Regular City Council Meeting May 16, 2017 (Tuesday, May 16, 2017)
Generated by Jennifer R Sorrell on Wednesday, May 17, 2017

City Council Members present
Councilwoman Jessica Bradshaw, Councilman Jeffrey Doherty, Councilman Tom Grant, Councilwoman Carolin Harvey, Councilman Navreet Kang, Councilman Adam Loos, Mayor John M Henry

Meeting called to order at 7:00 PM

1. Preliminaries to the City Council Meeting
Procedural: 1.1 **Roll Call**

Procedural: 1.2 **General Announcements and Proclamations**

Mayor Henry noted that with the removal of sidewalks, work has begun on the downtown revitalization plans.

Councilman Kang announced the inaugural Red Nose Day at the Masonic Children's Home in Murphysboro on Saturday, June 10, at 1:00 p.m.

Councilwoman Bradshaw announced a People and Planet First budget presentation on Wednesday at the Carbondale Township Office.

Procedural: 1.3 **Citizens' Comments and Questions**

Ginger Rye Sanders, as spokesperson for Women for Change - Unity in the Community, shared their mission and vision statement and asked a series of questions regarding the enforcement of the nuisance ordinance. She noted that the organization will meet on May 25 and has extended invitations to Police Chief Grubbs and City Manager Williams.

Procedural, Reports: 1.4 **Public Hearings and Special Reports**
None

2. Consent Agenda of the City Council
Action (Consent): 2.1 **Regular City Council Meeting Minutes from May 2, 2017**
Resolution: Approve the meeting minutes from the City Council meeting of May 2, 2017

Action (Consent): 2.2 **Approval of Warrant for the Period Ending: 04/10/2017 FY 2017 Warrant 1298 in the amount of $1,769,891.91**
Resolution: Accept the following report of payments made for the period ended: 04/10/2017 totaling $1,769,891.91 *(Exhibit A-05-16-2017)*

Action (Consent): 2.3 **Approval of Warrant for the Period Ending: 04/24/2017 FY 2017 and FY 2018 Warrants 1299 and 1300 in the combined amount of $986,252.84**
Resolution: Accept the following report of payments made for the period ended: 04/24/2017 totaling $986,252.84 *(Exhibit B-05-16-2017)*

Action (Consent): 2.4 **Approval of Wells Fargo Warrant for the Period Ending 03/31/2017 FY 2017 Warrant # WF 03/2017 in the amount of $157,811.15**
Resolution: Accept the following report of payments made for the period ended: 03/31/2017 totaling $157,811.15 *(Exhibit C-05-16-2017)*

Action (Consent): 2.5 **Resolution Authorizing the City Manager to Execute an Engagement Letter with Kerber, Eck, & Braeckel for the City's FY 2017 Audit**
Resolution: Adopt the Resolution authorizing the City Manager to execute the Engagement Letters with Kerber, Eck, & Braeckel for FY 2017 audit services *(Exhibit D-05-16-2017; Resolution 2017-R-30)*

Action (Consent): 2.6 **An Ordinance Annexing Property located at 2355 New Era Road**
Resolution: It is recommended that the Carbondale City Council "move to adopt an Ordinance annexing property located at 2355 New Era Road." *(Exhibit E-05-16-2017; Ordinance 2017-21)*

Action (Consent): 2.7 **A Resolution Approving the Final BPL Development Plan for the Finish Line Car Wash at 750 North Giant City Road**
Resolution: It is recommended that the Carbondale City Council "move to adopt a resolution approving the Final BPL Development Plan for the Finish Line Car Wash at 750 North Giant City Road." *(Exhibit F-05-16-2017; Resolution 2017-R-31)*

Action: 2.8 **Award of Contract for the City Hall/Civic Center Electrical Upgrades and Generator Upsizing (CIP NO. PB1701) to Brown Electric of Goreville, Illinois, in the Amount of $199,627.00**
Council commented upon and discussed which company should receive the award of contract, supporting local businesses, and the local bid preference set out in the City Code.

