

Carbondale Public Library Board of Trustees

In-person meeting. Library meeting room.

405 W. Main Street

Carbondale, IL 62901

Tuesday, September 13, 2022, 4:30 p.m.

MINUTES

Call to order.

4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Don Prosser, President (1)

Chastity Mays, Vice President (online)

Roland Person, Secretary

Barbara Levine, Treasurer

Joyce Hayes

Julian Pei

Harriet Simon (online)

Absent.

Philip Brown (1)

Susan Tulis (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Visitors.

None.

Staff present.

Diana Brawley Sussman, Library Director; Gwen Hall Grosshenrich, Finance Manager.

President's report.

None.

Secretary's report.

1. Approval of August 10, 2022 Board Meeting minutes. Roland Person made a motion to accept the minutes with minor edits. Joyce Hayes seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due September 16, 2022 to October 15, 2022. Julian Pei moved to pay the bills. Barbara Levine seconded. MOTION passed unanimously.

2. Acceptance of the financial report for August, 2022. We received the ARPA grant funding for the social worker. Joyce Hayes moved to accept the financial report. Roland Person seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance. Phone M.A.C.S is in the process of installing our new phones.
2. Per Capita Grant requirement: Discussion of Serving Our Public chapters 10 and 13. We do more than adequate programming. The Board asked whether there are better ways to reach the older generation who are not on social media. Perhaps we could distribute the bookmark newsletter, homebound service information, our general brochure, and other adult marketing materials to the senior center, Prairie Living, and other senior service providers. We could do a walk through at an upcoming meeting to appraise the library's image. We discussed the value in Trustees visiting other libraries. The Board is reluctant to spend library funds on a group visit, but Trustees are encouraged to visit other libraries individually. They are interested in comparing our budget with the budgets of other libraries, such as Marion Carnegie, for example. In general, the board believes that we do very well with both chapters.
3. Other. Discussed home rule. The Director asked the Board to please complete the Inclusion Task Force's survey. We will do a 100 for 100 campaign and event in the fall to celebrate the library's 100th Anniversary.

Committee reports.

None.

New business.

None.

Other.

1. Patron behavior. None.
2. Don Prosser suggested that the Director invite a staff member or two to board meetings from time to time, to put a face to a name, and to give them the opportunity to tell the board what they do, and what they could do better with more funding (or other support) from the board.

Unfinished business.

None.

Adjournment.

5:06

Respectfully submitted:

Roland Person, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Board Meetings for 2022. All meetings (unless otherwise noted) will take place on the second Wednesday of the month at 4:30 p.m. Meetings are held in the Public Library meeting room unless taking place online due to a state of emergency (Agenda and link posted at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/>): January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 13 (second Tuesday of the month), October 12, November 9, December 14, 2022.