

MINUTES

Call to order.

Ms. Mays called the meeting to order at 4:30 p.m.

Present.

Chastity Mays, President (1)
Frances Anne Anterola, Vice President
Barbara Levine, Treasurer
Susan Tulis, Secretary (1)
Philip Brown
Julian Pei
Roland Person
Don Prosser (1)
Candice Watson (1) (attended on Zoom)

Absent.

None.

The number following the Trustee's name indicates the number of absences this fiscal year.

Library staff present.

Jennifer Robertson, Director
Gwen Hall Grosshenrich, Finance Manager

Audience and visitors present.

None.

President's report.

None.

Secretary's report.

1. Approval of the August 14, 2024 Board Meeting minutes. Ms. Tulis motioned to approve the August 14, 2024 minutes. Ms. Levine seconded the motion. The motion was carried with unanimous approval.

Correspondence and communications.

1. Williamson County tax rate letter.

Financial report.

1. Approval of the bills payable from August 16, 2024, through September 15, 2024. Mr. Prosser motioned to approve the payment of bills from August 16, 2024, through September 15, 2024. Mr. Person seconded the motion. The motion was carried with unanimous approval.

2. Acceptance of the financial report for August 2024. Ms. Tulis motioned to accept the financial report for July 2024. Ms. Mays seconded the motion. The motion was carried with unanimous approval.

Librarian's report.

1. Building and maintenance.
 - a. Ms. Robertson distributed Hafer's Library Facility Evaluation report to the board for review prior to the October 12 board meeting. Mr. Jones and Mr. Howard will attend the October board meeting to present their findings and answer questions.
2. Per Capita Grant requirements.
 - a. Ms. Robertson presented options for reviewing Serving Our Public 4.0 to qualify for Per Capita grant funds. The board considered reading the full text or reviewing chapter checklists. Digital or physical copies were offered. The review needs to be completed by January.
 - b. The Williamson County tax rate letter required for the grant application was received.
3. Other.
 - a. The Secretary of State's EBSCO statewide database package was made available on the library's website under 'Online Resources'. Access outside the library currently requires a library card and PIN. Geolocation access is in development.
 - b. Limricc is switching from Aetna to Blue Cross Blue Shield. Staff will review policies and changes before the November open enrollment period.

Committee reports.

None.

Unfinished business.

None.

New business.

None.

Other.

1. Ms. Robertson reminded members that they can attend via Zoom for valid reasons such as illness.
2. The board discussed the availability of the COVID-19 booster vaccine.
3. The board determined that patron behavior should remain as an agenda item.

Adjournment.

Ms. Mays adjourned the meeting at 4:53 p.m.

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Jennifer Robertson, Library Director

Board Meetings for 2024. Board Meetings are held on the second Wednesday of each month at 4:30 p.m. in the Carbondale Public Library meeting room unless noted. Agendas for regular Board Meetings are posted on the Library website no later than forty-eight (48) hours before the meeting date at links.carbondalepubliclibrary.org/agenda

Meeting Dates. January 10, February 14, March 20 (third Wednesday), April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 11