Pulled by J. Doherty

Action (Consent): 2.9 **Award of Contract for Sidetracks Building Demolition (SP1801) to Rawson Excavating of Carbondale, Illinois in the Amount of $29,500**
Resolution: Award of Contract for Sidetracks Building Demolition (SP1801) to Rawson Excavating of Carbondale, Illinois in the Amount of $29,500

Action: 2.10 **Resolution Authorizing the City Manager to Purchase Materials, Merchandise, Property, Services, or Labor from Henry Printing**

Pulled by J. Henry

Action (Consent): 2.11 **Appointment and Reappointments to Boards and Commissions**
Resolution: The Council is requested to concur with the Mayor's recommended appointment and reappointments to Boards and Commissions.

Action: 2.12 **Award of Contract for City's Website Redesign to CivicPlus in the Amount of $27,420**

Pulled by J. Doherty

Action (Consent): 2.13 **Approval of a Change Order for the Water Plant Filter Rehabilitation Project (WS1701) in the amount of $169,306.00**

Resolution: Approve a Change Order for the Water Plant Filter Rehabilitation Project (WS1701) in the amount of $169,306.00

Action (Consent): 2.14 **Award of Contract for PK1001 Parking Lot #26 (Interfaith Center) to Samron Midwest Contracting of Murphysboro, Illinois in the Amount of $181,725**
Resolution: Award the Contract for PK1001 Parking Lot #26 (Interfaith Center) to Samron Midwest Contracting of Murphysboro, Illinois in the Amount of $181,725

Action: 2.15 **An Ordinance Adopting the Prevailing Rate of Wages of Laborers, Mechanics, and other Workers Employed in Public Works as Certified by the Illinois Department of Labor**

Pulled by member of the public

Action (Consent): 2.16 **Approval of Consent Agenda Items**
Resolution: Approval of all Consent Agenda Items which were not pulled for separate consideration

MOTION: Approval of all Consent Agenda Items which were not pulled for separate consideration, which includes 2.1 - 2.7, 2.9, 2.11, 2.13, and 2.14

Motion by Adam Loos, second by Jeffrey Doherty.
Final Resolution: Motion Carries
Yea: Jessica Bradshaw, Jeffrey Doherty, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry

Action: 2.8 **Award of Contract for the City Hall/Civic Center Electrical Upgrades and Generator Upsizing (CIP NO. PB1701) to Brown Electric of Goreville, Illinois, in the Amount of $199,627.00**

Council commented upon and discussed which company should receive the award of contract, supporting local businesses whenever possible and reasonable, and the allowance for the local bid preference set out in the City Code.

MOTION: Award the Contract for the City Hall/Civic Center Electrical Upgrades and Generator Upsizing (CIP NO. PB1701) to Brown Electric of Goreville, Illinois, in the Amount of $199,627.00

Motion by Adam Loos, second by Navreet Kang.
Final Resolution: Motion Carries
Yea: Jessica Bradshaw, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry
Nay: Jeffrey Doherty

Action: 2.10 **Resolution Authorizing the City Manager to Purchase Materials, Merchandise, Property, Services, or Labor from Henry Printing**

Council remarks included a desire to amend Henry Printing to Henry Printing, Inc. and the longstanding business relationship between the two corporations.

MOTION: Approve the Resolution authorizing the City Manager to purchase materials, merchandise, property, services, or labor from Henry Printing

Motion by Tom Grant, second by Adam Loos.
Final Resolution: Motion Carries
Yea: Jessica Bradshaw, Jeffrey Doherty, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos
Abstain: John M Henry *(Exhibit G-05-16-2017; Resolution 2017-R-32)*

Action: 2.12 **Award of Contract for City's Website Redesign to CivicPlus in the Amount of $27,420**

Council comments and inquiries included concern about utilizing the consultant's form for the contract, the anticipated start time for the rebranding process, Novak's recommendation to develop a standard City contract form, and question regarding whether the action should be for the listed dollar amount for the contract or the amount listed plus ongoing maintenance costs, spending authority for annual maintenance costs, the services included in the annual maintenance, and what a future council will need to consider.

MOTION: Authorize the City Manager to execute a contract with CivicPlus for Website redesign in the amount of $27,420.

Motion by Adam Loos, second by Carolin Harvey.
Final Resolution: Motion Carries
Yea: Jessica Bradshaw, Jeffrey Doherty, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry *(Exhibit H-05-16-2017; Resolution 2017-R-33)*

Action: 2.15 **An Ordinance Adopting the Prevailing Rate of Wages of Laborers, Mechanics, and other Workers Employed in Public Works as Certified by the Illinois Department of Labor**

Elius Reed inquired about which laborers would be impacted by this Ordinance.

