funds were allocated to the Support Services division (40010) to help facilitate special events and sufficient revenue exists to cover the cost of this sponsorship agreement.

Recommended Action:

It's recommended that the City Council approve a resolution authorizing the City Manager to enter into a municipal sponsorship agreement with Danny Zelisco, LLC to provide festival programming for the 2017 solar eclipse.

File Attachments

[Resolution Authorizing CM to enter into municipal sponsorship agreement with Danny Zelisco LLC 2016-12-20.pdf \(21 KB\)](#)
[DZP Entertainment Services 2016-12-20.pdf \(3,390 KB\)](#)
[DLZ Presents Municipal Sponsorship Agreement 2016-12-20.pdf \(89 KB\)](#)

Motion & Voting

It's recommended that the City Council approve a resolution authorizing the City Manager to enter into a municipal sponsorship agreement with Danny Zelisco, LLC to provide festival programming for the 2017 solar eclipse

Motion by Jessica Bradshaw, second by Carolin Harvey.

Final Resolution: Motion Carries

Yea: Jessica Bradshaw, Lee Fronabarger, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry

Subject **7.2 A Resolution Approving and a Resolution Denying JGC Wash Investments LLC's Request for a Special Use Permit to allow for a Car Wash and Mini-Warehouses in an SB District at 101 South Giant City Road**

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
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Category 7. General Business of the City Council

Type Action

Recommended Action It is recommended that the City Council move to "adopt a resolution approving JGC Wash Investments LLC's request for a Special Use Permit for a Car Wash and Mini-Warehouses in an SB District at 101 South Giant City Road."

Originating Department: Development Services

Background:

JGC Wash Investments LLC is requesting a Special Use Permit to allow for the operation of both a car wash and a mini-warehouse business at 101 South Giant City Road. This property, most commonly known as the former location of the Gibson Welding Shop, is zoned SB, Secondary Business and is located on the southeast corner of the intersection of East Walnut Street and South Giant City Road. The subject property is currently vacant but most recently housed a single family residence prior to its demolition in 2014.

Additional Information:

1) Constituent/Advisory Body Impact: The Planning Commission conducted a public hearing on December 7, 2016, and voted (5-Yes, 0-No) on a motion to recommend approval of the Special Use Permit request. A notice of public hearing was published in the *Southern Illinoisan* newspaper on November 20, 2016, and fifteen property owners within 250 feet of the subject property were notified of the hearing by certified mail. The applicant was present, no one spoke in favor, and seven people spoke in opposition to the request.

2) Special Use Permit Conditions: In response to those residents who express concerns at the public hearing, the Planning Commission has recommended the following conditions for the Special Use Permit:

- a. Where the paved and fences area of the mini-warehouse development abuts South Giant City right-of-way, a buffer shall be installed consisting of a minimum seven feet (7') in width, be seeded and sodded, and include at least one tree every fifteen feet (15')

b. The fencing for the mini-warehouse development shall provide visual screening which may consist of chain-link fencing with slats or other ornamental fencing which screens the use from sight.

c. Sidewalks shall be installed by the applicant along the property lines along East Walnut Street and South Giant City Road.

d. Lighting for the sight shall be installed to the best of the applicant's ability to prevent light spillage onto neighboring properties.

3) Financial Impact: The community will realize an expanded tax base as a result of the commercial development.

4) Staff impact: Staff will be responsible for the site plan review and issuing all applicable zoning and building permits.

File Attachments

[Planning Commission Minutes Excerpts Special Use Permit for JGC Wash Investments 101 South Giant City PC 17-10 2016-12-07.pdf \(303 KB\)](#)

[Staff Report, Special Use for JGC Wash Investments 101 South Giant City Road, PC 17-10, 2016-12-20.pdf \(1,586 KB\)](#)

[Resolution to Approve Special Use Permit for JGC Wash Investments at 101 South Giant City Road PC 17-10 2016-12-20.pdf \(109 KB\)](#)

[Resolution to Approve Special Use Permit for JGC Wash Investments at 101 South Giant City Road Exhibit A PC 17-10 2016-12-20.pdf \(171 KB\)](#)

[Resolution to Deny Special Use Permit for JGC Wash Investments at 101 South Giant City Road PC 17-10 2016-12-20.pdf \(37 KB\)](#)

[Resolution to Deny Special Use Permit for JGC Wash Investments at 101 South Giant City Road Exhibit A PC 17-10 2016-12-20.pdf \(171 KB\)](#)

8. Council Comments for the City Council

Subject	8.1 An opportunity for City Council members to offer general comments
Meeting	Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting December 20, 2016
Category	8. Council Comments for the City Council
Type	Information

9. Executive Session

Subject	9.1 Vote to enter into Executive Session
Meeting	Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting December 20, 2016
Category	9. Executive Session
Type	Action
Recommended Action	The City Council is asked to hold an Executive Session as permitted under the Illinois Open Meetings Act.
The City Council	will enter an Executive Session to discuss

Subject 9.2 Motion to reenter into Open Session

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
December 20, 2016

Category 9. Executive Session

Type Action

Recommended The City Council is asked to return to Open Session.
Action

No action is anticipated, but in the event that any action is to be taken as a result of the discussions held in the Executive Session, final action will be taken only in open session and will be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted.

10. Adjournment of the City Council Meeting

Subject 10.1 Adjourn meeting

Meeting Dec 20, 2016 - Local Liquor Control Commission and Regular City Council Meeting
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Category 10. Adjournment of the City Council Meeting

Type Procedural

The Mayor will declare the meeting adjourned.