

MINUTES

Call to order.

Ms. Mays called the meeting to order at 4:30 p.m.

Present:

Chastity Mays, President (4)
Frances Anterola, Vice President (1)
Philip Brown (1)
Barbara Levine, Treasurer
Susan Tulis, Secretary (2)
Julian Pei (1)
Roland Person
Don Prosser (1)
Candice Watson (3) (attended on Zoom)

Absent:

None.

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Jennifer Robertson, Director
Gwen Hall Grosshenrich, Finance Manager

Visitors or Guests.

Chris Howard, Hafer
Jarus Jones, Hafer

Mr. Prosser asked Mr. Jones to clarify the three alternates included in the 'Replace Roofing and Upgrade HVAC Systems' Project Manual. Mr. Jones explained that one of these alternates involves a different type of PVC membrane for the roof. The Library has the flexibility to select which alternates to implement, though reducing elements from the base bid would result in additional costs. When Roland inquired about the expected number of bidders, it was confirmed that multiple bidders are anticipated. The team plans to contact contractors with both roofing and HVAC expertise. It was clarified that rather than splitting the work between separate contractors, they are seeking a single contractor to handle both the roofing and HVAC components.

President's report.

None.

Secretary's report.

1. Approval of the March 12, 2025, Board Meeting minutes.
Mr. Brown motioned to approve the minutes. Ms. Levine seconded the motion. The motion

carried with unanimous approval.

Correspondence and communications.

Ms. Robertson brought to the board's attention the Zillow listing of the Greenfield estate home, which differed from the original listing.

Financial report.

1. Approval of the bills payable up to and including April 9, 2025, through May 14, 2025. Mr. Prosser motioned to approve the bills payable. Ms. Tulis seconded the motion. The motion carried with unanimous approval.
2. Acceptance of the financial report for March 2025. Mr. Prosser motioned to approve the financial report. Mr. Person seconded the motion. The motion carried with unanimous approval.

Librarian's report.

1. Building and maintenance.
2. Other.
 - a. SIUCU Term Share Certificate. The certificate will automatically roll over at 4.05% on 4/15/2025, with a 10-day window for changes.
 - b. Institute of Museum and Library Services. President Trump's March 14 executive order eliminated IMLS, threatening \$5.7 million in funding for Illinois libraries. Staff are working to meet with Representative Mike Bost about preserving funding.
 - c. Board Member Terms. Ms. Mays, Ms. Tulis, and Mr. Brown's terms expire at the end of June. Ms. Levine (Treasurer) and Ms. Tulis (Secretary) will complete their officer terms.
 - d. Patron Conduct Policy Update. Food removal from general library areas has reduced cleaning and trash.
 - e. Digital Resources. Hoopla checkouts reduced to five per patron monthly. Libby added to the catalog for ebooks and audiobooks.

Committee reports.

None.

Unfinished business.

None.

New business.

None.

Other.

1. Patron behavior.

Adjournment.

Ms. Mays adjourned the meeting at 5:10 p.m.

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Jennifer Robertson, Library Director

Board Meetings for 2025. Board Meetings are held on the second Wednesday of each month at 4:30 p.m. in the Carbondale Public Library meeting room unless noted. Agendas for regular Board Meetings are posted on the Library website no later than forty-eight (48) hours before the meeting date at links.carbondalepubliclibrary.org/agenda

Meeting Dates. January 8, February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12, & December 10