

MINUTES

Call to order.

Mr. Prosser called the meeting to order at 4:30 p.m.

Present.

Chastity Mays, President (1)
Frances Anne Anterola, Vice President
Barbara Levine, Treasurer
Susan Tulis, Secretary (1)
Philip Brown
Julian Pei
Roland Person
Don Prosser

Absent.

Candice Watson (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Library staff present.

Jennifer Robertson, Director
Gwen Hall Grosshenrich, Finance Manager

Audience and visitors present.

None.

President's report.

1. The Board of Trustees convened to elect officers for the 2024-2026 term. The following actions were taken:
 - a. Election of President:
Vice President Ms. Mays was nominated to serve as President for a two-year term from 2024-2026. The nomination was moved and seconded. The motion passed with unanimous approval.
 - b. Election of Vice President:
Mr. Brown nominated Ms. Anterola to serve as Vice President for a two-year term from 2024-2026. Mr. Prosser seconded the motion. Mr. Person amended the nomination by nominating Mr. Brown for the position of Vice President. The amendment was seconded by Mr. Pei. A vote was conducted between the two nominees. Voting results:
For Ms. Anterola: Ms. Tulis - Yes, Mr. Brown - Yes. Mr. Prosser - Yes, Ms. Levine - Yes, Ms. Mays - Yes
For Mr. Brown: Mr. Person - Yes, Mr. Pei - Yes

The motion to elect Ms. Anterola as Vice President passed with 5 votes in favor.

2. Oath of Office. Tabled until next meeting.

Secretary's report.

1. Approval of the June 12, 2024 Board Meeting minutes.

Correspondence and communications.

1. Mr. Prosser presented a letter from Mr. Riley Baker with an update on the Sylvia Greenfield estate.
2. Ms. Robertson shared a letter from Secretary of State Alexi Giannoulis awarding the library a Construction Grant in the amount of \$113,627.

Financial report.

1. Approval of the bills payable from May 16, 2024, through July 15, 2024. Mr. Prosser motioned to approve the payment of bills and authorized Ms. Grosshenrich to look into a discount for paying the West Bend Insurance payment in one payment. Mr. Person seconded the motion. The motion was carried with unanimous approval.
2. Acceptance of the financial report for June 2024. Mr. Brown motioned to accept the financial report for June 2024. Ms. Tulis seconded the motion. The motion was carried with unanimous approval.

Librarian's report.

1. Ms. Robertson reported that she submitted the FY24 (May 2023 - April 2024) IPLAR report.
2. Ms. Robertson met with architect Jarus Jones from Hafer to discuss the roof replacement and HVAC update. Mr. Jones suggested creating a combined plan for both projects to increase efficiency and reduce costs, recommending an hourly rate not to exceed \$10,000 for the building analysis, with the fee potentially being rolled into the project's first phase. Additionally, Ms. Robertson met with an Ameren representative, who identified the need for lighting updates and replacing the electric boiler to enhance energy efficiency.
3. Ms. Robertson reported a break-in in the Brush building.
4. Ms. Robertson thanked the board members for attending the unveiling of the Brush Mural prior to the meeting. The police are following up with an investigation.
5. Ms. Robertson provided information on two potential printing systems to replace the current system. Both systems would include patron self-service kiosks for payment and printing. After consulting with library directors and staff, Ms. Robertson recommended the board approve the system from TBS.
6. The Dolly Parton Imagination Library launched in July, with over 4,000 families registering on the first day. The Library held a successful storytime launch event that was well attended by members of the community.

Committee reports.

None.

Unfinished business.

None.

New business.

1. Approval of printing system. Mr. Prosser motioned to approve the purchase and installation of the printing system from TBS. Mr. Brown seconded the motion. The motion was carried with unanimous approval.
2. Approval of agreement with Hafer for building analysis. Ms. Tulis motioned to approve entering into an agreement with Hafer Architecture firm for a building analysis. Ms. Anterola seconded the motion. The motion was carried with unanimous approval.

Other.

1. Patron behavior.
Ms. Robertson reported that there was no major patron behavior that needed to be addressed at this time.

Adjournment.

Ms. Mays adjourned the meeting at 5:04 p.m.

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Jennifer Robertson, Library Director

Board Meetings for 2024. Board Meetings are held on the second Wednesday of each month at 4:30 p.m. in the Carbondale Public Library meeting room unless noted. Agendas for regular Board Meetings are posted on the Library website no later than forty-eight (48) hours before the meeting date at links.carbondalepubliclibrary.org/agenda

Meeting Dates. January 10, February 14, March 20 (third Wednesday), April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 11