



**BOARD OF FIRE AND
POLICE COMMISSIONERS
Thursday, June 17, 2021, at 9:00 am
Meeting Minutes**

1. Call to Order / Roll Call

The City of Carbondale Board of Fire and Police Commissioners held a meeting on Thursday, June 17, 2021, virtually through Zoom. Chairperson Kerry Braswell called the meeting to order at 9:20 a.m.

Roll Call

Present: Kerry Braswell, Stephanie Jerstad, Ted Lomax

Absent: Randy Burnside, Linda Flowers

Acknowledgement of Guests

Also present were Deputy City Clerk Clinette Hayes, Human Resources Manager Tara Brown, Diversity and Compliance Officer Alicia Jackson, Fire Chief Mike Hertz, and Police Chief Stan Reno.

2. Approval of the Special Meeting Minutes from May 20, 2021

MOTION: T. Lomax moved, S. Jerstad seconded, that the Board approve the special meeting minutes from May 20, 2021. VOTE: All voted Aye. No Nays. Motion declared carried.

3. Update and Approve the Entry-Level and Promotional Oral Interview Questions for Firefighters and Police Officers

At the meeting held on April 15, 2021 the Board discussed updating the oral interview questions. Members of the Board felt that some of the questions were no longer needed and that more relevant questions should be added. Alternatively, some of the current questions could be modified to fit the needs of the Board.

The Board revised and/or modified the oral interview questions for Entry-Level Firefighter, Fire Captain, and Assistant Fire Chief as well as Entry-Level Police Officer, Lateral Entry Police Officer, and Police Lieutenant. Scoring scales were added to each set of questions to evaluate each candidate more effectively. Questions related to diversity, community policing, and de-escalation were also added.

MOTION: T. Lomax moved, S. Jerstad seconded, that the Board approve the discussed changes to the Entry-Level and promotional oral interview questions for Firefighters and Police Officers.

VOTE: All voted Aye. No Nays. Motion declared carried.

4. Board Comments

Deputy City Clerk Clair Hayes announced that the next meeting on Thursday, July 22, 2021 will be held in-person at Carbondale City Hall.

5. Citizen's Comments

None

6. Adjournment

Meeting adjourned at 10:11 a.m.

Clinette C. Hayes, Deputy City Clerk

Approved by the Board on