

**Carbondale Public Library Board of Trustees
Carbondale Public Library, Meeting Room
405 W. Main St., Carbondale, IL 62901**

Wednesday, December 8, 2021, 4:30 p.m.

AGENDA

Call to order.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

President's report.

Secretary's report.

1. Approval of November 10, 2021 Board Meeting minutes.

Correspondence and communications.

Financial report.

1. Approval of bills payable up to and including bills due December 16, 2021 to January 15, 2022.
2. Acceptance of the financial report for November, 2021.

Librarian's report.

1. Building and grounds maintenance.
2. Per Capita Grant requirement: Discussion of Serving Our Public chapters 1 and 2.
3. Review and acceptance of dates closed for 2022.
4. Review and acceptance of board meeting dates for 2022.
5. Extend COVID leave policy through 2022.
6. Review and amend Holiday policy for personnel.
6. Other.

Committee reports.

New business.

Other.

1. Patron behavior.

Unfinished business.

Adjournment.

Board Meetings for 2021. All meetings will take place on the second Wednesday of the month unless otherwise noted. Meetings are held in the Public Library meeting room at 4:30 p.m. unless taking place online due to a state of emergency (Agenda and link posted at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/>): January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, *September 15 (*third Wednesday), October 13, November 10, December 8, 2021.