MOTION: Approve the Ordinance adopting the Illinois Department of Labor prevailing wage rates

Motion by Adam Loos, second by Carolin Harvey.
Final Resolution: Motion Carries
Yea: Jessica Bradshaw, Jeffrey Doherty, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry *(Exhibit I-05-16-2017; Ordinance 2017-22)*

3. General Business

Discussion: 3.1 **Discussion of Refuse Code Changes to Provide for the Use of City-Purchased Roll Out Carts and Landscape Waste Bag Materials**

Clerk's Note: This item generated approximately 1 ½ hours of discussion. The full video with audio is available on the City's website or in the City Clerk's Office

Members of the public who spoke regarding this matter included Don Monty, Deborah Woods, Sherrie Harrington Duncan, Charlie Howe, Delora Bell, and Barry Spehn.

There was a lengthy discussion on this item which included topics such as the appropriate size of container, whether to offer a choice or to utilize uniform-sized carts, how to address the matter of costs for an additional container and additional collection based on a second container, how the receptacles

will be emptied, what benefits and savings the City might realize utilizing this method of waste removal, the need to publicize and educate the public on the benefits and availability of recycling, how information will be disseminated to the public, the availability of subsidies for families who cannot afford the additional fees, recycling/composting of food waste, the type of residences and businesses who receive City service, allowing installment payments to cover the cost of a second waste container, the reduction in what the maximum disposal allowance will be versus the current maximum, the special programs currently provided during move-in and move-out time periods, whether charge by weight was a possibility, reusing containers and the lifespan of the carts, and whether it would be preferable to waive the cost of an additional cart or the additional monthly collection fee. The City Council members expressed their thoughts regarding the size of containers to offer, an appropriate fee (or no fee) to charge for a second container, and a monthly fee for emptying said container.

Discussion: 3.2 **Discussion Regarding Novak Consulting Group's Key Policy Recommendations from the Final Organizational and Management Review**

Capital Planning and Development Process

City Council shared their thoughts regarding the inclusion of the IT projects and purchases in the CIP budgeting and planning.

Establish Cost Recovery Goals for Development Services Fees

Development Services Director Wallace noted that many commercial fees are already waived due to the projects being located in a TIF District or the Enterprise Zone. Council requested a document to outline the fees and when they are waived in whole or in part and expressed their opinions regarding the subsidies, waiving of fees, and method of calculating fees.

Don Monty noted that the Community Improvement Plan used to be called Capital Improvement Program and only included physical improvements. He then expressed the need for discussing a five-year budget.

4. Council Comments for the City Council
Information: 4.1 An opportunity for City Council members to offer general comments

Councilman Grant noted there is missing bike trail signage at the intersection of Springer Ridge and Pleasant Hill. He asked if there is or should be national bike trail signage which could be placed throughout Carbondale.

Councilman Loos commented the local bid preference allowance of $2,000 might be due for an update. He then shared his thoughts regarding his first attendance of the Cardboard Boat Regatta and suggested a Council team next year who could challenge the Park and School Boards. Councilmembers added their thoughts and experiences.

Councilman Kang remarked that work on the downtown has begun and warned the public to be prepared for a certain amount of inconvenience.

5. Executive Session
Action: 5.1 **Vote to Enter into Executive Session**

MOTION: Enter into an Executive Session to discuss pending or imminent litigation as permitted under the Illinois Open Meetings Act, 5 ILCS 120/2(c)(11)

Motion by Adam Loos, second by Tom Grant.
Final Resolution: Motion Carries
Yea: Jessica Bradshaw, Jeffrey Doherty, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry
Open Session recessed at 9:30 p.m.

Action: 5.2 **Leave Executive Session and Return to Open Session**

MOTION: Return to Open Session

Motion by Carolin Harvey, second by Jessica Bradshaw.
Final Resolution: Motion Carries
Yea: Jessica Bradshaw, Jeffrey Doherty, Tom Grant, Carolin Harvey, Navreet Kang, Adam Loos, John M Henry

Open Session resumed at 10:00 p.m.

6. Adjournment of the City Council Meeting
Procedural: 6.1 **Adjourn meeting**

The City Council meeting adjourned at 10:02 p.m.

Submitted by: Approved:

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Jennifer R. Sorrell, City Clerk